



**Weekly Progress Meeting Minutes**  
**Durham Meadow Construct Waterline**  
**4/2/2020 at 1000 hours**

**Meeting Attendees:** Michael Cunningham, Ludlow Construction; Mike Pio, Ludlow Construction; Jerry Brandon, Ludlow Construction, Rob Peddicord, Ludlow Construction; Kurt Mintell, USACE; Bob Christie, USACE, Lisa Belisle, USACE

**Via-Conference Call:** Brian Robillard, Middletown Water and Sewer; Cindy McLane, AECOM; Doug Hunt, DOT; Steve Wright, DOT; Bill Milardo, Town of Durham Health Dept; Ed Hathaway, EPA; Rich Berlandy, AECOM; Steven Dunbar, USACE; Jen Cheng, DEEP; Ray Goff, USACE; Laura Francis, First Selectman, Town of Durham. Joseph Currier, USACE, Joel Meunier, AECOM.

**Minutes of Previous Meeting:**

- None

**Safety:**

- COVID-19 precautions
- *Ludlow SSHO reviewed steps taken (e.g. wash station on back of truck. Hand sanitizers were given to all and gloves.*

**Work Accomplished this week (as of 3/30/2020):**

- 8" DIP on Royal Oak Drive – 80 LFT. of TR-Flex.
- 1 – Fire Hydrant on Royal Oak Drive
- 8" DIP on Oak Terrace – 72.5 LFT. of TR-Flex.
- 1 Fire Hydrant on Oak Terrace.
- Install approximately 2,800 LFT of Silt Fence at the Tank Site and Access Road.
- Widened the Tank Access Road.
- *Steve D. mentioned that the silt fence left at the tank site over the winter wasn't installed correctly. This was only temporary and the silt fencing recently meets the requirements. Kurt Mintell stated that the silt fencing has been inspected and approved.*

**Two-Week Look Ahead**

- April 6 to 10, 2020:
  - Crew 1 will begin installing 20" pipe.
  - Crew 2 will work on Street Crossings on Route 17.
  - Saw-cut Rte. 17 in Durham
  - Fill and Test 16" Water Main on Route 17.
- April 13, 2020:
  - Crew 1 continue installing 20" pipe.
  - Crew 2 will begin night work installing 16" DIP where they left off on Main Street at the end of 2019.
  - *Mostly likely the 16" pipe will not be installed this week. Have to wait on the asphalt plants to open for evening hours. If the plants can't supply asphalt at night Ludlow night crew will shift to day work.*
  - Fill and Test 16" Water Main on Route 17

**Rework Items/Deficiency List:**

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**Submittals:**

- In review with USACE – 3
- *Water Services. AECOM working on that with the appropriate people.*
- *Rich B. has been in contact with Bill Milardo (Health Department Town of Durham.)*
- *Schedule/water service vault.*



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**Outage Dates:**

- Good Friday, April 2020 Easter Sunday, April, 2020
- *Doug Hunt/ Steve Wright will look into working Thursday prior to Good Friday. No work on Good Friday and the Monday after Easter.*

**QC or Production Issues Discussed:**

*Laura Francis is attending a meeting with Eversource this afternoon. Do we have any concerns with their night work? Mike P. asked if Laura can have them communicate their schedule. Ed will attend the meeting along with Steve Dunbar via conference call. Laura will send call information to Ed and Steve. Steve Wright: wants a traffic control plan from Eversource.*

*Mike C. asked about notification to residents.*

*Ed asked Laura's input of this. All agreed this is new territory with the COVID-19 virus. Laura suggested mailings versus the Robo-call system. Mike C. explained he has been going ahead and marking down addresses then send mailing out to "Dear Resident". All agreed with this approach for now.*

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**Request for Information (RFI) Status:**

- RFI 0023: Culvert Crossing Maiden Lane STA 411+50 (property owner OK, need survey and drawings)
- RFI 0025: Generator Question Closed both of these.

**Status of Payment Requisitions:**

- None submitted.

**Notice of Contract Change Request:**

- JC0006 – Pickett Lane Stream Crossing
- *Lisa will send out Change number 11, 13, and 20 into one RFP to Ludlow.*
- JC00011 – 110 Maple Ave and 129 Maple Ave
- JC00013 – 370 Main Street and 376 Main Street
- JC00014 – Chlorination System Revisions
- JC00015 – Maiden Lane Stream Crossing
- JC00016 – Permanent Pavement Revision
- JC00017 – Barrier of Evergreen Trees Near Tank
- JC00020 – Meter Pit at 224 Talcott Ridge Drive
- *Revised water service at 385 Main Street. Property owner requested.*

**Notice of Contract Change Request:**

- Permanent Pavement Revisions

**Contract Modifications:**

- P00001 (JC00001) Encroachment Permit Requirements – Completed September 9, 2019
- A00001 (JC00003) Middletown Permit Requirements – Completed September 25, 2019
- A00002
- A00003 (JC00002, 4, 5) PRV Vault Relocation.
- *To be installed 160 Feet north of proposed site*

**Anticipated Events/Major Deliveries:**

- *Currently receiving 20" truckloads of pipe.*



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- *Laura noted she just received an email about the Hydrant locations from the Fire Chief. Are currently being installed 3 feet off the curb line. Mentioned Little Lane, Oak Street and Royal Oak. We will look at the locations on the plans. Ludlow is installing the hydrants per plan.*

**Other Topics to be Discussed:**

- *Pressure Test RT. 17 Prior to service installations. Mike Pio said this test will be done prior to the water service installations.*
- *Ed Hathaway mentioned the trail site at the proposed tank site. Ed wants signs installed. Caution tape is now installed outside the construction area closing off the trail.*
- *Steve D. requested a written approval from DOT to extend the work hours during the day on State roads. Asphalt not being available at night. Asked the State if we could get something in writing to change hours during the Executive Order to take advantage of the significant reduction in traffic. Steve Wright agreed to consider it but asked for a request in writing. Doug Hunt and Steve Wright need to review the current hours and the permit. DOT needs to send this approval to Lisa B./ Steve D. DOT needs something sent to them asking for hours from 7:00 am – 3:30 pm. Lisa B. will take care of that.*
- *Meeting Adjourned at 13:40 am*
- **Next Scheduled Meeting:**  
**April 9, 2020, 10:00 am.**