

**Weekly Progress Meeting Minutes  
Durham Meadow Construct Waterline  
9/19/ 2019 at 1000 hours**

**To:** Lisa Belisle, USACE; Steve Dunbar, USACE; Joe Currier, USACE; Carl Niemitz, USACE; Kurt Mintell, USACE; Ed Hathaway, EPA; Mike Cunningham, Ludlow Construction Company; Mike Pio, Ludlow Construction Company; Jon Pio, Ludlow Construction Company; Rob Peddicord, Ludlow Construction Company; Jerry Brandon, Ludlow Construction Company; Dale Etheir, DOT; Bill Milardo, Durham Health Dept.; Laura Francis, First Selectman, Town of Durham; Rich Burlandy, AECOM; Cindy McLane, AECOM; Felix Grimberg, AECOM; Bill Warzecha, DEEP; Jing Chen, DEEP; Brian Robbilard, Middletown Water and Sewer; John Ewanowski, Middletown Water and Sewer; Christine Raczka Marquis, Planning, Conservation and Development Department, City of Middletown; Greg May, Eversource.

**Review Minutes of Previous Meeting:**

- Approved

**Safety:**

*Laura brought up an issue that was brought to her attention regarding the lack of lighting on the Police Officers onsite for Traffic Control. Mike C. said he also received a call from the Middletown Police Department regarding this issue. Ludlow has now installed light towers on the Officers. Bill M. said they are now too bright and shining in the motorist faces. **Mike Pio and Dale said they would reposition these lights and angle in a downward position.***

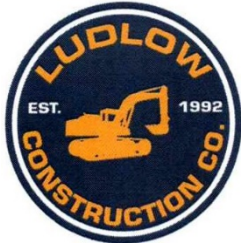
- No other issues were discussed.

**Work Accomplished Since Last Meeting (as of 9/12/2019):**

- Mobilization to Project Site complete.  
*Lisa brought up the need conference phone for these meetings. Mike Pio will look into installing one.*
- Electrical Service to trailers hooked up to the new 400- amp service
- Installation of 624 LFT. Of 16" DI Water Main from Station # 100+46 to Station # 106+70 on South Main Street (Rte. 17)
- Installation of 16" Butterfly Valves and Tee at the intersection of Rt.17 and Talcott Ridge Drive.
- Installation of 12" Gate Valve and connected to the existing 12" water main at Talcott Ridge Drive.
- Installation of Fire Hydrant at Station # 104+48 on South Main Street (Rte. 17).

**Work Planned Prior to the Next Meeting:**

- No work scheduled due to the Durham Fair.
- No Meeting next week, September 26, 2019.
- All agreed, next meeting October 3, 2019 at 10:00 am.



**Two-Week Look Ahead:**

- September 22, through September 29, 2019. No work scheduled due to the Durham Fair.
- October 1, through October 3, 2019. 7:00 pm – 5:00 am. Install 16” DIP on South Main Street (Rte. 17) Middletown.
- October 6, through October 10, 2019. 7:00 pm – 5:00 am. Install 16” DIP on South Main Street (Rte. 17) Middletown
- October 7, 2019. Tentative schedule to start installation of 16” DIP on Talcott Ridge Drive. 7:00 am – 3:30 pm.

**Rework Items/Deficiency List:**

- N/A

**Submittals:**

- In review with USACE 11, Completed 75

*Compaction Testing. It was determined these will be on the share site*

**Outage Dates:** N/A

- N/A

**QC or Production Issues Discussed:**

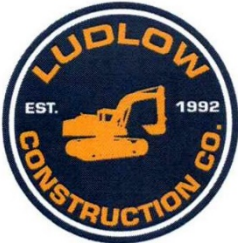
- *Dale Etheir, DOT. told the group if Ludlow runs into another situation of the Police backing out at the last minute which happened on September 15<sup>th</sup>, Ludlow can use “Certified Flaggers” with trucks with strobe lights at each end of pattern. This will only be allowed under these circumstances.*
- *Dale is sending Jon Pio the daily weather report at this time. S. Dunbar asked if these could be forwarded to the USACE Q/A as well. Dale asked if Jon could do the forwarding.*
- *S. Dunbar-Daily Reports need to get out to everyone. These currently go to Lisa for approval first. Lisa will distribute to the shareholders after review.*

**Request for Information (RFI) Status:**

- N/A

**Status of Payment Requisitions:**

- *August Pay Requisition has been paid.*



#### **Notices of Contract Change:**

- JC00002 Hydrant Relocation – Not Negotiated yet - 2020 work
- JC00003 Middletown Permit Requirements.

*This has been resolved. Lisa is working on the paperwork.*

#### **Potential Change Orders:**

- Revised Stream Crossing on Pickett Lane to accommodate new culvert installation

*Rich has not received anything from Eversource at this point*

- PRV Vault Relocation

*Lisa is working the RFP. 8" fire and a 4" Domestic needs to be added.*

- Chlorination System

*Rich said we need to identify what is different from the contract specs. Specific RFD and Analyzer are different.*

#### **Contract Modifications:**

- A00002 – Encroachment Requirements.

#### **Anticipated Events/Major Deliveries:**

- N/A

#### **Other Issues to be Discussed:**

- Delivery and tracking of Notification Letters to Residents.

*Ed/Mike C. Need to revise letter and MJC to hand deliver.*

- Night Work for September 30, 2019.

*No Work will be done on this night.*

#### **New Items:**

- *Bi-Weekly Progress Reports – S. Dunbar - Draft for review on Thursday at progress meeting. Report due on Friday to post on the following Monday.*
- *Rich. Did the thrust block get done? Thrust Block at the 45-degree bend nearest the connection to existing main. **Rob B. will review with his people and let us know how they want this thrust block done.***
- *Ed – Winter shut down. Is there anything else that can be done? Ludlow will review and see if there is something they can do.*
- *Clearing for the tank site will not be done until 2020. This is something that can be done in the winter months.*

#### **Next scheduled QC Progress Meeting:**

- Due to no scheduled work for the week of September 22<sup>nd</sup> through September 29, 2019, the next scheduled Progress Meeting is October 3, 2019 at 10:00 am.

