



**Weekly Progress Meeting Minutes
Durham Meadow Construct Waterline
6/11/2020 at 1000 hours**

Call-in number:

USA Toll-Free: (877)336-1829

Access Code: 4645994

Security Code: 1234

To: K. Mintell, USACE; C. Niemitz, USACE; S. Dunbar, USACE; E. Hathaway, EPA; M. Pio, Ludlow Construction; M. Cunningham, Ludlow Construction; J. Currier, USACE; R. Berlandy, AECOM; C. Mclane, AECOM; V. Carrier, State of Ct. Dept. of Public Health; J. Chen, DEEP; L. Francis, First Selectman, Town of Durham; W. Milardo, Dept of Health, Town of Durham; D. Direinzo, DOT; J. Fazzino, Middletown Water and Sewer; B. Robillard, Middletown Water and Sewer; T. Nigsanti, Middletown Water and Sewer; R. Peddicord, Ludlow Construction; J. Brandon, Ludlow Construction; R. Christie, USACE; D. Hunt, DOT; S. Wright, DOT; J. Meunier, AECOM; D. Ethier, DOT; L. Belisle, USACE; J. Pio, Ludlow Construction; R. Goff, USACE; J. Croteau, RSD # 13

Review Minutes of Previous Meeting:

- June 4, 2020
- *Approved*

Safety:

- SSHO
- *Rob Peddicord said all is good. No issues.*

Work Accomplished since last meeting (6/04/ 2020)

- **Crew # 1**
- **Billy's Crew:**
- Installed 1" water services at Station # 135+47 (12 Royal Oak Drive) and Station # 137+80 (7 Royal Oak Drive) main to curb stop in Middletown.
- Loam and seeded tank access road and worked on the slope stabilization at the tank site.
- **Crew # 2**
- **Jonathans Crew:**
- Installed 124 LFT. of 8" DIP on Haddam Quarter Road in Durham.
- Installed 1 Fire Hydrant on Haddam Quarter Road in Durham.
- Installed 36 LFT. of 8" DIP on Talcott Lane from Station #300+00 to Station # 300+36.
- Installed 131 LFT. of 16" DIP from Station # 207+87 to Station # 209+18 on Main Street in Durham.
- Installed 6.5 LFT. of 12" DIP from Station # 209+18 to Station # 209+ 25 on Main Street in Durham. Tied into the existing Durham distribution system.
- Installed 48 LFT. of 8" DIP on Marina Way, Durham.
- **Crew # 3**
- **Quincy's Crew:**
- No work. Offsite due to Regional School District 13 activity.



**Weekly Progress Meeting Minutes
Durham Meadow Construct Waterline
6/11/2020 at 1000 hours**

Two-Week Look Ahead:

June 15, 2020 to June 19, 2020

- **Crew # 1**
- **Billy's Crew:**
- Water Service installations main to curb stop on Main Street (Rte. 17) in Durham
- **Crew # 2**
- **Jonathan's Crew:**
- Install 12" DIP on Wallingford Road, (Rte. 68) in Durham.
- **Crew # 3**
- **Quincy's Crew:**
- Start installation of the 12" DIP on Maiden Lane in Durham.

June 22, 2020 to June 26, 2020

- **Crew # 1**
- **Billy's Crew:**
- Tank Site Preparation work at the shared access road.
- **Crew # 2**
- **Jonathan's Crew:**
- Continuation of the installation of the 12" DIP and Hydrants on Wallingford Road (Rte. 68) in Durham.
- **Crew # 3**
- **Quincy's Crew:**
- Continuation of the installation of the 12" DIP on Maiden Lane in Durham.

Rework Items/Deficiency List:

- *Bob Christie said no issues.*

Submittals:

- In review with USACE – 1
 - Tank Resubmittal (Due June 19, 2020)

Outage Dates:

- July 3, 2020
- *No work, Federal Holiday*
- July 6, 2020 for State Roads.
- *Per Steve Wright, no work on July 6th.*

QC or Production Issues Discussed:

- *No Comments.*

Request for Information (RFI) Status:

- None.



**Weekly Progress Meeting Minutes
Durham Meadow Construct Waterline
6/11/2020 at 1000 hours**

Notice of Potential Contract Change Request:

- JC00014 – Chlorination System Revisions
- *NOI Sent.*
- JC00015 – Maiden Lane Stream Crossing.
- *Kurt Mintell walked the surveyed area with the property owner. Property Owner signed the access agreement. Mike C. forwarded the hard copy to Lisa. Lisa has action to produce a JC/RFP paperwork. Need Title Search and official survey. Mike P. confirmed work will not occur this year.*
- JC00017 – Barrier of Evergreen Trees near Tank
- *Current Plan is wait until tank contractor is on site and plant these next Spring.*
- JC00026 – Middletown M&O Adjustment (2" to 1.5" due to existing pavement thickness)
- *Lisa needs to do an estimate.*
- *Lisa said will be adding two Potential Change orders*
- *Lisa has the drawings and will be removing two curb stops on Maple Ave. Lisa needs to do a Job estimate. Lisa will get an RFP.*
- *Lisa also said there is a new home built at 174 Main Street. This was determined that this property is scheduled to have a main to curb stop. Lisa said this would be added for a full-service installation. Ed stated that the home is scheduled to be completed in October of this year.*
- *Lisa will lump these two changes into one Potential Change Request.*

Notice of Contract Change Request:

- JC00016 – Permanent Pavement Revisions (w/ Government)
- JC00006 – Pickett Lane Stream Crossing (Pending SF-30) 6-23 Lisa will put all together
- JC00011 – 110 Maple Avenue and 129 Maple Avenue (Pending SF-30)
- JC00013 – 370 and 376 Main Street (Pending SF-30)
- JC00020 – Meter Pit 224 Talcott Ridge Drive (Pending SF-30)
- JC00021 – 385 Main Street Curb Stop Relocation (Pending SF-30)
- JC00022 – 257 Main Street (Pending SF-30)
- JC00023 – Middletown Curb stop Adjustments (Pending SF-30)
- JC00025 – 216 Talcott Ridge Culvert (RFP Sent) Mike P. to follow up
- *Lisa she is removing two curb stops on Maple Avenue and adding a full-length water service at 174 Main Street. (New Home).*
- *Lisa noted she briefed internally on permanent pavement. Will negotiate with Ludlow soon.*

Anticipated Events/Major Deliveries:

- July 8, 2020 – Tank Site Crew begin mobilizing
- *Steve Dunbar notified the group that MG Milhorn will be visiting the site next Wednesday, June 17th. Anticipated time is 1:30 pm. Steve D. suggested they will meet at the cul-de-sac and then proceed into the tank site. Asked that crew are aware and make sure all safety protocols continue to be followed. The group decided that the tank site would be the best area to review with group that comes. Steve D. said we have done a lot of work that the team should be proud of.*
- *Ed H. asked Steve Wright if he had any items to discuss before we move on to the next item.*
- *Steve W. said nothing specific at this time.*



**Weekly Progress Meeting Minutes
Durham Meadow Construct Waterline
6/11/2020 at 1000 hours**

Other Topics to be Discussed:

- Curb Stop location issues: Town of Durham.
- *Ed noted concern for work in close proximity to private property (e.g.,) fences and septic systems*
- *Ed H. talked with Bill Milardo yesterday regarding issues that may come up where we have to relocate some of these curb box locations. **If we encounter any major changes Ludlow will contact Bill M. to review the changes.***
- ***All agreed that wooden stakes should be placed where the curb stop is planned for one week prior to installation. Mike C. will add this plan to future property owner notification letters.***
- *Mike C. asked what to do if someone wants to connect that isn't scheduled for full installation. Ed H. clarified they should be directed to Bill Milardo or Laura Francis in Durham.*
- *Brian, Lisa and Mike P. to visit shared access road in regards to the guardrail after this meeting at 11:30 am.*
- *Bill M. asked about 391 Main Street in Durham. Previous owner signed access form. Richard Stone and Anthony Rizzo are new owners. Mike P. confirmed that are scheduled to get a curb stop at this property. **Ed H. said we need a new access agreement with the new property owners.** Lisa told Bill M. that the location of the new curb stop will be installed 8-10 feet north of the driveway if owners asked.*

Next scheduled QC Progress Meeting:

- Thursday, June 18, 2020 at 10:00 am.