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#### DELIVERY INFORMATION

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#### INSTRUCTIONS TO OFFERORS

BE MADE IS PRICE ALONE.

PLEASE DIRECT QUESTIONS TO **JENNIFER M. SAMELA** AT **(978) 318-8324** OR **JENNIFER.M.SAMELA@USACE.ARMY.MIL**. THE SOLICITATION AND RESULTING CONTRACT SHALL BE THE GOVERNING DOCUMENT IN ALL CASES.

\*\* QUOTES CAN BE **E-MAILED** TO JENNIFER M. SAMELA AT JENNIFER.M.SAMELA@USACE.ARMY.MIL.

# THE BID SCHEDULE MUST BE COMPLETED AND SUBMITTED FOR A QUOTE TO BE CONSIDERED COMPLETE.

In accordance with FAR Part 52.204-7(b)(1) Contractors must be registered in the System for Award Management (SAM) database (www.SAM.gov) to submit an offer. (Formerly the Central Contractor Registration (CCR) database and the On-Line Representations and Certifications (ORCA).) Any reference to CCR or ORCA in any clause or provision is referring to the <a href="www.sam.gov">www.sam.gov</a> website. Please note that Google and Google Chrome are not supported browsers for SAM registration. Mozilla FireFox, Safari, and Internet Explorer are supported browsers.

<u>NOTE:</u> SAM.gov registration takes approximately 3 weeks (DUNS registration 1-2 business days; CAGE code validation up to 10 business days; IRS validation and overall submission 7-10 business days). It is the contractor's responsibility to track SAM.gov registration and follow-up with required tasks.

In addition, if you are registering a new entity in SAM.gov, you must provide an original, signed notarized letter stating that you are the authorized Entity Administrator. The Entity Administrator must establish a LOGIN.GOV account using the e-mail address that will be associated with the SAM registration. See <a href="https://www.gsa.gov/about-us/organization/federal-acquisition-service/office-of-systems-management/integrated-award-environment-iae/sam-update">https://www.gsa.gov/about-us/organization/federal-acquisition-service/office-of-systems-management/integrated-award-environment-iae/sam-update</a> for additional information.

Provide DUNS number:	(telephone 866-705-5711 for DUNS)
Provide CAGE code:	
Provide TAX ID:	
Per FAR Part 52.212-3 Alt I, the Contract	tor is required to complete the On-line Representations
and Certifications Application (www.SAM	M.gov) and paragraph (b) if applicable, <b>OR</b> to complete
paragraphs (c) thru (m) of this clause and	return with quote.
POTENTIAL OUOTERS ARE NOTIFIE	D THAT THE BASIS ON WHICH AWARD WILL

ALL RESPONSIBLE SOURCES MAY SUBMIT A RESPONSE WHICH, IF TIMELY RECEIVED, MUST BE CONSIDERED BY THE AGENCY.

INVOICES SHALL BE SENT TO TECHNICAL POINT OF CONTACT.

#### **BID SCHEDULE**

# SNOW REMOVAL SERVICES, U.S. ARMY CORPS OF ENGINEERS Conant Brook Dam, Massachusetts Performance Work Statement

	Bid Schedule			
TASK / ITEM NUMBER	UNIT	QTY	UNIT PRICE	TOTAL
1. Less than 8 inch storm	EA	15		
2. 8 inch to 16 inch storm	EA	3		
3. 16 inch to 24 inch storm	EA	2		
4. 24 inch or greater storm	EA	1		
5. Maintenance Plowing	EA	4		
6. Snow Removal	EA	1		
			TOTAL	

#### SECURITY REQUIREMENTS

The contractor and all associated sub-contractors shall receive a brief/training (provided by the RA) on the local suspicious activity reporting program. This locally developed training will be used to inform employees of the types of behavior to watch for and instruct employees to report suspicious activity to the project manager, security representative or law enforcement entity. This training shall be completed within 30 calendar days of contract award and within 30 calendar days of new employees commencing performance with the results reported to the Technical Point of Contact NLT 5 calendar days after the completion of the training.

#### PERFORMANCE WORK STATEMENT

**SNOW REMOVAL SERVICES** 

#### U.S. ARMY CORPS OF ENGINEERS

Conant Brook Dam, Massachusetts
Performance Work Statement

#### A. **GENERAL**

#### 1. **Scope**

Provide all equipment, materials, labor, and transportation necessary to perform snow removal activities at the Conant Brook Dam Project area.

#### 2. Locations

The Conant Brook Dam Project Area is located off of Wales Road in Monson, MA.

#### 3. Site Visit

Contact the Technical Point of Contact, Technical point of contact, Keith W. Beecher (978-318-8405, keith.w.beecher@usace.army.mil) to arrange a site visit.

#### 4. Schedule

The period of performance will start upon contract award and end on 30 April 2020.

#### 5. Safety

All work shall be conducted in accordance with the U.S. Army Corps of Engineers Safety and Health requirements Manual (EM 385-1-1, most recent edition), and all applicable federal, state, and local safety and health requirements. A copy of EM 385-1-1 can be accessed electronically at Headquarters USACE website under publications using the following link:

http://www.publications.usace.army.mil/Portals/76/Publications/EngineerManuals/EM 385-1-1.pdf

#### A. Accident Prevention Plan

An Accident Prevention Plan (APP) shall be submitted and must cover all the major phases of work. A major phase of work is defined as an operation involving a type of work presenting hazards not experienced in previous operations or where a new subcontractor or work crew is to perform the work. An Accident Hazard Analysis (AHA) is also required. The analysis shall define all activities to be performed, identify the sequence of work, the specific hazards anticipated, and the control measures to be implemented to eliminate or reduce each hazard to an acceptable level. Work shall not proceed on a phase of work until the AHAs have been accepted by the GDA. A preparatory meeting shall be conducted by the prime contractor to discuss the AHA's contents with all effected onsite employees. The AHA shall be continuously reviewed

and revised to address changing site conditions as appropriate. The AHA's shall interface with the Contractor's overall safety and health program.

An Emergency Action Plan shall be documented and must include a map with directions to the nearest hospital, emergency contact numbers, name of Competent Person, and onsite First Aid/CPR responders. A fillable template is available for contractor use.

#### B. Required Personnel

The Contractor shall designate one employee as the site's Competent Person (CP) who is responsible for ensuring a safe environment for all employees. The CP shall be present at the project site and report to the contractor's upper management. The CP is required to have related construction and/or service experience.

In addition, when emergency medical services are not accessible within 5 minutes of the work location and there are 2 or more workers onsite, <u>at least 2 employees shall be trained in First Aid and CPR</u>. Minimum qualifications are listed in EM 385-1-1, Section 03.A.02.c.

#### C. Accident Reporting

All accidents and near misses shall be investigated by the Contractor. All work-related recordable injuries, illnesses and property damage accidents (excluding on-the-road vehicle accidents), in which the property damage exceeds \$5,000.00, shall be verbally reported to the GDA within 4 hours of the incident. Serious accidents as described in EM 385-1-1 Section 01.D shall be immediately reported to the GDA. ENG Form 3394 shall be completed and submitted to the GDA within five working days of the incident.

The Contractor shall complete the attached "USACE Contractor Monthly Summary Record of Injuries/Illness and Work Hour Exposure" (for prime and its subcontractors) and forward the completed form to the GDA no later than close of business on the 5<sup>th</sup> calendar day of the following month. The method of transmission by the prime contractor to the GDA shall be electronically.

#### 6. Pre-Work Conference

The Contractor, upon award of this contract, shall contact the Technical Point of Contact to arrange a pre-work conference. At this meeting, contract requirements will be discussed and any problems resolved. The successful bidder is required to attend this pre-work conference.

The following is a general list of items for discussion during this Pre-work Conference:

- i. Authority of the Technical Point of Contact.
- ii. Contractor's Safety Program.

- iii. Activity Hazard Analysis
- iv. Requirements for Safety Meetings (Documented on NED Form 251).
- v. Accident Reporting (ENG Form 3394).
- vi. Accident Exposure Hours Reporting requirements
- vii. Contractor's Quality Control Plan.
- viii. Communications and Correspondence Procedure.
- ix. Administrative Procedures.
- x. Invoice and payment.

#### 7. Permits

The Contractor shall, without additional expense to the Government, be responsible for obtaining any necessary licenses, permits, and letters of certification. The Contractor shall comply with any applicable Federal, State, County, and Municipal laws, codes, and regulations in connection with the performance of the work specified under this contract.

#### 8. **Security**

The contractor will comply with all established security policies at Conant Brook Dam. Due to periods of heightened security that may affect the access to the areas covered under this contract, areas may be subject to periodic closures, which in turn may reduce or inhibit the Contractor's ability to access certain areas. During periods of heightened security, the Government reserves the right, at any time, to close any property or portion of property and reschedule and/or cancel any subsequent service in an area. The Contractor shall be given at least 24 hour notice of any such closure.

#### 9. Contractor Conduct

Contractor and employees must comply with CFR 36 Rules and Regulations.

#### 10. Payment

The contractor shall furnish the Technical Point of Contact with one invoice per month, identifying the contract number, stating the amount of services completed during the month, identified by Item Number and quantity. Payment shall be made monthly for the actual services performed at the applicable contract unit price.

All invoices shall be mailed to:

U.S. Army corps of Engineers, East Brimfield Lake 24 Riverview Avenue Fiskdale, MA 01518

Or emailed to keith.w.beecher@usace.army.mil

#### **B. TECHNICAL**

#### **General**

Provide all equipment, materials, labor, and transportation necessary to provide for snow plowing, and snow removal services. The services shall be performed at the Conant Brook Dam project as shown on attached maps labeled Conant Brook Plowing Area. The services shall include storms that are "Less than 8-inches", "8-inches to 16-inches", "16-inches to 24-inches" and "Greater than 24-inches". Contractor's work and responsibility shall include, but not be limited to, all job planning, programming, scheduling, administration, inspection, personnel, equipment, vehicles, fuel, materials, supplies, supervision, and quality control necessary to perform the various services required herein.

#### **Equipment**

• The contractor is required to have equipment sufficient to plow snow, and open frozen locks. The equipment should be able to handle heavy snow loads from falling snow, ice, and rain, to drifted snow. The equipment should be able to broadcast the snow to avoid encroaching snow banks. Equipment must be available and sized to remove multiple storm accumulated snow from roadway edges and parking lot edges and place beyond guard rails, posts, bumpers so that parking and vehicle operation is not lost due to accumulated snow.

#### **Site Access**

• The Contractor will be provided a key for access to the Conant Brook Dam Project gates. If the Contractor is required to unlock and open a gate to plow, then the contractor will be required to secure the gate when the plowing is completed unless project personnel are present. The Contractor may have to use a warming device to thaw frozen locks to gain access to areas in this contract. Upon the completion of this contract, the Contractor will return the key to Technical point of contact or his designee before final payment is made.

#### **Property Damage**

In the event that property does become damaged, it is the Contractor's
responsibility to immediately notify the Technical Point of Contact to report the
damage. It will be the responsibility of the Contractor to coordinate with the
Technical Point of Contact an appropriate way to repair damaged property at no
cost to the Government.

#### **Submittals**

 Although the Government technically reviews submissions required by this scope of work, it is emphasized that the Contractor's work must be prosecuted using proper internal controls and review procedures. The documents identified below must be prepared in accordance with the applicable standards, submitted to the Technical Point of Contact for review and accepted by the government prior to the commencement of any field activities.

o Abbreviated Accident Prevention Plan (APP) with Activity Hazard Analysis (AHA)

#### **Service Description**

- 1. **Snow Plowing:** The following services shall be performed as part of the Snow Plowing:
  - A. Snow plowing will be required after accumulation of two (2) inches or more of snow, or upon notification by Technical point of contact or his designee during normal business hours.
  - B. Snow will be pushed and stored in such a manner that parking areas, gates are not blocked.
  - C. The Contractor will make sure to safely push back all banks along roadways, parking lots and entry points to maintain access. All access roads shall be a minimum of sixteen (16) feet in width.
  - D. In addition to morning plowing, plowing will also be performed on weekends, holidays, and after normal working hours during the week to maintain access during storm events.
- 2. <u>Maintenance Plowing:</u> The following services shall be performed as part of the Maintenance Plowing:
  - A. "Maintenance Plowing" may occur every two inches, or as deemed necessary by Technical point of contact or his designee, to avoid hazardous conditions.
  - B. "Maintenance Plowing" shall include all plowing services at Conant Brook Dam.
  - C. "Maintenance Plowing" will be executed ONLY at the direction of the Technical Point of Contact.
- 3. Snow Removal: The following services shall be performed as part of the Snow Removal
  - A. "Snow Removal" may occur when accumulated storms totals exceed 24 inches, or as deemed necessary by Technical point of contact or his designee, to avoid hazardous conditions which restrict parking, reduce travel lanes, and prevent plowing of future snowfalls. Snow removal will require removal of snow to completely reopen travel lanes, by pushing/lifting snow over guard rails to pre winter conditions.
  - B. "Snow Removal" shall include plowing services as described under service locations for Conant Brook Dam.

#### **Storm Events**

The scope of services includes four storm events and are as following:

- 1. **Less than 8-inches -** Storm events total less than eight (8) inches.
- 2. **8-inches to16 inches** Storm events of at least eight (8) inches and up to (and including) sixteen (16) inches.
- 3. **16-inches to 24-inches** Storm events of at least sixteen (16) inches and up to (and including) twenty-four (24) inches.
- 4. 24 inches and greater Storm events in excess of twenty-four (24) inches.
- 5. Snowfall Totals The National Weather Service NWS Weather Forecast Office -Boston / Taunton, MA will be used to determine storm snowfall totals for the Conant Brook Dam facility. In the event of a large storm, the contractor may need to plow several times during the storm event to keep service areas open and accessible. However, the payment for the storm event activities will be based on snowfall totals.

#### **Service Locations**

- Conant Brook Dam entrance access road plowing area, is off of Wales Road in Monson, Massachusetts, and must be accessible by 0700 daily.
  - A. Plowing
    - 1. Conant Brook Dam entry area and access road: 34,000 square feet

**Estimated Quantities** – The following table is the estimate for the required service including the location, service and storm event:

Item #	Service Description	Location	Qty
1.	Less than 8-Inch Storm , Plowing	Entrance and Access Road	15
2.	8-Inch to 16-Inch Storm, Plowing	Entrance and Access Road	3

3.	16 Inch to 24-Inch Storm, Plowing	Entrance and Access Road	2
4.	24 Inch and Greater Storm, Plowing	Entrance and Access Road	1
5.	Maintenance Plowing	Entrance and Access Road	4
6.	Snow Removal	Entrance and Access Road	1

<u>ATTACHMENTS</u>
PLEASE REFER TO THE ATTACHMENTS INCLUDED AT THE END OF THIS SOLICITATION FOR ADDITIONAL INFORMATION.

#### CLAUSES INCORPORATED BY REFERENCE

52.204-7	System for Award Management	OCT 2018
52.204-9	Personal Identity Verification of Contractor Personnel	JAN 2011
52.204-13	System for Award Management Maintenance	OCT 2018
52.204-16	Commercial and Government Entity Code Reporting	JUL 2016
52.204-18	Commercial and Government Entity Code Maintenance	JUL 2016
52.204-19	Incorporation by Reference of Representations and	DEC 2014
	Certifications.	
52.204-22	Alternative Line Item Proposal	JAN 2017
52.212-1 (Dev)	Instructions to Offerors - Commercial Items. (DEVIATION	OCT 2018
	2018-O0018)	
52.212-4	Contract Terms and ConditionsCommercial Items	OCT 2018
52.219-6 (Dev)	Notice of Total Small Business Set-Aside (DEVIATION	JAN 2019
	2019-O0003).	
52.222-3	Convict Labor	JUN 2003
52.223-5	Pollution Prevention and Right-to-Know Information	MAY 2011
52.223-6	Drug-Free Workplace	MAY 2001
52.223-18	Encouraging Contractor Policies To Ban Text Messaging	AUG 2011
	While Driving	
52.225-13	Restrictions on Certain Foreign Purchases	JUN 2008

52.225-25	Prohibition on Contracting with Entities Engaging in Certain Activities or Transactions Relating to Iran Representation and Certifications.	AUG 2018
52.232-39	Unenforceability of Unauthorized Obligations	JUN 2013
52.232-40	Providing Accelerated Payments to Small Business Subcontractors	DEC 2013
52.233-3	Protest After Award	AUG 1996
52.233-4	Applicable Law for Breach of Contract Claim	OCT 2004
52.242-15	Stop-Work Order	AUG 1989
252.203-7000	Requirements Relating to Compensation of Former DoD Officials	SEP 2011
252.203-7002	Requirement to Inform Employees of Whistleblower Rights	SEP 2013
252.203-7005	Representation Relating to Compensation of Former DoD Officials	NOV 2011
252.204-7003	Control Of Government Personnel Work Product	APR 1992
252.204-7008	Compliance With Safeguarding Covered Defense Information Controls	n OCT 2016
252.204-7012	Safeguarding Covered Defense Information and Cyber Incident Reporting	OCT 2016
252.204-7015	Notice of Authorized Disclosure of Information for Litigation Support	n MAY 2016
252.223-7006	Prohibition On Storage, Treatment, and Disposal of Toxic or Hazardous Materials	SEP 2014
252.232-7010	Levies on Contract Payments	DEC 2006
252.243-7001	Pricing Of Contract Modifications	DEC 1991
252.244-7000	Subcontracts for Commercial Items	JUN 2013

#### CLAUSES INCORPORATED BY FULL TEXT

## 52.212-3 OFFEROR REPRESENTATIONS AND CERTIFICATIONS--COMMERCIAL ITEMS (OCT 2018) ALTERNATE I (OCT 2014)

The Offeror shall complete only paragraph (b) of this provision if the Offeror has completed the annual representations and certification electronically in the System for Award Management (SAM) accessed through <a href="https://www.sam.gov">https://www.sam.gov</a>. If the Offeror has not completed the annual representations and certifications electronically, the Offeror shall complete only paragraphs (c) through (u) of this provision.

#### (a) Definitions. As used in this provision--

"Economically disadvantaged women-owned small business (EDWOSB) concern" means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily business operations of which are controlled by, one or more women who are citizens of the United States and who are economically disadvantaged in accordance with 13 CFR part 127. It automatically qualifies as a women-owned small business eligible under the WOSB Program.

"Forced or indentured child labor" means all work or service—

- (1) Exacted from any person under the age of 18 under the menace of any penalty for its nonperformance and for which the worker does not offer himself voluntarily; or
- (2) Performed by any person under the age of 18 pursuant to a contract the enforcement of which can be accomplished by process or penalties.

"Highest-level owner" means the entity that owns or controls an immediate owner of the offeror, or that owns or controls one or more entities that control an immediate owner of the offeror. No entity owns or exercises control of the highest level owner.

"Immediate owner" means an entity, other than the offeror, that has direct control of the offeror. Indicators of control include, but are not limited to, one or more of the following: Ownership or interlocking management, identity of interests among family members, shared facilities and equipment, and the common use of employees.

"Inverted domestic corporation," means a foreign incorporated entity that meets the definition of an inverted domestic corporation under 6 U.S.C. 395(b), applied in accordance with the rules and definitions of 6 U.S.C. 395(c).

"Manufactured end product" means any end product in product and service codes (PSCs) 1000-9999, except—

- (1) PSC 5510, Lumber and Related Basic Wood Materials;
- (2) Product or Service Group (PSG) 87, Agricultural Supplies;
- (3) PSG 88, Live Animals;
- (4) PSG 89, Subsistence;
- (5) PSC 9410, Crude Grades of Plant Materials;
- (6) PSC 9430, Miscellaneous Crude Animal Products, Inedible;
- (7) PSC 9440, Miscellaneous Crude Agricultural and Forestry Products;
- (8) PSC 9610, Ores;
- (9) PSC 9620, Minerals, Natural and Synthetic; and
- (10) PSC 9630, Additive Metal Materials.

"Place of manufacture" means the place where an end product is assembled out of components, or otherwise made or processed from raw materials into the finished product that is to be provided to the Government. If a product is disassembled and reassembled, the place of reassembly is not the place of manufacture.

- "Restricted business operations" means business operations in Sudan that include power production activities, mineral extraction activities, oil-related activities, or the production of military equipment, as those terms are defined in the Sudan Accountability and Divestment Act of 2007 (Pub. L. 110-174). Restricted business operations do not include business operations that the person (as that term is defined in Section 2 of the Sudan Accountability and Divestment Act of 2007) conducting the business can demonstrate—
- (1) Are conducted under contract directly and exclusively with the regional government of southern Sudan;
- (2) Are conducted pursuant to specific authorization from the Office of Foreign Assets Control in the Department of the Treasury, or are expressly exempted under Federal law from the requirement to be conducted under such authorization;
- (3) Consist of providing goods or services to marginalized populations of Sudan;

- (4) Consist of providing goods or services to an internationally recognized peacekeeping force or humanitarian organization;
- (5) Consist of providing goods or services that are used only to promote health or education; or
- (6) Have been voluntarily suspended.
- "Sensitive technology"—
- (1) Means hardware, software, telecommunications equipment, or any other technology that is to be used specifically—
- (i) To restrict the free flow of unbiased information in Iran; or
- (ii) To disrupt, monitor, or otherwise restrict speech of the people of Iran; and
- (2) Does not include information or informational materials the export of which the President does not have the authority to regulate or prohibit pursuant to section 203(b)(3) of the International Emergency Economic Powers Act (50 U.S.C. 1702(b)(3)).
- "Service-disabled veteran-owned small business concern"—
- (1) Means a small business concern—
- (i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and
- (ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a service-disabled veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.
- (2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).
- "Small business concern" means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and size standards in this solicitation.
- "Small disadvantaged business concern, consistent with 13 CFR 124.1002," means a small business concern under the size standard applicable to the acquisition, that--
- (1) Is at least 51 percent unconditionally and directly owned (as defined at 13 CFR 124.105) by-
- (i) One or more socially disadvantaged (as defined at 13 CFR 124.103) and economically disadvantaged (as defined at 13 CFR 124.104) individuals who are citizens of the United States; and
- (ii) Each individual claiming economic disadvantage has a net worth not exceeding \$750,000 after taking into account the applicable exclusions set forth at 13 CFR 124.104(c)(2); and

(2) The management and daily business operations of which are controlled (as defined at 13.CFR 124.106) by individuals, who meet the criteria in paragraphs (1)(i) and (ii) of this definition.

"Subsidiary" means an entity in which more than 50 percent of the entity is owned—

- (1) Directly by a parent corporation; or
- (2) Through another subsidiary of a parent corporation.
- "Veteran-owned small business concern" means a small business concern—
- (1) Not less than 51 percent of which is owned by one or more veterans(as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and
- (2) The management and daily business operations of which are controlled by one or more veterans.
- "Women-owned business concern" means a concern which is at least 51 percent owned by one or more women; or in the case of any publicly owned business, at least 51 percent of the its stock is owned by one or more women; and whose management and daily business operations are controlled by one or more women.
- "Women-owned small business concern" means a small business concern --
- (1) That is at least 51 percent owned by one or more women or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and
- (2) Whose management and daily business operations are controlled by one or more women.
- "Women-owned small business (WOSB) concern eligible under the WOSB Program (in accordance with 13 CFR part 127)," means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily business operations of which are controlled by, one or more women who are citizens of the United States.

(b)

- (1) Annual Representations and Certifications. Any changes provided by the Offeror in paragraph (b)(2) of this provision do not automatically change the representations and certifications in SAM.
- (2) The offeror has completed the annual representations and certifications electronically in SAM accessed through <a href="http://www.sam.gov">http://www.sam.gov</a>. After reviewing SAM information, the Offeror verifies by submission of this offer that the representations and certifications currently posted electronically at FAR 52.212-3, Offeror Representations and Certifications--Commercial Items, have been entered or updated in the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), at the time this offer is submitted and are incorporated in this offer by reference (see FAR 4.1201), except for paragraphs

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[Offeror to identify the applicable paragraphs at (c) through (u) of this provision that the offeror has completed for the purposes of this solicitation only, if any.

These amended representation(s) and/or certification(s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer.

Any changes provided by the offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications posted electronically on SAM.] (c) Offerors must complete the following representations when the resulting contract is to be performed in the United States or its outlying areas. Check all that apply. (1) Small business concern. The offeror represents as part of its offer that it [\_\_\_\_\_] is, [\_\_\_\_\_] is not a small business concern. (2) Veteran-owned small business concern. [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents as part of its offer that it [\_\_\_\_ ] is, [\_\_\_\_ ] is not a veteran-owned small business concern. (3) Service-disabled veteran-owned small business concern. [Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (c)(2) of this provision.] The offeror represents as part of its offer that it [ \_\_\_\_ ] is, [ \_\_\_\_ ] is not a service-disabled veteran-owned small business concern. (4) Small disadvantaged business concern. [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents that it [\_\_\_\_\_] is, [\_\_\_\_\_] is not, a small disadvantaged business concern as defined in 13 CFR 124.1002. (5) Women-owned small business concern. [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision. The offeror represents that it [\_\_\_\_\_ ] is, [\_\_\_\_ ] is not a womenowned small business concern. Note: Complete paragraphs (c)(8) and (c)(9) only if this solicitation is expected to exceed the simplified acquisition threshold. (6) WOSB concern eligible under the WOSB Program. [Complete only if the offeror represented itself as a womenowned small business concern in paragraph (c)(5) of this provision.] The offeror represents that— (i) It [ \_\_\_\_ ] is, [ \_\_\_\_ ] is not a WOSB concern eligible under the WOSB Program, has provided all the required documents to the WOSB Repository, and no change in circumstances or adverse decisions have been issued that affects its eligibility; and (ii) It [ \_\_\_\_ ] is, [ \_\_\_\_ ] is not a joint venture that complies with the requirements of 13 CFR part 127, and the representation in paragraph (c)(6)(i) of this provision is accurate for each WOSB concern eligible under the WOSB Program participating in the joint venture. [The offeror shall enter the name or names of the WOSB concern eligible under the WOSB Program and other small businesses that are participating in the joint venture: \_\_\_\_ .] Each WOSB concern eligible under the WOSB Program participating in the joint venture shall submit a separate signed copy of the WOSB representation.

(7) Economically disadvantaged women-owned small business (EDWOSB) concern. [Complete only if the offeror represented itself as a WOSB concern eligible under the WOSB Program in (c)(6) of this provision.] The offeror

represents that—

(i) It [ ] is, [ ] is not an EDWOSB concern, has provided all the required documents to the WOSB
Repository, and no change in circumstances or adverse decisions have been issued that affects its eligibility; and
(ii) It [ ] is, [ ] is not a joint venture that complies with the requirements of 13 CFR part 127, and the representation in paragraph (c)(7)(i) of this provision is accurate for each EDWOSB concern participating in the joint venture. [The offeror shall enter the name or names of the EDWOSB concern and other small businesses that
are participating in the joint venture:] Each EDWOSB concern participating in the joint venture shall submit a separate signed copy of the EDWOSB representation.
(8) Women-owned business concern (other than small business concern). [Complete only if the offeror is a women-owned business concern and did not represent itself as a small business concern in paragraph (c)(1) of this
provision.] The offeror represents that it [ ] is, a women-owned business concern.
(9) <i>Tie bid priority for labor surplus area concerns</i> . If this is an invitation for bid, small business offerors may identify the labor surplus areas in which costs to be incurred on account of manufacturing or production (by offeror or first-tier subcontractors) amount to more than 50 percent of the contract price:
(10) HUBZone small business concern. [Complete only if the offeror represented itself as a small business concern in paragraph (c)(1) of this provision.] The offeror represents, as part of its offer, that
(i) It [ ] is, [ ] is not a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material changes in ownership and control, principal office, or HUBZone employee percentage have occurred since it was certified in accordance with 13 CFR part 126; and
(ii) It [ ] is, [ ] is not a HUBZone joint venture that complies with the requirements of 13 CFR part 126, and the representation in paragraph (c)(10)(i) of this provision is accurate for each HUBZone small business concern participating in the HUBZone joint venture. [The offeror shall enter the names of each of the HUBZone small
business concerns participating in the HUBZone joint venture:] Each HUBZone small business concern participating in the HUBZone joint venture shall submit a separate signed copy of the HUBZone representation.
(11) (Complete if the offeror has represented itself as disadvantaged in paragraph (c)(4) of this provision.)
[The offeror shall check the category in which its ownership falls]:
Black American.
Hispanic American.
Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians).
Asian-Pacific American (persons with origins from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China, Taiwan, Laos, Cambodia (Kampuchea), Vietnam, Korea, The Philippines, Republic of Palau,

Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru).
Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal).
Individual/concern, other than one of the preceding.
(d) Representations required to implement provisions of Executive Order 11246
(1) Previous contracts and compliance. The offeror represents that
(i) It [ ] has, [ ] has not, participated in a previous contract or subcontract subject to the Equal Opportunity clause of this solicitation; and
(ii) It [ ] has, [ ] has not, filed all required compliance reports.
(2) Affirmative Action Compliance. The offeror represents that
(i) It [ ] has developed and has on file, [ ] has not developed and does not have on file, at each establishment, affirmative action programs required by rules and regulations of the Secretary of Labor (41 CFR part 60-1 and 60-2), or
(ii) It [ ] has not previously had contracts subject to the written affirmative action programs requirement of the rules and regulations of the Secretary of Labor.
(e) Certification Regarding Payments to Influence Federal Transactions (31 U.S.C. 1352). (Applies only if the contract is expected to exceed \$150,000.) By submission of its offer, the offeror certifies to the best of its knowledge and belief that no Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress on his or her behalf in connection with the award of any resultant contract. If any registrants under the Lobbying Disclosure Act of 1995 have made a lobbying contact on behalf of the offeror with respect to this contract, the offeror shall complete and submit, with its offer, OMB Standard Form LLL, Disclosure of Lobbying Activities, to provide the name of the registrants. The offeror need not report regularly employed officers or employees of the offeror to whom payments of reasonable compensation were made.
(f) Buy American Certificate. (Applies only if the clause at Federal Acquisition Regulation (FAR) 52.225-1, Buy American – Supplies, is included in this solicitation.)
(1) The offeror certifies that each end product, except those listed in paragraph (f)(2) of this provision, is a domestic end product and that for other than COTS items, the offeror has considered components of unknown origin to have been mined, produced, or manufactured outside the United States. The offeror shall list as foreign end products those end products manufactured in the United States that do not qualify as domestic end products, <i>i.e.</i> , an end product that is not a COTS item and does not meet the component test in paragraph (2) of the definition of "domestic end product." The terms "commercially available off-the-shelf (COTS) item," "component," "domestic end product," "end product," "foreign end product," and "United States" are defined in the clause of this solicitation entitled "Buy American—Supplies."

(2) Foreign	End	Prod	ucts:
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LINE ITEM NO.	COUNTRY OF ORIGIN

[List as necessary]

(3) The Government will evaluate offers in accordance with the policies and procedures of FAR Part 25.

(g)

- (1) Buy American -- Free Trade Agreements -- Israeli Trade Act Certificate. (Applies only if the clause at FAR 52.225-3, Buy American -- Free Trade Agreements -- Israeli Trade Act, is included in this solicitation.)
- (i) The offeror certifies that each end product, except those listed in paragraph (g)(1)(ii) or (g)(1)(iii) of this provision, is a domestic end product and that for other than COTS items, the offeror has considered components of unknown origin to have been mined, produced, or manufactured outside the United States. The terms "Bahrainian, Moroccan, Omani, Panamanian, or Peruvian end product," "commercially available off-the-shelf (COTS) item," "component," "domestic end product," "end product," "foreign end product," "Free Trade Agreement country," "Free Trade Agreement country end product," "Israeli end product," and "United States" are defined in the clause of this solicitation entitled "Buy American--Free Trade Agreements--Israeli Trade Act."
- (ii) The offeror certifies that the following supplies are Free Trade Agreement country end products (other than Bahrainian, Moroccan, Omani, Panamanian, or Peruvian end products) or Israeli end products as defined in the clause of this solicitation entitled "Buy American—Free Trade Agreements—Israeli Trade Act":

Free Trade Agreement Country End Products (Other than Bahrainian, Moroccan, Omani, Panamanian, or Peruvian End Products) or Israeli End Products:

LINE ITEM NO.	COUNTRY OF ORIGIN

[List as necessary]

(iii) The offeror shall list those supplies that are foreign end products (other than those listed in paragraph (g)(1)(ii) or this provision) as defined in the clause of this solicitation entitled "Buy American—Free Trade Agreements— Israeli Trade Act." The offeror shall list as other foreign end products those end products manufactured in the United States that do not qualify as domestic end products, *i.e.*, an end product that is not a COTS item and does not meet the component test in paragraph (2) of the definition of "domestic end product."

Other Foreign End Products:

LINE ITEM NO.	COUNTRY OF ORIGIN

	- 18 1 - 1
[List as necessary]	
(iv) The Government will evaluate offers in a	accordance with the policies and procedures of FAR Part 25.
	-Israeli Trade Act Certificate, Alternate I. If Alternate I to the clause a substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of
(g)(1)(ii) The offeror certifies that the following solicitation entitled "Buy American—Free Tr	ing supplies are Canadian end products as defined in the clause of this rade Agreements—Israeli Trade Act":
Canadian End Pro	ducts:
	Line Item No.:
[List as necessary]	
	-Israeli Trade Act Certificate, Alternate II. If Alternate II to the clause on, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii)
	ing supplies are Canadian end products or Israeli end products as ed "Buy AmericanFree Trade AgreementsIsraeli Trade Act":
Canadian or Israeli End Products:	
Line Item No.:	Country of Origin:

### [List as necessary]

- (4) Buy American—Free Trade Agreements—Israeli Trade Act Certificate, Alternate III. If Alternate III to the clause at 52.225-3 is included in this solicitation, substitute the following paragraph (g)(1)(ii) for paragraph (g)(1)(ii) of the basic provision:
- (g)(1)(ii) The offeror certifies that the following supplies are Free Trade Agreement country end products (other than Bahrainian, Korean, Moroccan, Omani, Panamanian, or Peruvian end products) or Israeli end products as defined in the clause of this solicitation entitled "Buy American—Free Trade Agreements—Israeli Trade Act":

Free Trade Agreement Country End Products (Other than Bahrainian, Korean, Moroccan, Omani, Panamanian, or Peruvian End Products) or Israeli End Products:

Line Item No.:	Country of Origin:
[List as necessary]	
(5) <i>Trade Agreements Certificate</i> . (Applies only if the clthis solicitation.)	ause at FAR 52.225-5, Trade Agreements, is included in
(i) The offeror certifies that each end product, except tho made or designated country end product as defined in the	use listed in paragraph $(g)(5)(ii)$ of this provision, is a U.Se clause of this solicitation entitled "Trade Agreements."
(ii) The offeror shall list as other end products those end products.	products that are not U.Smade or designated country end
Other End Products	
Line Item No.:	Country of Origin:
[List as necessary]	
items covered by the WTO GPA, the Government will e products without regard to the restrictions of the Buy An	nerican statute. The Government will consider for award lucts unless the Contracting Officer determines that there are
(h) Certification Regarding Responsibility Matters (Executed to exceed the simplified acquisition threshold.) belief, that the offeror and/or any of its principals	cutive Order 12689). (Applies only if the contract value is The offeror certifies, to the best of its knowledge and
(1) [ ] Are, [ ] are not presently debarred, su the award of contracts by any Federal agency;	spended, proposed for debarment, or declared ineligible for
attempting to obtain, or performing a Federal, state or loo or state antitrust statutes relating to the submission of off	f fraud or a criminal offense in connection with obtaining, cal government contract or subcontract; violation of Federal

(3) [ ] Are, [ ] are not presently indicted for, or other entity with, commission of any of these offenses enumerated in p	
(4) [ ] Have, [ ] have not, within a three-year period delinquent Federal taxes in an amount that exceeds \$3,500 for when the state of the	
(i) Taxes are considered delinquent if both of the following criter	ria apply:
(A) The tax liability is finally determined. The liability is finally distance of judicial liability, the liability is not finally determined until all judicial ap	challenge. In the case of a judicial challenge to the
(B) The taxpayer is delinquent in making payment. A taxpayer is liability when full payment was due and required. A taxpayer is raction is precluded.	
(ii) Examples.	
(A) The taxpayer has received a statutory notice of deficiency, ur seek Tax Court review of a proposed tax deficiency. This is not a Should the taxpayer seek Tax Court review, this will not be a final judicial appear rights.	delinquent tax because it is not a final tax liability.
(B) The IRS has filed a notice of Federal tax lien with respect to a issued a notice under I.R.C. §6320 entitling the taxpayer to reque Contesting the lien filing, and to further appeal to the Tax Court is the course of the hearing, the taxpayer is entitled to contest the un no prior opportunity to contest the liability. This is not a delinque the taxpayer seek tax court review, this will not be a final tax liab appeal rights.	est a hearing with the IRS Office of Appeals if the IRS determines to sustain the lien filing. In inderlying tax liability because the taxpayer has had ent tax because it is not a final tax liability. Should
(C) The taxpayer has entered into an installment agreement pursu payments and is in full compliance with the agreement terms. Th not currently required to make full payment.	
(D) The taxpayer has filed for bankruptcy protection. The taxpay action is stayed under 11 U.S.C. §362 (the Bankruptcy Code).	er is not delinquent because enforced collection
(i) Certification Regarding Knowledge of Child Labor for Listed Contracting Officer must list in paragraph (i)(1) any end products included in the List of Products Requiring Contractor Certification excluded at 22.1503(b).]	s being acquired under this solicitation that are
(1) Listed End Product	
Listed End Product:	isted Countries of Origin:

(2) Certification. [If the Contracting Officer has identified end products and countries of origin in paragraph (i)(1) of this provision, then the offeror must certify to either (i)(2)(i) or (i)(2)(ii) by checking the appropriate block.]
[ ] (i) The offeror will not supply any end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as listed for that product.
[ ] (ii) The offeror may supply an end product listed in paragraph (i)(1) of this provision that was mined, produced, or manufactured in the corresponding country as listed for that product. The offeror certifies that is has made a good faith effort to determine whether forced or indentured child labor was used to mine, produce, or manufacture any such end product furnished under this contract. On the basis of those efforts, the offeror certifies that it is not aware of any such use of child labor.
(j) <i>Place of manufacture</i> . (Does not apply unless the solicitation is predominantly for the acquisition of manufactured end products.) For statistical purposes only, the offeror shall indicate whether the place of manufacture of the end products it expects to provide in response to this solicitation is predominantly—
(1) [ ] In the United States (Check this box if the total anticipated price of offered end products manufactured in the United States exceeds the total anticipated price of offered end products manufactured outside the United States); or
(2) [ ] Outside the United States.
(k) Certificates regarding exemptions from the application of the Service Contract Labor Standards. (Certification by the offeror as to its compliance with respect to the contract also constitutes its certification as to compliance by its subcontractor if it subcontracts out the exempt services.) [The contracting officer is to check a box to indicate if paragraph $(k)(1)$ or $(k)(2)$ applies.]
(1) [ ] Maintenance, calibration, or repair of certain equipment as described in FAR 22.1003-4(c)(1). The
offeror [ ] does [ ] does not certify that—
(i) The items of equipment to be serviced under this contract are used regularly for other than Governmental purposes and are sold or traded by the offeror (or subcontractor in the case of an exempt subcontract) in substantial quantities to the general public in the course of normal business operations;
(ii) The services will be furnished at prices which are, or are based on, established catalog or market prices (see FAR 22.1003-4(c)(2)(ii)) for the maintenance, calibration, or repair of such equipment; and
(iii) The compensation (wage and fringe benefits) plan for all service employees performing work under the contract will be the same as that used for these employees and equivalent employees servicing the same equipment of commercial customers.
(2) [ ] Certain services as described in FAR 22.1003-4(d)(1). The offeror [ ] does [ ] does not certify that—
(i) The services under the contract are offered and sold regularly to non-Governmental customers, and are provided by the offeror (or subcontractor in the case of an exempt subcontract) to the general public in substantial quantities in the course of normal business operations;

- (ii) The contract services will be furnished at prices that are, or are based on, established catalog or market prices (see FAR 22.1003-4(d)(2)(iii));
- (iii) Each service employee who will perform the services under the contract will spend only a small portion of his or her time (a monthly average of less than 20 percent of the available hours on an annualized basis, or less than 20 percent of available hours during the contract period if the contract period is less than a month) servicing the Government contract; and
- (iv) The compensation (wage and fringe benefits) plan for all service employees performing work under the contract is the same as that used for these employees and equivalent employees servicing commercial customers.
- (3) If paragraph (k)(1) or (k)(2) of this clause applies—
- (i) If the offeror does not certify to the conditions in paragraph (k)(1) or (k)(2) and the Contracting Officer did not attach a Service Contract Labor Standards wage determination to the solicitation, the offeror shall notify the Contracting Officer as soon as possible; and
- (ii) The Contracting Officer may not make an award to the offeror if the offeror fails to execute the certification in paragraph (k)(1) or (k)(2) of this clause or to contact the Contracting Officer as required in paragraph (k)(3)(i) of this clause.
- (l) Taxpayer identification number (TIN) (26 U.S.C. 6109, 31 U.S.C. 7701). (Not applicable if the offeror is required to provide this information to SAM to be eligible for award.)
- (1) All offerors must submit the information required in paragraphs (l)(3) through (l)(5) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M, and implementing regulations issued by the Internal Revenue Service (IRS).
- (2) The TIN may be used by the government to collect and report on any delinquent amounts arising out of the offeror's relationship with the Government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(3) Taxpayer Identification Number (TIN).
[ ] TIN:
[ ] TIN has been applied for.
[ ] TIN is not required because:
[ ] Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;
[ ] Offeror is an agency or instrumentality of a foreign government;

[ ] Offeror is an agency or instrumentality of the Federal Government;
(4) Type of organization.
[ ] Sole proprietorship;
[ ] Partnership;
[ ] Corporate entity (not tax-exempt);
[ ] Corporate entity (tax-exempt);
[ ] Government entity (Federal, State, or local);
[ ] Foreign government;
[ ] International organization per 26 CFR 1.6049-4;
[ ] Other
(5) Common parent.
[ ] Offeror is not owned or controlled by a common parent:
[ ] Name and TIN of common parent:
Name
TIN
(m) Restricted business operations in Sudan. By submission of its offer, the offeror certifies that the offeror does not conduct any restricted business operations in Sudan.
(n) Prohibition on Contracting with Inverted Domestic Corporations—
(1) Government agencies are not permitted to use appropriated (or otherwise made available) funds for contracts with either an inverted domestic corporation, or a subsidiary of an inverted domestic corporation, unless the exception at 9.108-2(b) applies or the requirement is waived in accordance with the procedures at 9.108-4.
(2) Representation. The Offeror represents that

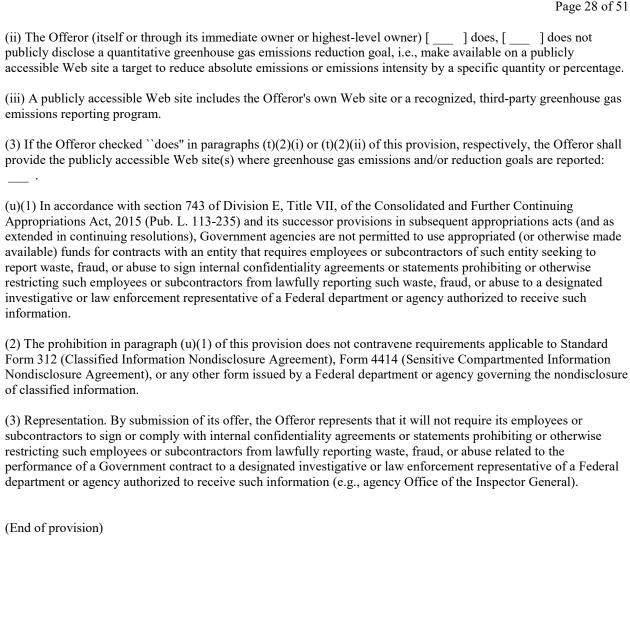
(i) It [ ] is, [ ] is not an inverted domestic corporation; and
(ii) It [ ] is, [ ] is not a subsidiary of an inverted domestic corporation.
(o) Prohibition on contracting with entities engaging in certain activities or transactions relating to Iran.
(1) The offeror shall email questions concerning sensitive technology to the Department of State at <a href="mailto:CISADA106@state.gov">CISADA106@state.gov</a> .
(2) Representation and Certification. Unless a waiver is granted or an exception applies as provided in paragraph (o)(3) of this provision, by submission of its offer, the offeror—
(i) Represents, to the best of its knowledge and belief, that the offeror does not export any sensitive technology to the government of Iran or any entities or individuals owned or controlled by, or acting on behalf or at the direction of, the government of Iran;
(ii) Certifies that the offeror, or any person owned or controlled by the offeror, does not engage in any activities for which sanctions may be imposed under section 5 of the Iran Sanctions Act; and
(iii) Certifies that the offeror, and any person owned or controlled by the offeror, does not knowingly engage in any transaction that exceeds \$3,500 with Iran's Revolutionary Guard Corps or any of its officials, agents, or affiliates, the property and interests in property of which are blocked pursuant to the International Emergency Economic Powers Act (50(U.S.C. 1701 et seq.) (see OFAC's Specially Designated Nationals and Blocked Persons List at <a href="https://www.treasury.gov/resource-center/sanctions/SDN-List/Pages/default.aspx">https://www.treasury.gov/resource-center/sanctions/SDN-List/Pages/default.aspx</a> ).
(3) The representation and certification requirements of paragraph (o)(2) of this provision do not apply if—
(i) This solicitation includes a trade agreements certification (e.g., 52.212-3(g) or a comparable agency provision); and
(ii) The offeror has certified that all the offered products to be supplied are designated country end products.
(p) Ownership or Control of Offeror. (Applies in all solicitations when there is a requirement to be registered in SAM or a requirement to have a unique entity identifier in the solicitation.
(1) The Offeror represents that it [ ] has or [ ] does not have an immediate owner. If the Offeror has more than one immediate owner (such as a joint venture), then the Offeror shall respond to paragraph (2) and if applicable, paragraph (3) of this provision for each participant in the joint venture.
(2) If the Offeror indicates "has" in paragraph (p)(1) of this provision, enter the following information:  Immediate owner CAGE code:  Immediate owner legal name:  (Do not use a "doing business as" name)  Is the immediate owner owned or controlled by another entity: □ Yes or □ No.
(3) If the Offeror indicates "yes" in paragraph (p)(2) of this provision, indicating that the immediate owner is owned or controlled by another entity, then enter the following information:  Highest-level owner CAGE code:  Highest-level owner legal name:  (Do not use a "doing business as" name)

- (q) Representation by Corporations Regarding Delinquent Tax Liability or a Felony Conviction under any Federal Law.
- (1) As required by sections 744 and 745 of Division E of the Consolidated and Further Continuing Appropriations Act, 2015 (Pub. L. 113-235), and similar provisions, if contained in subsequent appropriations acts, The Government will not enter into a contract with any corporation that—
- (i) Has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, where the awarding agency is aware of the unpaid tax liability, unless an agency has considered suspension or debarment of the corporation and made a determination that suspension or debarment is not necessary to protect the interests of the Government; or
- (ii) Was convicted of a felony criminal violation under any Federal law within the preceding 24 months, where the awarding agency is aware of the conviction, unless an agency has considered suspension or debarment of the corporation and made a determination that this action is not necessary to protect the interests of the Government.
- (2) The Offeror represents that—
- (i) It is □ is not □ a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability; and
- (ii) It is  $\Box$  is not  $\Box$  a corporation that was convicted of a felony criminal violation under a Federal law within the preceding 24 months.
- (r) Predecessor of Offeror. (Applies in all solicitations that include the provision at 52.204-16, Commercial and Government Entity Code Reporting.)
- (1) The Offeror represents that it [ \_\_\_ ] is or [ \_\_\_ ] is not a successor to a predecessor that held a Federal contract or grant within the last three years.
- (2) If the Offeror has indicated ``is" in paragraph (r)(1) of this provision, enter the following information for all predecessors that held a Federal contract or grant within the last three years (if more than one predecessor, list in reverse chronological order):

Predecessor legal name:	
(Do not use a ``doing business as" name).	

Predecessor CAGE code: \_\_\_\_ (or mark ``Unknown").

- (t) Public Disclosure of Greenhouse Gas Emissions and Reduction Goals. Applies in all solicitations that require offerors to register in SAM (12.301(d)(1)).
- (1) This representation shall be completed if the Offeror received \$7.5 million or more in contract awards in the prior Federal fiscal year. The representation is optional if the Offeror received less than \$7.5 million in Federal contract awards in the prior Federal fiscal year.
- (2) Representation. [Offeror to check applicable block(s) in paragraph (t)(2)(i) and (ii)]. (i) The Offeror (itself or through its immediate owner or highest-level owner) [\_\_\_\_ ] does, [\_\_\_\_ ] does not publicly disclose greenhouse gas emissions, i.e., makes available on a publicly accessible Web site the results of a greenhouse gas inventory, performed in accordance with an accounting standard with publicly available and consistently applied criteria, such as the Greenhouse Gas Protocol Corporate Standard.



#### 52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS—COMMERCIAL ITEMS (DEVIATION 2018-00021) (OCT 2019)

- (a) Comptroller General Examination of Record. The Contractor shall comply with the provisions of this paragraph (a) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records—Negotiation.
- (1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

- (2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.
- (3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.
- (b)(1) Notwithstanding the requirements of any other clauses of this contract, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (b) (1) in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause—
- (i) 52.203-13, Contractor Code of Business Ethics and Conduct (Oct 2015) (41 U.S.C. 3509).
- (ii) 52.203-19, Prohibition on Requiring Certain Internal Confidentiality Agreements or Statements (Jan 2017) (section 743 of Division E, Title VII, of the Consolidated and Further Continuing Appropriations Act, 2015 (Pub. L. 113-235) and its successor provisions in subsequent appropriations acts (and as extended in continuing resolutions)).
- (iii) 52.204-23, Prohibition on Contracting for Hardware, Software, and Services Developed or Provided by Kaspersky Lab and Other Covered Entities (Jul 2018) (Section 1634 of Pub. L. 115-91).
- (iv) 52.204-25, Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment. (Aug 2019) (Section 889(a)(1)(A) of Pub. L. 115-232).
- (v) 52.219-8, Utilization of Small Business Concerns (Oct 2018) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$700,000 (\$1.5 million for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.
- (vi) 52.222-17, Nondisplacement of Qualified Workers (MAY 2014) (E.O. 13495). Flow down required in accordance with paragraph (l) of FAR clause 52.222-17.
- (vii) 52.222-21, Prohibition of Segregated Facilities (APR 2015).
- (viii) 52.222-26, Equal Opportunity (Sept 2016) (E.O. 11246).
- (ix) 52.222-35, Equal Opportunity for Veterans (Oct 2015) (38 U.S.C. 4212).
- (x) 52.222-36, Equal Opportunity for Workers with Disabilities (July 2014) (29 U.S.C. 793).
- (xi) 52.222-37, Employment Reports on Veterans (FEB 2016) (38 U.S.C. 4212).
- (xii) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496). Flow down required in accordance with paragraph (f) of FAR clause 52.222-40.
- (xiii) 52.222-41, Service Contract Labor Standards (Aug 2018) (41 U.S.C. chapter 67).
- (xiv)(A) 52.222-50, Combating Trafficking in Persons (Mar 2015) (22 U.S.C. chapter 78 and E.O. 13627).

- (B) Alternate I (Mar 2015) of 52.222-50 (22 U.S.C. chapter 78 and E.O. 13627).
- (xv) 52.222-51, Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment-Requirements (May 2014) (41 U.S.C. chapter 67).
- (xvi) 52.222-53, Exemption from Application of the Service Contract Act to Contracts for Certain Services-Requirements (May 2014) (41 U.S.C. chapter 67).
- (xvii) 52.222-54, Employment Eligibility Verification (Oct 2015) (E.O. 12989).
- (xviii) 52.222-55, Minimum Wages Under Executive Order 13658 (Dec 2015).
- (xix) 52.222-62 Paid Sick Leave Under Executive Order 13706 (Jan 2017) (E.O. 13706).
- (xx)(A) 52.224-3, Privacy Training (JAN 2017) (5 U.S.C. 552a).
- (B) Alternate I (JAN 2017) of 52.224-3.
- (xxi) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Oct 2016) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).
- (xxii) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (May 2014) (42 U.S.C. 1792). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.
- (xxiii) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx. 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.
- (2) While not required, the contractor may include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of clause)

- 52.219-1 SMALL BUSINESS PROGRAM REPRESENTATIONS (OCT 2014) ALTERNATE I (SEPT 2015)
- (a) Definitions. As used in this provision--

Economically disadvantaged women-owned small business (EDWOSB) concern means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily business operations of which are controlled by, one or more women who are citizens of the United States and who are economically disadvantaged in accordance with 13 CFR part 127. It automatically qualifies as a women-owned small business concern eligible under the WOSB Program.

Service-disabled veteran-owned small business concern--

(1) Means a small business concern--

- (i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and
- (ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a service-disabled veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.
- (2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

Small business concern means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and the size standard in paragraph (b) of this provision.

Small disadvantaged business concern, consistent with 13 CFR 124.1002, means a small business concern under the size standard applicable to the acquisition, that--

- (1) Is at least 51 percent unconditionally and directly owned (as defined at 13 CFR 124.105) by--
- (i) One or more socially disadvantaged (as defined at 13 CFR 124.103) and economically disadvantaged (as defined at 13 CFR 124.104) individuals who are citizens of the United States, and
- (ii) Each individual claiming economic disadvantage has a net worth not exceeding \$750,000 after taking into account the applicable exclusions set forth at 13 CFR 124.104(c)(2); and
- (2) The management and daily business operations of which are controlled (as defined at 13 CFR 124.106) by individuals who meet the criteria in paragraphs (1)(i) and (ii) of this definition.

Veteran-owned small business concern means a small business concern--

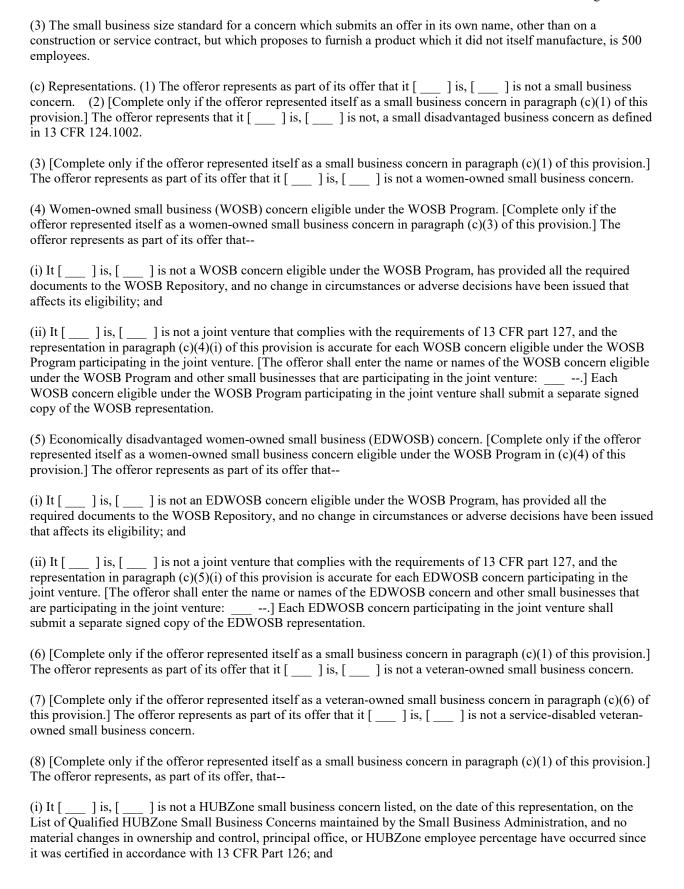
- (1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and
- (2) The management and daily business operations of which are controlled by one or more veterans.

Women-owned small business concern means a small business concern--

- (1) That is at least 51 percent owned by one or more women; or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and
- (2) Whose management and daily business operations are controlled by one or more women.

Women-owned small business (WOSB) concern eligible under the WOSB Program (in accordance with 13 CFR part 127), means a small business concern that is at least 51 percent directly and unconditionally owned by, and the management and daily business operations of which are controlled by, one or more women who are citizens of the United States.

- (b)(1) The North American Industry Classification System (NAICS) code for this acquisition is 561730
- (2) The small business size standard is \$8 MILLION.



(ii) It [] is, [] is not a HUBZone joint venture that complies with the requirements of 13 CFR Part 126, and the representation in paragraph (c)(8)(i) of this provision is accurate for each HUBZone small business concern participating in the HUBZone joint venture. [The offeror shall enter the names of each of the HUBZone small business concerns participating in the HUBZone joint venture:] Each HUBZone small business concern participating in the HUBZone joint venture shall submit a separate signed copy of the HUBZone representation.
(d) Notice.
(1) If this solicitation is for supplies and has been set aside, in whole or in part, for small business concerns, then the clause in this solicitation providing notice of the set-aside contains restrictions on the source of the end items to be furnished.
(2) Under 15 U.S.C. 645(d), any person who misrepresents a firm's status as a business concern that is small, HUBZone small, small disadvantaged, service-disabled veteran-owned small, economically disadvantaged womenowned small, or women-owned small eligible under the WOSB Program in order to obtain a contract to be awarded under the preference programs established pursuant to section 8, 9, 15, 31, and 36 of the Small Business Act or any other provision of Federal law that specifically references section 8(d) for a definition of program eligibility, shall—
(i) Be punished by imposition of fine, imprisonment, or both;
(ii) Be subject to administrative remedies, including suspension and debarment; and
(iii) Be ineligible for participation in programs conducted under the authority of the Act.
(9) [Complete if offeror represented itself as disadvantaged in paragraph (c)(2) of this provision.] The offeror shall check the category in which its ownership falls:  Black American.  Hispanic American.
Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians).
Asian-Pacific American (persons with origins from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China, Taiwan, Laos, Cambodia (Kampuchea), Vietnam, Korea, The Philippines, Republic of Palau, Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru).
Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal).  Individual/concern, other than one of the preceding.
(End of provision)
52.219-28 POST-AWARD SMALL BUSINESS PROGRAM REREPRESENTATION (JULY 2013)

(a) Definitions. As used in this clause--

Long-term contract means a contract of more than five years in duration, including options. However, the term does not include contracts that exceed five years in duration because the period of performance has been extended for a cumulative period not to exceed six months under the clause at 52.217-8, Option to Extend Services, or other appropriate authority.

Small business concern means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR part 121 and the size standard in paragraph (c) of this clause. Such a concern is ``not dominant in its field of operation" when it does not exercise a controlling or major influence on a national basis in a kind of business activity in which a number of business concerns are primarily engaged. In determining whether dominance exists, consideration shall be given to all appropriate factors, including volume of business, number of employees, financial resources, competitive status or position, ownership or control of materials, processes, patents, license agreements, facilities, sales territory, and nature of business activity.

- (b) If the Contractor represented that it was a small business concern prior to award of this contract, the Contractor shall rerepresent its size status according to paragraph (e) of this clause or, if applicable, paragraph (g) of this clause, upon the occurrence of any of the following:
- (1) Within 30 days after execution of a novation agreement or within 30 days after modification of the contract to include this clause, if the novation agreement was executed prior to inclusion of this clause in the contract.
- (2) Within 30 days after a merger or acquisition that does not require a novation or within 30 days after modification of the contract to include this clause, if the merger or acquisition occurred prior to inclusion of this clause in the contract.
- (3) For long-term contracts--
- (i) Within 60 to 120 days prior to the end of the fifth year of the contract; and
- (ii) Within 60 to 120 days prior to the date specified in the contract for exercising any option thereafter.
- (c) The Contractor shall rerepresent its size status in accordance with the size standard in effect at the time of this rerepresentation that corresponds to the North American Industry Classification System (NAICS) code assigned to this contract. The small business size standard corresponding to this NAICS code can be found at http://www.sba.gov/content/table-small-business-size-standards.
- (d) The small business size standard for a Contractor providing a product which it does not manufacture itself, for a contract other than a construction or service contract, is 500 employees.
- (e) Except as provided in paragraph (g) of this clause, the Contractor shall make the representation required by paragraph (b) of this clause by validating or updating all its representations in the Representations and Certifications section of the System for Award Management (SAM) and its other data in SAM, as necessary, to ensure that they reflect the Contractor's current status. The

Contractor shall notify the contracting office in writing within the timeframes specified in paragraph (b) of this clause that the data have been validated or updated, and provide the date of the validation or update.

- (f) If the Contractor represented that it was other than a small business concern prior to award of this contract, the Contractor may, but is not required to, take the actions required by paragraphs (e) or (g) of this clause.
- (g) If the Contractor does not have representations and certifications in SAM, or does not have a representation in SAM for the NAICS code applicable to this contract, the Contractor is required to complete the following rerepresentation and submit it to the contracting office, along with the contract number and the date on which the rerepresentation was completed:

The Contractor represents that it ( ) is, ( ) is not a small business concern under NAICS Code 561730- assigned to contract number W912WJ20PXXXX.

(Contractor to sign and date and insert authorized signer's name and title).

(End of clause)

#### 52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

http://www.acquisition.gov/far/

(End of provision)

#### 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

http://www.acquisition.gov/far/

(End of clause)

#### 52.252-5 AUTHORIZED DEVIATIONS IN PROVISIONS (APR 1984)

- (a) The use in this solicitation of any Federal Acquisition Regulation (48 CFR Chapter 1) provision with an authorized deviation is indicated by the addition of "(DEVIATION)" after the date of the provision.
- (b) The use in this solicitation of any <u>DFARS</u> (48 CFR Chapter <u>2</u>) provision with an authorized deviation is indicated by the addition of "(DEVIATION)" after the name of the regulation.

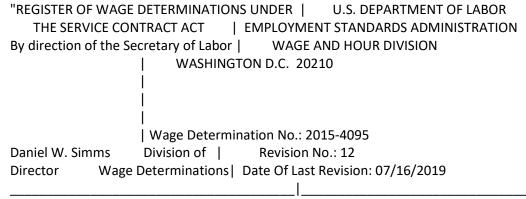
(End of provision)

#### 52.252-6 AUTHORIZED DEVIATIONS IN CLAUSES (APR 1984)

- (a) The use in this solicitation or contract of any Federal Acquisition Regulation (48 CFR Chapter 1) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the date of the clause.
- (b) The use in this solicitation or contract of any <u>DFARS</u> (48 CFR <u>Chapter 2</u>) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the name of the regulation.

(End of clause)

#### **WAGE DETERMINATION**



Note: Under Executive Order (EO) 13658 an hourly minimum wage of \$10.60 for calendar year 2019 applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1 2015. If this contract is covered by the EO the contractor must pay all workers in any classification listed on this wage determination at least \$10.60 per hour (or the applicable wage rate listed on this wage determination if it is higher) for all hours spent performing on the contract in calendar year 2019. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

Applicable in the state of Massachusette as follows:

Applicable in the state of Massachusetts as follows:

FRANKLIN COUNTY - Ashfield town Conway town Deerfield town Leverett town Shutesbury town Sunderland town Wendell town Whately town

HAMPDEN COUNTY - Agawam city Blandford town Chester town Chicopee city East Longmeadow town Granville town Hampden town Holyoke city Longmeadow town Ludlow town Monson town Montgomery town Palmer town Russell town Southwich town Springfield city Tolland town Wales town West Springfield town Westfield city Wilbraham town

HAMPSHIRE COUNTY - Amherst town Belchertown town Chesterfield town Cummington town Easthampton town Goshen town Granby town Hadley town Hatfield town Huntington town Northampton city Pelham town South Hadley town Southampton town Ware town Westhampton town Williamsburg town Worthington town

# \*\*Fringe Benefits Required Follow the Occupational Listing\*\*

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical (	Occupations	
01011 - Accounting Clerk I	15.66	
01012 - Accounting Clerk II	17.58	
01013 - Accounting Clerk III	19.66	
01020 - Administrative Assistant	26.9	6
01035 - Court Reporter	19.51	
01041 - Customer Service Representative I		14.25
01042 - Customer Service Representative II		16.01
01043 - Customer Service Representative III		17.48
01051 - Data Entry Operator I	15.69	
01052 - Data Entry Operator II	17.13	
01060 - Dispatcher Motor Vehicle	21.3	37
01070 - Document Preparation Clerk	1	6.94
01090 - Duplicating Machine Operator	:	16.94
01111 - General Clerk I	14.46	
01112 - General Clerk II	15.90	
01113 - General Clerk III	17.86	
01120 - Housing Referral Assistant	21.	75
01141 - Messenger Courier	15.22	
01191 - Order Clerk I	16.89	
01192 - Order Clerk II	18.43	
01261 - Personnel Assistant (Employment) I		16.73
01262 - Personnel Assistant (Employment) I	I	18.72
01263 - Personnel Assistant (Employment) I	II	20.87
01270 - Production Control Clerk	26.0	)1
01290 - Rental Clerk	16.25	
01300 - Scheduler Maintenance	17.4	14
01311 - Secretary I	17.44	
01312 - Secretary II	19.51	
01313 - Secretary III	21.75	
01320 - Service Order Dispatcher	19.3	35
01410 - Supply Technician	26.96	
01420 - Survey Worker	18.55	
01460 - Switchboard Operator/Receptionist		15.36
01531 - Travel Clerk I	14.05	
01532 - Travel Clerk II	15.32	
01533 - Travel Clerk III	16.66	
01611 - Word Processor I	15.82	
01612 - Word Processor II	17.76	
01613 - Word Processor III	19.86	
05000 - Automotive Service Occupations		25.22
05005 - Automobile Body Repairer Fiberglas		25.32 7
05010 - Automotive Electrician	18.7	,

05040 - Automotive Glass Installer	18.00
05070 - Automotive Worker	18.00
05110 - Mobile Equipment Servicer	16.46
05130 - Motor Equipment Metal Mechanic	19.54
05160 - Motor Equipment Metal Worker	18.00
05190 - Motor Vehicle Mechanic	19.54
05220 - Motor Vehicle Mechanic Helper	15.54
05250 - Motor Vehicle Upholstery Worker	17.32
05280 - Motor Vehicle Wrecker	18.00
05310 - Painter Automotive	18.77
05340 - Radiator Repair Specialist	18.00
05370 - Tire Repairer	13.33
05400 - Transmission Repair Specialist	19.54
07000 - Food Preparation And Service Occupation	ons
07010 - Baker	14.50
07041 - Cook I	16.15
07042 - Cook II	17.66
07070 - Dishwasher	11.91
07130 - Food Service Worker	13.15
07210 - Meat Cutter	19.73
07260 - Waiter/Waitress	11.95
09000 - Furniture Maintenance And Repair Occu	upations
09010 - Electrostatic Spray Painter	17.24
09040 - Furniture Handler	13.59
09080 - Furniture Refinisher	18.67
09090 - Furniture Refinisher Helper	15.75
09110 - Furniture Repairer Minor	17.27
09130 - Upholsterer	16.97
11000 - General Services And Support Occupation	ons
11030 - Cleaner Vehicles	13.04
11060 - Elevator Operator	13.91
11090 - Gardener	19.07
11122 - Housekeeping Aide	13.91
11150 - Janitor	13.91
11210 - Laborer Grounds Maintenance	15.67
11240 - Maid or Houseman	12.24
11260 - Pruner	14.28
11270 - Tractor Operator	18.00
11330 - Trail Maintenance Worker	15.67
11360 - Window Cleaner	15.27
12000 - Health Occupations	
12010 - Ambulance Driver	20.05
12011 - Breath Alcohol Technician	23.88
12012 - Certified Occupational Therapist Assist	ant 28.78
12015 - Certified Physical Therapist Assistant	29.35
12020 - Dental Assistant	20.43
12025 - Dental Hygienist	36.44

12030 - EKG Technician	28.43	
12035 - Electroneurodiagnostic Technologist	20.13	28.43
12040 - Emergency Medical Technician	;	20.05
12071 - Licensed Practical Nurse I	21.3	
12072 - Licensed Practical Nurse II	23.8	
12073 - Licensed Practical Nurse III	26.6	
12100 - Medical Assistant	17.69	
12130 - Medical Laboratory Technician		5.34
12160 - Medical Record Clerk	17.37	
12190 - Medical Record Technician	19	.43
12195 - Medical Transcriptionist	19.93	1
12210 - Nuclear Medicine Technologist	3	9.64
12221 - Nursing Assistant I	12.71	
12222 - Nursing Assistant II	14.29	
12223 - Nursing Assistant III	15.59	
12224 - Nursing Assistant IV	17.49	
12235 - Optical Dispenser	22.62	
12236 - Optical Technician	20.36	
12250 - Pharmacy Technician	14.92	<u> </u>
12280 - Phlebotomist	18.79	
12305 - Radiologic Technologist	30.60	)
12311 - Registered Nurse I	29.56	
12312 - Registered Nurse II	36.16	_
12313 - Registered Nurse II Specialist	36.1	.6
12314 - Registered Nurse III	45.75	7-
12315 - Registered Nurse III Anesthetist		.75
12316 - Registered Nurse IV	52.44	20.50
12317 - Scheduler (Drug and Alcohol Testing) 12320 - Substance Abuse Treatment Counselor		29.59
		24.25
13000 - Information And Arts Occupations 13011 - Exhibits Specialist I	23.79	
13011 - Exhibits Specialist II	29.48	
13013 - Exhibits Specialist III	36.05	
13041 - Illustrator I	23.79	
13042 - Illustrator II	29.48	
13043 - Illustrator III	36.05	
13047 - Librarian	32.64	
13050 - Library Aide/Clerk	16.10	
13054 - Library Information Technology Systems		29.48
Administrator		
13058 - Library Technician	19.25	
13061 - Media Specialist I	21.27	
13062 - Media Specialist II	23.79	
13063 - Media Specialist III	26.52	
13071 - Photographer I	16.47	
13072 - Photographer II	20.21	
13073 - Photographer III	23.37	

13074 - Photographer IV	28	3.59
13075 - Photographer V	35	5.87
13090 - Technical Order Library Clerk		20.22
13110 - Video Teleconference Technician		22.46
14000 - Information Technology Occupations		
14041 - Computer Operator I		17.74
14042 - Computer Operator II		20.31
14043 - Computer Operator III		22.50
14044 - Computer Operator IV		25.16
14045 - Computer Operator V		27.87
14071 - Computer Programmer I	(see 1)	23.30
14072 - Computer Programmer II	(see 1)	
14073 - Computer Programmer III	(see 1)	
14074 - Computer Programmer IV	(see 1)	
14101 - Computer Systems Analyst I	(see 1)	
14102 - Computer Systems Analyst II	(see 1)	
14103 - Computer Systems Analyst III	(see 1)	
14150 - Peripheral Equipment Operator		17.74
14160 - Personal Computer Support Technicia	n	25.16
14170 - System Support Specialist		37.41
15000 - Instructional Occupations		
15010 - Aircrew Training Devices Instructor (N	lon-Rated)	29.46
15020 - Aircrew Training Devices Instructor (R	ated)	35.67
15030 - Air Crew Training Devices Instructor (F	Pilot)	42.73
15050 - Computer Based Training Specialist / I	nstructor	29.46
15060 - Educational Technologist		30.76
15070 - Flight Instructor (Pilot)	4:	2.73
15080 - Graphic Artist	25.1	2
15085 - Maintenance Test Pilot Fixed Jet/Prop	)	42.71
15086 - Maintenance Test Pilot Rotary Wing		42.71
15088 - Non-Maintenance Test/Co-Pilot		42.71
15090 - Technical Instructor	_	4.70
15095 - Technical Instructor/Course Develope		30.22
15110 - Test Proctor	19.9	4
15120 - Tutor	19.94	
16000 - Laundry Dry-Cleaning Pressing And Rela		
16010 - Assembler	12.50	
16030 - Counter Attendant		12.50
16040 - Dry Cleaner	14.4	-
16070 - Finisher Flatwork Machine		12.50
16090 - Presser Hand	12.5	
16110 - Presser Machine Drycleaning		12.50
16130 - Presser Machine Shirts		12.50
16160 - Presser Machine Wearing Apparel Lau	indry	12.50
16190 - Sewing Machine Operator	47.00	15.78
16220 - Tailor	17.00	2.40
16250 - Washer Machine	13	3.10

19000 - Machine Tool Operation And Repair Occu	upations	
19010 - Machine-Tool Operator (Tool Room)	22.70	
19040 - Tool And Die Maker	26.30	
21000 - Materials Handling And Packing Occupati	ions	
21020 - Forklift Operator	18.98	
21030 - Material Coordinator	26.01	
21040 - Material Expediter	26.01	
	14.54	
21050 - Material Handling Laborer		
21071 - Order Filler	13.47	
21080 - Production Line Worker (Food Processin		
21110 - Shipping Packer	18.09	
21130 - Shipping/Receiving Clerk	18.09	
21140 - Store Worker I	14.23	
21150 - Stock Clerk	18.66	
21210 - Tools And Parts Attendant	18.98	
21410 - Warehouse Specialist	18.98	
23000 - Mechanics And Maintenance And Repair	Occupations	
23010 - Aerospace Structural Welder	36.07	
23019 - Aircraft Logs and Records Technician	30.86	
23021 - Aircraft Mechanic I	34.82	
23022 - Aircraft Mechanic II	36.07	
23023 - Aircraft Mechanic III	37.44	
23040 - Aircraft Mechanic Helper	27.70	
23050 - Aircraft Painter	33.46	
23060 - Aircraft Servicer	30.86	
23070 - Aircraft Servicei 23070 - Aircraft Survival Flight Equipment Techn		
23080 - Aircraft Worker	32.08	
		00
23091 - Aircrew Life Support Equipment (ALSE) I	Mechanic 32	.08
23092 - Aircrew Life Support Equipment (ALSE) I	Mechanic 34	.82
II		
23110 - Appliance Mechanic	20.88	
23120 - Bicycle Repairer	19.37	
23125 - Cable Splicer	39.55	
23130 - Carpenter Maintenance	24.66	
23140 - Carpet Layer	23.56	
23160 - Electrician Maintenance	30.93	
23181 - Electronics Technician Maintenance I	29.56	
23182 - Electronics Technician Maintenance II	30.76	
23183 - Electronics Technician Maintenance III	32.42	
23260 - Fabric Worker	25.80	
23290 - Fire Alarm System Mechanic	26.21	
•		
23310 - Fire Extinguisher Repairer	24.53	
23311 - Fuel Distribution System Mechanic	31.43	
23312 - Fuel Distribution System Operator	26.70	
23370 - General Maintenance Worker	20.48	
23380 - Ground Support Equipment Mechanic	34.82	

23381 - Ground Support Equipment Servicer		30.86
23382 - Ground Support Equipment Worker		32.08
23391 - Gunsmith I	24.53	
23392 - Gunsmith II	26.82	
23393 - Gunsmith III	29.12	
23410 - Heating Ventilation And Air-Conditioning	• •	29.48
Mechanic		
23411 - Heating Ventilation And Air Contidioning		30.54
Mechanic (Research Facility)		
23430 - Heavy Equipment Mechanic	2	6.38
23440 - Heavy Equipment Operator		2.33
23460 - Instrument Mechanic	26.6	
23465 - Laboratory/Shelter Mechanic		7.98
23470 - Laborer	14.54	
23510 - Locksmith	23.43	
23530 - Machinery Maintenance Mechanic		25.37
23550 - Machinist Maintenance	22.0	3
23580 - Maintenance Trades Helper	_	4.62
·	26.64	
23591 - Metrology Technician I		
23592 - Metrology Technician II	27.60	
23593 - Metrology Technician III	28.65	5
23640 - Millwright	26.66	
23710 - Office Appliance Repairer	23.9	93
23760 - Painter Maintenance	21.46	
23790 - Pipefitter Maintenance	28.57	7
23810 - Plumber Maintenance	27.4	
23820 - Pneudraulic Systems Mechanic		29.12
•	29.12	23.12
23850 - Rigger		
23870 - Scale Mechanic	26.82	2444
23890 - Sheet-Metal Worker Maintenance		24.11
23910 - Small Engine Mechanic	19.4	.4
23931 - Telecommunications Mechanic I		33.86
23932 - Telecommunications Mechanic II		35.09
23950 - Telephone Lineman	34.17	,
23960 - Welder Combination Maintenance		23.23
23965 - Well Driller	29.12	
23970 - Woodcraft Worker	29.12	
23980 - Woodworker	24.24	
24000 - Personal Needs Occupations	27.27	
·	46.27	
24550 - Case Manager	16.27	
24570 - Child Care Attendant	12.31	
24580 - Child Care Center Clerk	15.37	'
24610 - Chore Aide	13.82	
24620 - Family Readiness And Support Services		16.27
Coordinator		
24630 - Homemaker	18.54	
25000 - Plant And System Operations Occupations		
2000 Transfilla bystem operations occupations	•	

25010 - Boiler Tender	27.90	
25040 - Sewage Plant Operator	25.21	
25070 - Stationary Engineer	27.90	
25190 - Ventilation Equipment Tender	22.	.19
25210 - Water Treatment Plant Operator	2	5.21
27000 - Protective Service Occupations		
27004 - Alarm Monitor	21.67	
27007 - Baggage Inspector	14.60	
27008 - Corrections Officer	24.57	
27010 - Court Security Officer	25.51	
27030 - Detection Dog Handler	18.61	
27040 - Detention Officer	24.57	
27070 - Firefighter	26.52	
27101 - Guard I	14.60	
27102 - Guard II	18.61	
27131 - Police Officer I	27.50	
27132 - Police Officer II	30.57	
28000 - Recreation Occupations		
28041 - Carnival Equipment Operator	14.	72
28042 - Carnival Equipment Repairer	13.9	95
28043 - Carnival Worker	11.69	
28210 - Gate Attendant/Gate Tender	15.	33
28310 - Lifeguard	11.71	
28350 - Park Attendant (Aide)	17.15	
28510 - Recreation Aide/Health Facility Attendant		12.51
28515 - Recreation Specialist	21.24	
28630 - Sports Official	13.66	
28690 - Swimming Pool Operator	18.7	4
29000 - Stevedoring/Longshoremen Occupational		
29010 - Blocker And Bracer	26.37	
29020 - Hatch Tender	26.37	
29030 - Line Handler	26.37	
29041 - Stevedore I	25.36	
29042 - Stevedore II 30000 - Technical Occupations	27.50	
30010 - Air Traffic Control Specialist Center (HFO)	(500.2)	43.21
30010 - Air Traffic Control Specialist Station (HFO)		29.80
30012 - Air Traffic Control Specialist Terminal (HF)		32.81
30021 - Archeological Technician I	17.66	32.01
30022 - Archeological Technician II	19.75	
30023 - Archeological Technician III	24.47	
30030 - Cartographic Technician	24.47	
30040 - Civil Engineering Technician	28.68	<b>}</b>
30051 - Cryogenic Technician I	27.10	•
30052 - Cryogenic Technician II	29.93	
30061 - Drafter/CAD Operator I	17.66	
30062 - Drafter/CAD Operator II	19.75	
• •		

30063 - Drafter/CAD Operator III	22.02	
30064 - Drafter/CAD Operator IV	27.10	
30081 - Engineering Technician I	17.03	
30082 - Engineering Technician II	19.11	
30083 - Engineering Technician III	21.38	
30084 - Engineering Technician IV	26.49	
30085 - Engineering Technician V	32.40	
30086 - Engineering Technician VI	39.21	
30090 - Environmental Technician	23.79	
30095 - Evidence Control Specialist	24.47	
30210 - Laboratory Technician	27.56	
30221 - Latent Fingerprint Technician I	27.10	
30222 - Latent Fingerprint Technician II	29.93	
30240 - Mathematical Technician	24.47	
30361 - Paralegal/Legal Assistant I	20.28	
30362 - Paralegal/Legal Assistant II	25.11	
30363 - Paralegal/Legal Assistant III	30.72	
30364 - Paralegal/Legal Assistant IV	37.17	
30375 - Petroleum Supply Specialist	29.93	
30390 - Photo-Optics Technician	24.47	
30395 - Radiation Control Technician	29.93	
30461 - Technical Writer I	25.78	
30462 - Technical Writer II	31.53	
30463 - Technical Writer III	38.14	
30491 - Unexploded Ordnance (UXO) Technician I		27.46
30492 - Unexploded Ordnance (UXO) Technician II		33.22
30493 - Unexploded Ordnance (UXO) Technician II	1	39.82
30494 - Unexploded (UXO) Safety Escort	27.4	
30495 - Unexploded (UXO) Sweep Personnel		27.46
30501 - Weather Forecaster I	27.10	-
30502 - Weather Forecaster II	32.96	
30620 - Weather Observer Combined Upper Air Or		22.02
Surface Programs	( /	
30621 - Weather Observer Senior (see	2) 24.4	.7
31000 - Transportation/Mobile Equipment Operation	•	
31010 - Airplane Pilot	33.22	
31020 - Bus Aide	16.36	
31030 - Bus Driver	23.42	
31043 - Driver Courier	16.88	
31260 - Parking and Lot Attendant	14.05	
31290 - Shuttle Bus Driver	17.88	
31310 - Taxi Driver	12.86	
31361 - Truckdriver Light	17.88	
31362 - Truckdriver Medium	18.80	
31363 - Truckdriver Heavy	22.22	
31364 - Truckdriver Tractor-Trailer	22.22	
99000 - Miscellaneous Occupations		

99020 - Cabin Safety Specialist	16.20
99030 - Cashier	11.76
99050 - Desk Clerk	12.34
99095 - Embalmer	29.67
99130 - Flight Follower	27.46
99251 - Laboratory Animal Caretaker I	16.57
99252 - Laboratory Animal Caretaker II	17.55
99260 - Marketing Analyst	29.18
99310 - Mortician	30.30
99410 - Pest Controller	20.76
99510 - Photofinishing Worker	13.94
99710 - Recycling Laborer	21.01
99711 - Recycling Specialist	24.22
99730 - Refuse Collector	19.38
99810 - Sales Clerk	12.10
99820 - School Crossing Guard	14.13
99830 - Survey Party Chief	23.54
99831 - Surveying Aide	15.41
99832 - Surveying Technician	21.12
99840 - Vending Machine Attendant	19.91
99841 - Vending Machine Repairer	23.06
99842 - Vending Machine Repairer Helper	19.91

Note: Executive Order (EO) 13706 Establishing Paid Sick Leave for Federal Contractors applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1 2017. If this contract is covered by the EO the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness injury or other health-related needs including preventive care; to assist a family member (or person who is like family to the employee) who is ill injured or has other health-related needs including preventive care; or for reasons resulting from or to assist a family member (or person who is like family to the employee) who is the victim of domestic violence sexual assault or stalking. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

#### ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$4.54 per hour up to 40 hours per week or \$181.60 per week or \$786.93 per month

HEALTH & WELFARE EO 13706: \$4.22 per hour up to 40 hours per week or \$168.80 per week or \$731.47 per month\*

\*This rate is to be used only when compensating employees for performance on an SCA-covered contract also covered by EO 13706 Establishing Paid Sick Leave for Federal Contractors. A contractor may not receive credit toward its SCA obligations for any paid sick leave provided pursuant to EO 13706.

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 5 years 4 weeks after 15 years and 5 weeks after 25 years. Length of service includes the whole span of continuous service with the present contractor or successor wherever employed and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of eleven paid holidays per year: New Year's Day Martin Luther King Jr's Birthday Washington's Birthday Good Friday Memorial Day Independence Day Labor Day Columbus Day Veterans' Day Thanksgiving Day and Christmas Day. A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b) this wage determination does not apply to any employee who individually qualifies as a bona fide executive administrative or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals (29 C.F.R. 541. 400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally because job titles vary widely and change quickly in the computer industry job titles are not determinative of the application of the computer professional exemption. Therefore the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

- (1) The application of systems analysis techniques and procedures including consulting with users to determine hardware software or system functional specifications;
- (2) The design development documentation analysis creation testing or modification of computer systems or programs including prototypes based on and related to user or system design specifications;
- (3) The design documentation testing creation or modification of computer programs related to machine operating systems; or
- (4) A combination of the aforementioned duties the performance of which requires the same level of skills. (29 C.F.R. 541.400).
- 2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime

(i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

#### \*\* HAZARDOUS PAY DIFFERENTIAL \*\*

An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance explosives and incendiary materials. This includes work such as screening blending dying mixing and pressing of sensitive ordnance explosives and pyrotechnic compositions such as lead azide black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization modification renovation demolition and maintenance operations on sensitive ordnance explosives and incendiary materials. All operations involving re-grading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with or in close proximity to ordnance (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands face or arms of the employee engaged in the operation irritation of the skin minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving unloading storage and hauling of ordnance explosive and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance explosives and incendiary material differential pay.

#### \*\* UNIFORM ALLOWANCE \*\*

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract by the employer by the state or local law etc.) the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition where uniform cleaning and maintenance is made the responsibility of the employee all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount or the furnishing of contrary affirmative proof as to the actual cost) reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However in those instances where the uniforms furnished are made of ""wash and wear"" materials may be routinely washed and dried with other personal garments and do not require any special treatment such as dry cleaning daily washing or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract by the contractor by law or by the nature of the work there is no requirement that employees be reimbursed for uniform maintenance costs.

\*\* SERVICE CONTRACT ACT DIRECTORY OF OCCUPATIONS \*\*

The duties of employees under job titles listed are those described in the ""Service Contract Act Directory of Occupations"" Fifth Edition (Revision 1) dated September 2015 unless otherwise indicated.

\*\* REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE Standard Form 1444 (SF-1444) \*\*

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e. the work to be performed is not performed by any classification listed in the wage determination) be classified by the contractor so as to provide a reasonable relationship (i.e. appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination (See 29 CFR 4.6(b)(2)(i)). Such conforming procedures shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees

(See 29 CFR 4.6(b)(2)(ii)). The Wage and Hour Division shall make a final determination of conformed classification wage rate and/or fringe benefits which shall be paid to all employees performing in the classification from the first day of work on which contract work is performed by them in the classification. Failure to pay such unlisted employees the compensation agreed upon by the interested parties and/or fully determined by the Wage and Hour Division retroactive to the date such class of employees commenced contract work shall be a violation of the Act and this contract. (See 29 CFR 4.6(b)(2)(v)). When multiple wage determinations are included in a contract a separate SF-1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award the contractor prepares a written report listing in order the proposed classification title(s) a Federal grade equivalency (FGE) for each proposed classification(s) job description(s) and rationale for proposed wage rate(s) including information regarding the agreement or disagreement of the authorized representative of the employees involved or where there is no authorized representative the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action together with the agency's recommendations and pertinent information including the position of the contractor and the employees to the U.S. Department of Labor Wage and Hour Division for review (See 29 CFR 4.6(b)(2)(ii)).
- 4) Within 30 days of receipt the Wage and Hour Division approves modifies or disapproves the action via transmittal to the agency contracting officer or notifies the contracting officer that additional time will be required to process the request.

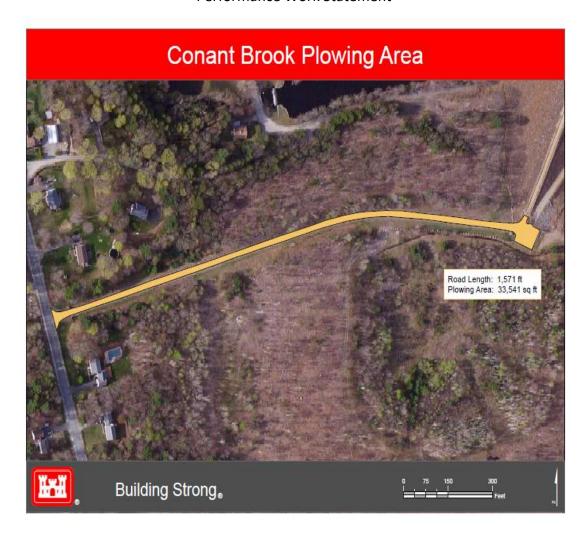
- 5) The contracting officer transmits the Wage and Hour Division's decision to the contractor.
- 6) Each affected employee shall be furnished by the contractor with a written copy of such determination or it shall be posted as a part of the wage determination (See 29 CFR 4.6(b)(2)(iii)).

Information required by the Regulations must be submitted on SF-1444 or bond paper.

When preparing a conformance request the ""Service Contract Act Directory of Occupations"" should be used to compare job definitions to ensure that duties requested are not performed by a classification already listed in the wage determination. Remember it is not the job title but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split combine or subdivide classifications listed in the wage determination (See 29 CFR 4.152(c)(1)).

# SNOW REMOVAL SERVICES U.S. ARMY CORPS OF ENGINEERS

Conant Brook Dam, Massachusetts Performance Work Statement



# **ACCIDENT PREVENTION PLAN**

Project Name
Contractor Name
Contract Number
Date
Plan Preparer (Name, Title, Phone Number, & Signature):
Plan Approver (Name, Title, Phone Number, & Signature):
Plan Concurrence (Name, Title, Phone Number, & Signature):

# EMERGENCY PHONE NUMBERS AND MEDICAL FACILITY MAP

Map with Highlighted Route, Address, and Directions:				
2. Emergency Phone Numbers:				
Contact	Phone Number			

# SIGNATURE SHEET

<u>Name</u>	<u>Signature</u>	<u>Date</u>	<u>Company</u>
1.			
2.			
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20.			
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b.	Bac	ckground Information
	1.	Project Description and Definable Features of Work:
	2.	Anticipated High Risk Activities:
	3.	List of Equipment/Machinery to be Used Onsite:

4. Activities Hazard Analysis have been (or will be) submitted to the GDA for all the Definable Features of Work prior to initiating each phase.

#### c. Statement of Safety and Health Policy

- 1. is committed to:
  - A. The safety, health, and well-being of each and every employee, to include subcontractors;
  - B. Requiring all employees to follow all aspects of the APP and additional company safety programs/policies;
  - C. Holding all managers and supervisors accountable for the safety performance and awareness of all employees under their direction;
  - D. Performing all aspects of this project in accordance with EM 385-1-1 and OSHA regulations;
  - E. Maintaining safe and healthful working conditions;
  - F. Providing all necessary protective equipment to ensure the safety and health of site employees, subcontractors, and the public;
  - G. Providing site workers with the information and training required to make them fully aware of known and suspected hazards that may be encountered;
  - H. Encouraging active involvement of employees at all levels, during the implementation and continuous improvement of the health and safety program.
  - I. Additional Safety Policy Information:

0.	Contractor Safety Goals and Objectives:
4.	Contractor Accident Experience (OSHA 300 forms, or equivalent) are available
if n	requested by the GDA.
d. Re	sponsibilities and Lines of Authority
1.	The lines of authority for this project and at the corporate level are:
1.	The lines of authority for this project and at the corporate level are: (include names and titles)
1.	
1.	
1.	
1.	
1.	
1.	
2.	
	is the Site Safety and Health Officer (SSHO). He/she is responsible for enforcing the requirements of this APP
	(include names and titles)  is the Site Safety and Health Officer

- 3. has submitted a 10 Hour OSHA card (or above), along with their related experience and other qualifications for review.
- 4. No work will be performed by or any subcontractors unless the SSHO (or approved Alternate SSHO) is onsite.
- If applicable, provide a list of Competent Persons (CPs) and their area of proficiency: Submit their trainings/qualifications for review.
   (Examples: Fall Protection, Excavation/Trenching, Confined Spaces, Scaffolding, Cranes/Rigging, etc.)

6. Policies and procedures regarding noncompliance with safety requirements.'s disciplinary actions for violation of safety requirements are:

# e. <u>Subcontractors and Suppliers</u>:

1. requires its subcontractors to work in a responsible and safe manner. Subcontractors for this project will be required to adhere to applicable requirements set forth in the EM 385-1-1 and this APP.

2.	List of Anticipated Subcontractors (Name and Roles):
<b>.</b> :	
	ning:  The following Safety and Occupational Health topics will be briefed to employees on their first day onsite, during the initial site safety
	orientation:
2.	All employees, including subcontractors, have reviewed this APP during the safety orientation and have signed the included signature sheet.

f.

3.	The following are mandatory trainings and certifications applicable to this project: (Examples: Crane Operators, CDL, Diver, SPRAT, etc.)
4.	All site personnel have been briefed on the sites emergency response
	procedures. This includes but is not limited to:  A. Emergency Responsibilities, Communications, & Procedures:
	B. Rally point(s):

	<ul><li>E. A map to closest medical facility is included with the APP.</li><li>F. Additional Emergency Information:</li></ul>
	First Aid/CPR certificates, in accordance with EM 385-1-1 Section 03.A.02, have been submitted for two onsite employees:  a. b.
6.	Safety meetings/toolbox talks will be held by the SSHO/Competent  Person: , on a weekly basis or at the beginning of each new phase of work (whichever is sooner). Minutes will be documented and will include: attendee's names, meeting duration, and topics discussed.
g. <u>Saf</u>	ety and Health Inspections:
1.	Daily safety and health inspections will be performed in accordance with EM 385-1-1, Section 01.A.13. These inspections will be conducted

inspections must be documented and any deficiencies that cannot be

immediately corrected will be tracked on the deficiency log below, or

2. List any anticipated external inspections (EPA, OSHA, State, other

. All

C. Emergency Phone Numbers (Refer to Page 2 of the APP)

D. Locations of emergency equipment:

by the SSHO/Competent Person:

equivalent.

Federal Agencies, etc.):

3.	Deficiency Log/Corrective Actions:	Date Found
----	------------------------------------	------------

**Date Corrected** 

## h. Mishap Reporting and Investigation:

- is responsible for reporting the exposure data (man-hours worked) to the GDA no later than close of business on the 5<sup>th</sup> calendar day of the following month.
- 2. All accidents and near misses will be investigated by the Contractor. All work-related recordable injuries, illnesses and property damage accidents (excluding on-the-road vehicle accidents), in which the property damage exceeds \$5,000.00, will be verbally reported to the GDA within 4 hours of the incident. Serious accidents as described in EM 385-1-1 Section 01.D shall be immediately reported to the GDA. ENG Form 3394 shall be completed and submitted to the GDA within five working days of the incident.
- 3. is responsible for completing the accident notifications, investigations, and reports.

## i. Plans, Programs, and Procedures:

- Additional site-specific plans (listed in EM 385-1-1, Appendix A, Section i) are required to be included as amendments to this APP. Only the plans applicable to the work being performed are required to be submitted. A few common plans include but are not limited to:
- A. Fall Protection and Prevention
- B. Excavation/Trenching
- C. Tree Felling and Maintenance
- D. Confined Space Entry
- E. Rope Access Work
- F. Hazardous Energy Control (Lockout/Tagout)
- G. Crane/Load Handling Equipment
- H. Lead Compliance
- I. Asbestos Abatement
- J. Hazard Communication

#### Other Remarks:

# Emergency Action Plan for Minor Contracts

**Project Name** 

**Contractor Name** 

**Contract Number** 

**Date** 

Competent Person (Name, Title, Phone Number, & Signature):

# EMERGENCY PHONE NUMBERS AND MEDICAL FACILITY MAP

1. Map with Highlighted Route, Address, and Directions:											
2. Emergency Phone Numbers:											
Contact	Phone Number										

# CONTRACTOR EMPLOYEE SIGNATURE SHEET

<u>Name</u>	<u>Signature</u>	<u>Date</u>	<u>Company</u>
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

3. First Aid/CPR certificates,	meeting the requirments of EM 385-1-1 Section 03.A.02,
have been submitted for two	onsite employees:

a. b.

4. Other site specific remarks:

5.	Deficiency Log/Corrective Actions:	Date Found	Date Corrected

#### 6. Mishap Reporting and Investigation:

- a. is responsible for reporting the exposure data (man-hours worked) to the GDA no later than close of business on the 5<sup>th</sup> calendar day of the following month.
- b. All accidents and near misses will be investigated by the Contractor. All work-related recordable injuries, illnesses and property damage accidents (excluding on-the-road vehicle accidents), in which the property damage exceeds \$5,000.00, will be verbally reported to the GDA within 4 hours of the incident. Serious accidents as described in EM 385-1-1 Section 01.D shall be immediately reported to the GDA. ENG Form 3394 shall be completed and submitted to the GDA within five working days of the incident.
- c. is responsible for completing the accident notifications, investigations, and reports.

\*\*Attach site-specific and applicable AHA's to this form\*\*

## **ACTIVITY HAZARDS ANALYSIS**

Pni	m rom							sk Assessment ( Jse highest cod		-
Date:	: Project:				Ris	k Assess		ode Matr		
Activ	rity:			E = Extreme H = High Ris	ly High Risk			Probabilit		
Activ	rity Location:			M = Modera L = Low Risk		Frequent	Likely	Occasional	Seldom	Unlikely
			s	Catastr	ophic	E	E	н	н	М
Prepa	ared By:		×	Criti	ical	E	Н	Н	М	L
			1	Marg	jinal	н	М	М	L	L
			У	Negli	gible	М	L	L	L	L
	Add Identified Hazards									
	JOB STEPS	HAZA	ARDS		ACTIONS	S TO ELIMINA	TE OR MINI	MIZE HAZARD	)S	RAC
X	JOB STEPS	HAZA	ARDS		ACTIONS	S TO ELIMINA	ATE OR MINI	MIZE HAZARD	os	-
х	JOB STEPS	HAZA	ARDS		ACTIONS	S TO ELIMINA	ATE OR MINI	MIZE HAZARD	os	-
X	JOB STEPS	HAZA	ARDS		ACTIONS	S TO ELIMINA	ATE OR MINI	MIZE HAZARO	os	-
х	JOB STEPS	HAZA	ARDS		ACTION:	S TO ELIMINA	ATE OR MINI	MIZE HAZARD	os	-
X X X	JOB STEPS	HAZA	ARDS		ACTION:	S TO ELIMINA	ATE OR MINI	MIZE HAZARO	os .	•
X X X	JOB STEPS  Add Items	HAZI	ARDS		ACTIONS	S TO ELIMIN <i>a</i>	RTE OR MINI	MIZE HAZARD	os	-
X X X			ARDS		ACTIONS	S TO ELIMINA		MIZE HAZARD	os .	-
X X X	Add Items				ACTIONS	S TO ELIMINA			os	-
X X X	Add Items				ACTIONS	S TO ELIMINA			os .	-

USACE PRIME CONTRACTOR Monthly Record of Work-Related Injuries/Illnesses & Exposure						_	Month Year			US Army ( -	Corps of E	ngin	eers	H	WH.																		
monthly record of records shall inc 1904. If the ma	of all e lude e intena provid	xposure xposure nce of le a rev	e and accider work hours OSHA 300 L sed report to	nt experience and a record ogs are requirent the GDA. You	incidental to of occupation and by OSHA ou must com	the work (the onal injuries and the onal injuries and the onal injuries and the other the US	his includes exposure and accident experience of the P and illnesses that include the data elements listed below is information can be obtained from those logs. If data	g, sub-paragraphs 01.D.05, you (the Prime Contractor) shall provide a rime Contractor and its sub-contractor(s). As a minimum, these w. Definitional criteria for each data element is found in 29 CFR Part on log provided below is revised after it is submitted to USACE, in Report for all recordable accidents. If you're not sure whether a case		USACE C Contract Contract Project T City USACE O	or Name Number tle	eeing Work:	State																				
					ldentify th	ne person	1	Describe The Case				Clas	ssify the c	ase	,																		
(A) Company Name		B1) (B	Date Employee		injury or	Where the	(E) event occurred (e.g. Loading dock north end)	(F)  Describe injury or illness, parts of body affected, and object/substance that directly injured or made person ill (e.g. Second degree burns on		hese categori result for eac	es, check ONL ch case:	Y the most	Enter the nu days the inju worker was	ured or ill		ck the "i			or														
	a) qn	۳	Began Work on	Welder)	onset of illness			right forearm from acetylene torch)									(M)																
	ime or Si		Job Covered by		(mo./day)				Death	from work		from work		from work		from work		from work		from work		from work		from work		ed at work Other record-	On job transfer or restriction	Away from work (days)		Skin Disorder	oiratory dition	Poisoning	ing Loss her ises
	P.		Contract								or restriction	able cases	(days)		Injury	Skin Disor	Resp	Poisc	Hearing All other Illnesses														
	Ш								(G)	(H)	(I)	(J)	(K)	(L)	(1)	(2)			5) (6)														
															Ш	$\Box$																	
	Ш														Ш	$\perp$																	
	Ш														Ш			_															
																$\dashv$	$\longrightarrow$	$\bot$															
	$\coprod$														Ш			_															
																$\dashv$		$\perp$															
TVDE (	)E W	OPK	ACTIVITY	For (Choose C		nent Use ( 1	Only  Type of Contract (Choose One):		0	0	0	0	0	0	0	0	0	0 (	0 0														
Construction	Ϊ			ental Remed		1	Type of Contract (Choose One).			Exp	osure Hour	<u> </u>		Certific	atio	n of R	ecord																
Opn & Main. Eng. Services	F			Superfund FUDS			Civil Works Military Programs			Month r to Date				of Person nit. Record																			
Dredging Rsch. & Dev.	ļ			IRF			Other	1					1	Signature Date																			
Emerg. Opns.	H		Ordinance/E	xpl. Cleanup				1						Date																			

ENG FORM 3394-1-999 CAN BE FOUND AT THE FOLLOWING LINK: http://www.publications.usace.army.mil/Portals/76/Publications/EngineerForms/ENG\_FORM\_3394\_1999Mar.pdf?ver=2013-09-08-231303-357