



## Continuation of Supplies or Services and Prices/Costs

### Additional Information/Notes

GROUNDS MAINTENANCE

U.S. ARMY CORPS OF ENGINEERS

EDWARD MACDOWELL LAKE

PETERBOROUGH, NH

PERFORMANCE WORK STATEMENT

Bid Schedule

TASK / ITEM NUMBER	UNIT	QTY	UNIT PRICE	TOTAL
1. Admin Area Weekly Mowing (Weekly)	EA	24		
1. Recreation Area Weekly Mowing (Weekly)	EA	24		
3. Admin Area Annual Mowing (Annual)	JA	1		

4. Ditch-Line Cleaning (Bi-Annual)	EA	2		
5. Ditch-Line Trimming (Bi-Annual)	EA	2		
6. Spring/Fall Clean-Up (Bi-Annual)	EA	2		
7. Weekend Picnic Shelter Cleaning - Saturday & Sunday (Weekly)	EA	34		
			TOTAL	

\*\*\* END OF NARRATIVE \*\*\*

## Continuation of Description

**INTERESTED VENDORS SHALL REVIEW THE "ADDENDUM TO 52.212-1" AND "ADDENDUM TO EVALUATION" FOR INSTRUCTIONS AND EVALUATION CRITERIA. VENDORS ARE RESPONSIBLE FOR ENSURING THEIR QUOTE SUBMISSION MEETS ALL REQUIREMENTS. FAILURE TO DO SO MAY RESULT IN QUOTES BEING DEEMED NON-RESPONSIVE AND REMOVED FROM CONSIDERATION.**

**THE MANDATORY SOLICITATION SURVEY SHALL BE COMPLETED IN ITS ENTIRETY AND RETURNED WITH QUOTES. FAILURE TO DO SO MAY RESULT IN QUOTES BEING DEEMED NON-RESPONSIVE AND REMOVED FROM CONSIDERATION.**

GROUNDS MAINTENANCE

U.S. ARMY CORPS OF ENGINEERS

EDWARD MACDOWELL LAKE

PETERBOROUGH, NH

### **PERFORMANCE WORK STATEMENT**

#### I. General:

1. Scope - Furnish all equipment, materials, labor, and transportation to perform the grounds maintenance services at the Edward MacDowell Lake Project. Grounds maintenance services include a spring/fall grounds clean-up, ditch-line cleaning, ditch-line trimming, weekly mowing and trimming, annual mowing and trimming, and weekend picnic shelter cleaning, including shelter area walkways. Mowing and trimming areas include changes in terrain such as steep slopes, rocky areas, wet areas, and areas with stumps and other obstacles. All work shall be completed in accordance with the following Performance Work Statement.

NOTE: This work requires the following submittals prior to commencement of work (Refer to Section II. Technical Requirements for a full list of submittals):

ENG Form 6293 (Accident Prevention Plan Worksheet)

Activity Hazard Analysis; non-mandatory template available: ENG Form 6206 (Activity Hazard Analysis)

ENG Form 6282 (Site Safety and Health Officer Designation Letter)

First-Aid and CPR Personnel requirements

Schedule of work.

Safety Data Sheets.

All Certifications and Licenses as determined by the Performance Work Statement.

2. Location(s) - The Edward MacDowell Lake Project Area is located at 75 Wilder Street in Peterborough, New Hampshire.

3. Technical Point of Contact - After Contract Award, contact the Technical Point of Contact (TPOC) to begin coordination. The TPOC for this Contract is Park Ranger Caleb Blakeslee ((978) 318-8473 or email at [caleb.j.blakeslee@usace.army.mil](mailto:caleb.j.blakeslee@usace.army.mil)).

4. Site Visit - Site visits are strongly recommended to gauge the full scope of work and provide an accurate quote. Interested vendors should conduct a site visit to confirm understanding of the scope, inspect existing conditions, and familiarize themselves with the site(s) prior to submitting a quote. No extra payment will be allowed for perceived additional work caused by unfamiliarity with site conditions and requirements.

Site visits will be held on the specified dates and times listed below only:

a. Tuesday, April 14, 2026 at 10:00 AM Eastern

b. Monday, April 20, 2026 at 2:00 PM Eastern

Site visit attendees shall meet the TPOC at 75 Wilder St., Peterborough, NH. No information is required to be submitted prior to attending the site visit(s).

Please Note - Site visits outside of these specific dates and times are not permitted unless additional site visit dates/times are publicized in an amendment. All questions during site visits will be sent to the Contract Specialist as indicated in the Instructions to Vendors and responses will be provided in an amendment. Information incorporated into the solicitation via amendment will become binding.

5. Schedule - The period of performance shall be from Contract Award through 30 November 2026. Work during weekdays may be performed Monday through Friday 7:00 AM to 5:00 PM. Work during weekends shall be performed Saturday and Sunday 7:00 AM to 10:00 AM unless otherwise approved by the TPOC. Mowing or trimming is not permitted after 10:00 AM on Saturdays and Sundays unless approved in advance by the TPOC. Work shall not be performed on Federal holidays. The Pre-Work Conference shall be completed within 14 days of Contract Award.

All Pre-Work submittals shall be submitted within 14 days of Contract Award. The Government reserves up to 7 days for review and acceptance on each submittal/resubmittal from the date of receipt. If revisions are necessary to the submittals, the Contractor shall make such revisions and shall be resubmitted to the Government in an acceptable form within 7 days of the Government's response, unless additional time is granted by the Government in writing. No field work may proceed prior to the acceptance of Pre-Work submittals.

Work shall be performed in a timely manner and to the satisfaction of the TPOC or their representative.

Tasks are to be performed during the Service Schedule depicted in the table below. The Service Schedule is the time period when the services are expected to be performed.

Service Schedule: The following table identifies the line-item number, description, frequency and quantity of services.

Service Schedule: Contract Award through 30 November 2026.

Item #	Description	Frequency	Qty.
1	<p><b>Admin Area Weekly Mowing</b></p> <ul style="list-style-type: none"> <li>- Mowing, Trimming, Grounds Cleaning, and Slope Mowing</li> <li>- Approximately 4.53 acres</li> </ul>	Weekly - Starting in May - Specific start date to be coordinated with the TPOC	24
2	<p><b>Recreation Area Weekly Mowing</b></p> <ul style="list-style-type: none"> <li>- Mowing, Trimming, Grounds Cleaning, and Slope Mowing</li> <li>- Approximately 1.26 acres</li> </ul>	Weekly - Starting in May - Specific start date to be coordinated with the TPOC	24
3	<p><b>Admin Area Annual Mowing</b></p> <ul style="list-style-type: none"> <li>- Mowing, Trimming, Grounds Cleaning, and Slope Mowing</li> <li>- Terrain may be rocky, steep slope, uneven, and/or wet</li> </ul>	Annually (Nov 1 <sup>st</sup> - Nov 30 <sup>th</sup> )	1

	- Approximately 1.86 acres		
4	<b>Ditch-Line Cleaning</b> - Approximately 3,929 feet	Bi-annually (May 1st - May 31 <sup>st</sup> ) & (Nov 1 <sup>st</sup> - Nov 30 <sup>th</sup> )	2
5	<b>Ditch-Line Trimming</b> - Approximately 3,929 feet	Bi-annually (Jul 1st - Jul 31 <sup>st</sup> ) & (Oct 1 <sup>st</sup> - Oct 31 <sup>st</sup> )	2
6	<b>Spring/Fall Clean-Up</b> -Approximately 7.65 acres	Bi-annually (May 1 <sup>st</sup> - May 20 <sup>th</sup> ) & (Nov 1 <sup>st</sup> - Nov 30 <sup>th</sup> )	2
7	<b>Weekend Picnic Shelter Cleaning (Saturday &amp; Sunday)</b> -Picnic shelter grills, pads, tables and walkways	Twice weekly (June - September)	34

## 6. Safety Requirements

### a. General:

All work shall be conducted in accordance with the U.S. Army Corps of Engineers (USACE) Safety and Occupational Health Requirements (EM 385-1-1, most recent edition), and all applicable Occupational Safety and Health Administration (OSHA), Federal, State, and local safety and health requirements. A copy of EM 385-1-1 can be accessed electronically at the following link: [https://www.publications.usace.army.mil/Portals/76/EM%20385-1-1%20\\_EFFECTIVE%2015March2024.pdf](https://www.publications.usace.army.mil/Portals/76/EM%20385-1-1%20_EFFECTIVE%2015March2024.pdf)

Project staff reserve the right to cease work at any time should the safety of employees, Contractors, and/or the public become jeopardized.

### b. Accident Prevention Plan (APP):

The Contractor shall prepare a site-specific Accident Prevention Plan. The APP must be written by a Competent Person (CP) and document the specific work processes, equipment, materials to be used, hazards and applicable control measures.

The mandatory ENG Form 6293 (Accident Prevention Plan Worksheet) must be submitted and accepted prior to beginning on site work: [https://www.publications.usace.army.mil/Portals/76/Eng\\_Form\\_6293\\_Aug%202024%20-%20FINAL.pdf](https://www.publications.usace.army.mil/Portals/76/Eng_Form_6293_Aug%202024%20-%20FINAL.pdf)

A preparatory meeting shall be conducted by the Prime Contractor to discuss the APP contents with all affected onsite employees. The Prime Contractor is responsible for informing the subcontractors of the safety provisions under the terms of the contract, the penalties for noncompliance, and inspecting subcontractor operations to ensure that accident prevention responsibilities are being carried out.

Daily safety meetings shall be held and documented. Records shall be available to the TPOC upon request.

c. Activity Hazard Analysis (AHA):

An AHA shall be submitted and accepted for each definable feature of work (DFOW) in accordance with EM 385-1-1, Chapter 2-6. A DFOW is defined as any task, which is separate and distinct from other tasks, has separate control requirements, or is identified as different trades or disciplines. The AHA shall be continuously reviewed and revised to address changing site conditions as appropriate.

For a non-mandatory formatted outline of an AHA, see ENG Form 6206 (Activity Hazard Analysis) [https://www.publications.usace.army.mil/Portals/76/Eng\\_Form\\_6206\\_Sep%202024%20-%20FINAL.pdf](https://www.publications.usace.army.mil/Portals/76/Eng_Form_6206_Sep%202024%20-%20FINAL.pdf)

d. Site Safety and Health Officer (SSHO) Requirements:

The Contractor shall employ a minimum of one person to function as a Level 3, SSHO. A Level 3 SSHO is a designated Qualified Person (QP) or Competent Person (CP) with Safety and Occupational Health (SOH) responsibility that meets the requirements of EM 385-1-1, Chapter 2-3. b. and 2-4.b.

Level 3 SSHOs must have training, knowledge, and/or experience identifying hazards and implementing controls for the work being performed.

The SSHO shall be present at the project site and be responsible for overseeing the implementation of the Prime Contractor's SOH program. Contractor shall designate all SSHOs on a mandatory ENG Form 6282 (Site Safety and Health Officer Designation Letter): [https://www.publications.usace.army.mil/Portals/76/Eng\\_Form\\_6282\\_Site%20Safety%20&%20Health%20Officer%20\(SSHO\)%20Designation%20Letter\\_2024%2009%2013%20-%20Final.pdf](https://www.publications.usace.army.mil/Portals/76/Eng_Form_6282_Site%20Safety%20&%20Health%20Officer%20(SSHO)%20Designation%20Letter_2024%2009%2013%20-%20Final.pdf)

e. First-Aid and CPR Personnel Requirements:

For shifts with multiple employees, provide at least two employees that are certified to administer First Aid and CPR. When employees work alone, they must be certified in First Aid and be provided an effective means of communication to call for assistance in the event of an emergency. Minimum First Aid and CPR qualifications are outlined in EM 385-1-1, Chapter 3-3.

f. Additional Personnel Requirements:

Other Competent or Qualified Persons may be required per EM 385-1-1 and/or other sections of this Performance Work Statement, based on the definable features of work for this project.

g. Accident Reporting:

All accidents and near misses shall be investigated by the Contractor and reported to the TPOC in accordance with EM 385-1-1, Table 2-1.

The mandatory ENG Form 3394 shall be completed and submitted to the TPOC within seven (7) days of an incident: [https://www.publications.usace.army.mil/Portals/76/Publications/EngineerForms/Eng\\_Form\\_3394\\_2021Aug.pdf](https://www.publications.usace.army.mil/Portals/76/Publications/EngineerForms/Eng_Form_3394_2021Aug.pdf)

h. Employee Exposure Data:

The Contractor shall electronically report total employee work hours (including subcontractors) to the TPOC by close of business on the 10th calendar day of the following month.

7. Flooding - Edward MacDowell Lake is Primarily a Flood Risk Management Project. Occasional retention of floodwaters may inundate portions of the dam property or access roads in the areas covered by this contract. The TPOC will notify the Contractor as areas are closed as a result of floodwaters. When flooding ends and waters recede, the TPOC will notify the Contractor as areas reopen and services may resume.

8. Changes to Frequency and/or Quantities - The Government reserves the option, should it become necessary, to decrease or increase service frequencies and/or facility quantities in any or all designated project areas. The Government may also, at any time during the duration of this contract, close any property or portion of the property and delete any subsequent service in the closed property or area. The Contractor shall be given adequate notification to prepare for either contingency. This decrease or increase will be deducted from or paid for in accordance with the bidding schedule or a negotiated cost. Any increase in quantity or frequency of services must be negotiated with the Contracting Officer. The Contractor shall not perform any additional services until the issuance of a formal modification signed by the Contracting Officer. In addition, the TPOC may, on special occasions decide to reschedule a service frequency in order to avoid conflict with visitation or unnecessary expense. The Contractor shall be given at least 24 hours' notice.

9. Pre-Work Conference - Prior to the start of any work, the TPOC will schedule and conduct a "Pre-Work Conference". The Contractor's Project Manager and Quality Control Personnel shall be physically present at this meeting. The Contractor shall directly oversee all work on the project and the Project Manager and Quality Control Personnel shall have the authority to act on behalf of the

Contractor. This conference will be held at the time and location agreeable to the Government and the Contractor. No work may be performed under this contract prior to this conference. The purpose of the conference is to enable the TPOC to outline the procedures that will be followed by the Government in its administration of the contract, and to discuss the performance that will be expected from the Contractor. This conference will allow the Contractor an opportunity to ask questions about the Government's administration and inspection of contract work or obtain other pertinent information that might be required. At the Pre-Work Conference the Contractor shall provide the name of the Project Superintendent with a telephone number for project coordination.

The following is a general list of items for discussion during this Pre-Work Conference:

- i. Authority of the Technical Point of Contact and Quality Assurance Inspectors.
- ii. Contractor's Safety Program (including sub-contractors).
- iii. Accident Prevention Plan and Activity Hazard Analysis
- iv. Documented Safety Meetings
- v. Accident Reporting (ENG Form 3394)
- vi. Safety Data Sheet (SDS) requirements
- vii. Contractor's Equipment
- viii. Correspondence, Communication, Security and Administrative Procedures
- ix. Invoice and Payment

10. Permits - The Contractor shall, without additional expense to the Government, be responsible for obtaining any necessary licenses, permits, and letters of certification. The Contractor shall comply with any applicable Federal, State, county, and municipal laws, codes, and regulations in connection with the performance of the work specified under this contract.

11. Security - The Contractor will comply with all established security policies at the Edward MacDowell Dam. Due to periods of heightened security that may affect the access to the areas covered under this contract, the Government reserves the right to close any property or portion of property and reschedule and/or cancel any subsequent service. The Contractor shall be given at least 24-hour notice of any such closure.

12. Payment - The Contractor shall furnish the TPOC with one invoice per month. The invoice shall include the invoice date, contract number, dates of service, description of work, quantities, labor hours, and total amount due per line item. The invoice must also include the company letterhead, and this must match the data that is registered in the System for Award Management (SAM) registry. Payment shall be made monthly for the actual services performed at the applicable contract unit price.

NOTE: Final Payment may be held until the Contractor has returned any and all issued keys/cards to the TPOC at the completion of work. Any and all keys/cards are required to be physically handed to the TPOC, or if mailed, the Contractor assumes all responsibility for loss (which may include the cost of re-keying the applicable project).

All invoices may be mailed to:

U.S. Army Corps of Engineers

75 Wilder Street

Peterborough, NH 03458

Or emailed to: [caleb.j.blakeslee@usace.army.mil](mailto:caleb.j.blakeslee@usace.army.mil)

## II. Technical Requirements:

### Part 1 General:

1. Summary - Furnish all equipment, materials, labor, and transportation to perform the grounds maintenance services at the Edward MacDowell Lake Project. The Edward MacDowell Lake Project includes 5.79 acres of weekly admin and recreation maintenance areas and an additional 1.86 acres of annual maintenance areas. In total, the 7.65 acres of maintenance areas will also include a spring and fall clean-up. There are 3,929 feet of ditch-lines that will require bi-annual cleaning and bi-annual trimmings. Additionally, there are two (2) picnic shelters with associated grills, tables and walkways which require cleanings on every Saturday and Sunday during the recreation season. Maintenance areas include changes in terrain such as steep slopes, rocky areas, wet areas, and areas with stumps and other obstacles. All work shall be completed in accordance with the following Performance Work Statement.

2. Submittals - Although the Government reviews submissions required by this Performance Work Statement, it is emphasized that the Contractor's work must be completed using proper internal controls and review procedures. The Government reserves up to 7 days for review and acceptance on each submittal/resubmittal from the date of receipt. If revisions are necessary to the submittals, the Contractor shall make such revisions and shall resubmit to the Government in an acceptable form within 7 days of the Government's response, unless additional time is granted by the Government in writing.

The documents identified below must be prepared in accordance with the applicable standards, submitted to the TPOC for review and must be accepted by the Government.

Pre-Work Submittals: Submitted within 14 days of Contract Award. Submittals must be accepted prior to the commencement of any field work.

ENG Form 6293 (Accident Prevention Plan Worksheet)

Activity Hazard Analysis; non-mandatory template available: ENG Form 6206 (Activity Hazard Analysis)

ENG Form 6282 (Site Safety and Health Officer Designation Letter)

First-Aid and CPR Personnel requirements

Schedule of work.

Safety Data Sheets.

All Certifications and Licenses as determined by the Performance Work Statement.

3. References - All work shall be in conformance with:

a. U.S. Army Corps of Engineers

i. EM-385-1-1 2024 Safety and Occupational Health Requirements, U.S. Army Engineering Manual.

b. Code of Federal Regulations

i. Title 36 - Parks, Forests, and Public Property; Chapter III, Part 327 - Corps of Engineers, Department of the Army.

c. Other appropriate Federal, State, and local codes.

4. Other Contracts - The Government may undertake or award other contracts for additional work not related to this contract, and the Contractor shall fully cooperate with other contractors and Government employees. The Contractor shall not commit or permit any act which will interfere with the performance of work by another contractor or by Government employees.

5. Preferred Sequence for Work Schedules - The Contractor must provide sufficient personnel, equipment, and materials to accomplish the services stated in the contract. The Contractor will coordinate a work schedule for each service and approximate times for beginning and ending each required service listed with the TPOC. Any proposed changes to an approved schedule must be submitted in writing, coordinated, and approved by the TPOC in advance of actual schedule changes.

6. Clean Up and Waste Disposal - The Contractor shall practice good housekeeping to maintain a safe job site. The Contractor shall keep the work area, including any designated storage areas free from accumulation of waste materials. Upon completing work in an area, the Contractor shall remove any tools, equipment, and materials that are not the property of the Government. Any and all disturbed areas resulting from Contractor activities shall be restored by the Contractor to the satisfaction of the TPOC. All waste material will be disposed of offsite in accordance with all Federal, State, and local regulations.

7. Environmental Protection - Water, air and land resources shall not be adversely impacted during the course of the work. The Contractor will take necessary steps to ensure all Federal, State, and local environmental regulatory requirements are met at no additional cost to the Government. Assurance of compliance with this section by sub-contractors shall be the responsibility of the Contractor.

#### 8. Sustainability

EPA Designated: Under the Comprehensive Procurement Guidelines (CPG) program, the

Environmental Protection Agency (EPA) designates products that are or can be made with recovered materials and recommends practices for buying these products. Any designated product that is being offered or supplied under this contract shall meet the minimum recommended content levels as identified under the CPG program. Visit

<https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program> for a complete list of designated products and the associated recommended contents levels. Offerors must be able to demonstrate that each offered product meets minimum content levels upon request.

9. Personal Protective Equipment - It is the Contractor's responsibility to furnish and supply personnel with the proper personal protective equipment necessary for performing the work.

10. Government Resources - The Contractor shall supply his own means of communication (telephone). The Government will provide a gate key to the Contractor to access all contract sites. The Contractor may use the Government's dumpster to dispose of common household waste, grill cleanings, and recyclables collected through the execution of the service tasks required in this Contract with adherence to restrictions outline in the Service Task section. Public restrooms are available for Contractor use.

11. Damage to Government and Private Property - The Contractor shall be responsible for restoring all Government facilities or structures damaged as a result of the Contractor's operation. The Contractor shall also be responsible for any damage to private property or injury to any person as a result of the Contractor's operation. The Contractor shall notify the TPOC immediately of damage to Government and private property and injury to any person resulting from the Contractor's operation. Also, the Contractor shall notify the TPOC of damage to Government facilities due to vandalism or other causes on the day such damage is first noticed. Trucks and/or trailers will be driven on existing roads only and not across or through park areas to facilities. The Contractor shall also restore landscape features (shrubs, flowers, grasses, etc.), which are damaged or destroyed by the Contractor's operation. Damaged or destroyed grass areas shall be re-planted as directed by the TPOC, and shrubs and flowers which are damaged or destroyed shall be replaced from nursery stock of like size and kind.

#### 12. Contractor's Personnel -

a. Minimum Personnel Requirements - The Contractor shall provide an adequate number of fully qualified personnel to perform the specified service properly and efficiently within the time limits

specified. The Contractor shall provide a list of the names and contact phone numbers for all employees prior to them working on Government Property.

Note: At least one of the Contractor employees on site shall be able to communicate effectively and efficiently with project staff.

b. Employee Conduct - The Contractor shall be responsible for seeing that the Contractor's employees strictly comply with Code of Federal Regulations (CFR) Title 36, Chapter III, Part 327, and all Federal, State, and municipal laws. Any personnel activity, which, in the opinion of the Government, is deemed detrimental to the performance of the contract may result in the removal of Contractor employee(s).

Examples of unbecoming actions or conduct include but are not limited to the following:

- i. Cursing, harassment, or discrimination of and/or unwarranted physical contact with visitors, USACE personnel, or other Contractors.
- ii. Recurring written and/or verbal complaints from visitors, USACE personnel, or other Contractors.
- iii. Unsafe operation of vehicles while on USACE property.

c. Removal of Contractor's Employees - The TPOC may require the Contractor to immediately remove from the work site any employee of the Contractor or sub-contractor, who, in the opinion of the TPOC, endangers persons or property, or whose physical or mental condition is such that it would impair the employee's ability to satisfactorily perform assigned work. Notification to the Contractor shall be promptly made in writing if time and circumstances permit. Otherwise, notification shall be verbal or by telephone and shall be confirmed in writing as soon as possible. No such removal, however, will reduce the Contractor's obligation to perform all work required under this contract, and immediate replacement will be made as required. This requirement shall not be made the basis of any claim for compensation or damages against the United States or any of its officers or agents.

13. Quality Assurance - The Contractor is responsible for the quality control of the contract work. The Contractor shall establish and maintain a quality control system to assure compliance with the contract requirements. The Government has the right to inspect and test all items called for by the contract, to the extent practicable at all times and at all places during the term of the contract.

14. Inspections -

a. Contractor Quality Control - The Contractor is responsible for establishing and maintaining an adequate quality control system to satisfactorily inspect and ensure that all work performed by the Contractor's organization in each separate service is in full compliance with this contract and the instructions, provisions, specifications, drawings, and maps herein.

b. General Inspection - Upon the completion of each service requirement, the Contractor will perform an inspection of all areas under this contract to ensure compliance with the Performance Work Statement. The Contractor or their representative must be able to commit personnel,

equipment, and resources to correct deficiencies. A Government representative may accompany the Contractor on an inspection of completed work and will identify any contract deficiencies. Any deficiencies noted will be corrected within original contract time frames or appropriate deductions in payment will be made.

c. Equipment/Supplies Inspections - The TPOC may inspect required equipment and, supplies at any time when in use on Government property. Any equipment found deficient shall be removed from service immediately until faulty conditions have been corrected and passed by the TPOC. No such removal will reduce the Contractor's obligation to perform all work required within the time scheduled under this contract. This requirement shall not be made the basis of any claim for compensation or damages against the United States or any of its officers or agents.

d. Government Inspections - The Government will monitor the Contractor's service performance and make deductions accordingly for work not corrected with the time permitted.

15. Receiving and Storing Materials - The Contractor is responsible for receiving and unloading of delivered goods. Government employees will not receive materials or supplies for the Contractor and will not be responsible for damage to the Contractor's equipment or materials.

16. Omissions - This Contract may not cover all specified activities, steps, and procedures required to supply the contract product. In case of omission, the normal industry, State, or Federal standards, practices, specifications, and/or guides shall prevail. In no instance shall an omission be reason to produce less than an acceptable product.

## Part 2 Equipment:

1. Condition of Equipment - All equipment used to perform work under this contract must be in good operating and mechanical condition and comply with EM 385-1-1, Army Corps of Engineers Safety and Occupational Health Requirements. A regular schedule of preventive maintenance must be followed on all equipment. All vehicles utilized under this contract will be presentable, serviceable, and shall comply with safety standards.

### 2. Type(s) of Equipment -

a. The Contractor shall provide the appropriate equipment and tools of the trade to execute the requirements of the Performance Work Statement.

b. Types of equipment for this work may include, but not be limited to:

i. Mowers may be rotary or flail type and shall be equipped with suitable protective devices to prevent flying objects from injuring people or damaging property. Mowers must have slides or wheels, which will prevent tearing or plowing into the turf. The Contractor will be held accountable for re-turfing if equipment causes gouging or plowing. In areas where it is not possible to use a tractor-mounted mower the Contractor shall use small mowing equipment such as lawn and garden tractors; push mowers, weed eaters and other small power-mowing equipment, and/or manual mowing tools.

ii. String trimmers may be gasoline or electrically operated. The use of steel or other type of cord will be allowed in string trimmers, provided no damage is inflicted on buildings, sign posts, fences, concrete structures, or trees and shrubs. Powered string trimmers or hand lopper trimmers shall be used to cut woody vegetation or grass in areas needed where mowing equipment cannot safely cut the vegetation.

iii. Specialized Equipment: Dam embankment, dike mowing, trail side mowing and roadside mowing may require the use of specialized equipment. Such equipment must be operated within any manufacturer's operating instructions and precautions. The embankment and dike mowing equipment must be certified in writing by the manufacturer as safe for operation on steep slopes and specifically designed, or factory modified for the mowing of slopes. All safety items required on the standard mowing equipment mentioned above are required hereon as well.

3. Equipment Storage - Government space and facilities are limited, but may be provided under this contract, at the discretion of the Park Manager, for the specific equipment used, and solely used, to complete the contract services herein. If granted, this privilege may be revoked at any time for any reason by the Government. There will be no liability on the part of the Government for any loss or damage of the equipment, and the Contractor understands that any approved equipment storage is done at his or her own risk.

#### Part 3 Materials and Supplies:

##### 1. Provided by Government:

###### a. Gate Key

i. Gate key will be returned to the TPOC upon contract completion or by request of the TPOC.

###### b. Dumpster

i. Government dumpster may be used by the Contractor to dispose of waste provided that the following parameters are met:

Any waste is collected or created through the execution of the required tasks of this Contract.

Any waste is common household waste, grill cleanings, or recyclables.

Any grill cleanings that contain ash, charcoal, or burnt grill fuel shall be "dead-out" cold and incapable of kindling a flame.

Products Not Permissible in the Dumpster include: any hazardous waste collected or created through the execution of this Contract (e.g. petroleum products, petroleum product containers, batteries, etc.). These products become the Contractor's responsibility to dispose of off-site in accordance with applicable laws.

##### 2. Provided by Contractor:

- a. Any fuel(s), oil, grease etc. needed to accomplish the mowing, trimming and ditch clearing requirements.
- b. Any hand tools required to accomplish the different requirements of this Performance Work Statement.
- c. Heavy duty trash bags, etc. needed for grounds cleaning as well as picnic shelter and grills cleaning.

#### Part 4 Service Requirements:

1. General: Furnish all equipment, materials, labor, and transportation to perform the grounds maintenance services at the Edward MacDowell Lake Project. The Edward MacDowell Lake Project includes 5.79 acres of weekly admin and recreation maintenance areas and an additional 1.86 acres of annual maintenance areas. In total, the 7.65 acres of maintenance areas will also include a spring and fall clean-up. There are 3,929 feet of ditch-lines that will require bi-annual cleaning and bi-annual trimmings. Additionally, there are two (2) picnic shelters with associated grills, tables and walkways which require cleanings on every Saturday and Sunday during the recreation season. Maintenance areas include changes in terrain such as steep slopes, rocky areas, wet areas, and areas with stumps and other obstacles. All work shall be completed in accordance with the following Performance Work Statement.

NOTE: Several locations in the mowing areas have rough terrain conditions. These conditions include rocky areas, wet areas, varying degrees, and species of vegetation (woody vegetation, cattails, grasses, etc.), erosion gullies, animal burrow holes; all of which could alter the time or equipment it takes to accomplish the mowing. The Contractor's quoted price shall take this into account.

2. Trash and Recyclables Disposal: Waste and recyclables collected through the execution of this Contract (e.g. common household waste, grill cleanings, etc.) may be disposed of in the dumpster that is located adjacent to the Edward MacDowell Lake Project garage area. Any waste or recyclables collect and not deposited in the dumpster shall be the responsibility of the Contractor and will be transported from Government property and properly disposed of by the Contractor at an appropriate site. It is the Contractor's responsibility to comply with all Federal, State, and local refuse and recycling laws. Transportation and disposal fees will be paid by the Contractor at no additional cost to the Government and should be included in the Contractor's quoted price.

#### 3. Service Definition:

a. One service is defined as a single completion of all requirements for each task as described in Section 4, Service Tasks below. For example, one Admin Area Weekly Mowing service would include mowing, trimming, and grounds cleaning at all service locations requiring such task as listed in Part 5, Service Location(s), and Task Requirements.

b. The Contractor shall only be paid for work fully completed. If a partial service is rendered, payment will be adjusted according to percent of area completed. Partial service is defined as

completing anything other than all tasks for designated locations as identified in Part 5, Service Location(s), and Task Requirements.

#### 4. Service Tasks:

a. Mowing Requirements: Cut and power mow grass to a height of not more than four and one-half (4-1/2) inches or less than three (3) inches in each area around each facility. Mowing shall be uniform with no uncut or uneven areas resulting from mowing, overlap, wheel rollover, etc. At the end of each mowing, there shall be no clumps or piles of mown grass. Mowing shall produce a finely mulched product. Mowing shall be conducted in such a manner that there is no wheel damage to the turf or any damage to concrete edges, signs, fences, or trees. Mowing shall not take place close enough to facilities to cause damage. Mowing with heavy tractors will not be permitted when the ground is so wet or boggy that the mowing operations will cause wheel rutting. Mowing under these conditions shall be accomplished by use of smaller mowing equipment as mentioned above.

b. Trimming Requirements: Trim woody vegetation and grass to a height of not more than four and one-half (4-1/2) inches or less than three (3) inches in the area around each facility. Trimming and edging shall be conducted in such a manner that there is no damage to the turf or any damage to concrete edges, signs, fences, or trees. Areas adjacent to facilities must be trimmed using other types of equipment such as string trimmers. Trimming shall be accomplished around all vertical objects such as against buildings, guard posts, fences, tables, trash receptacles, electrical pedestals, water fountains, hose bibs, cookers/grills, etc. Trimming shall be done at a minimum each time mowing is performed. The TPOC may determine that area/facility trimming is required in conjunction with maintenance work and that mowing services are not required.

c. Grounds Cleaning: Grounds cleaning will be performed in conjunction with scheduled mowing services to leave the mowing area with an overall neat and clean appearance. The grounds cleaning shall remove all obvious and noticeable trash and litter from the mowing limits which are designated as the mowing boundaries. All trash and litter shall be removed and properly disposed of. Any grass clippings on roadways, walkways, and concrete pads shall be blown off.

d. Ditch-Line Cleaning: Remove all leaves, litter, tree limbs, pinecones, and any other debris that may have accumulated within the ditch-line. In areas where a ditch-line has a catch basin or culvert entrance, the Contractor shall remove all leaves, litter, tree limbs, pinecones, gravel, sand, and/or any other aggregate or debris that may be preventing flow of water from entering the catch basin or culvert. Water shall be able to flow freely from the ditch-line into the catch basin or culvert without obstruction. All natural materials removed may be disposed of on-site at the stump debris area or another area on-site as approved by the TPOC. All trash and litter shall be removed and properly disposed of.

NOTE: The Contractor is not required or expected to remove any catch basin covers to clean said catch basin or flush any culverts to remove debris. The Contractor is only required to remove materials blocking water from entering the catch basin or culverts freely.

e. Ditch-Line Trimming: Trim all grass and woody vegetation within ditch-line from top of ditch-line bank to the top of the opposite ditch-line bank. Unless approved by TPOC, vegetation in ditch-line shall not exceed three (3) inches in height. Once trimming is complete, the Contractor shall clear ditch-line channel, so trimmings do not prevent water flow within the ditch-line channel.

f. Slope Mowing Requirements: Several locations have slope areas of 2.5 to 1 (~27-degree slope) or greater where specialized equipment shall be used to complete the mowing. Slope mowing requirements shall be accomplished as described in the Mowing Requirements with the exception that specialized equipment shall be used to mow the slopes. If necessary, mowing equipment may be substituted for hand-held equipment, such as, a string trimmer or other types of trimming equipment.

g. Spring/Fall Clean-Up: Remove all tree limbs, pinecones, leaves, litter, and debris that may have accumulated on any walkways, concrete pads, and any areas that will be mowed. All natural materials gathered may be disposed on-site at the stump debris area or another area on-site as specified by the TPOC. All trash and litter shall be removed and properly disposed of. All spring/fall clean-up work shall occur bi-annually with the spring service occurring between May 1st - May 20th and the fall service occurring between November 1st and November 30th, unless otherwise approved by the TPOC. The spring clean-up service shall be completed before the first mowing services are completed.

NOTE: There are several mowing areas that are within the impoundment area of the flood control facility. As such, debris amounts can vary greatly from one year to the next and can be severe due to prolonged inundations or storms.

h. Weekend Picnic Shelter Cleaning (Saturday & Sunday): Clean picnic shelter grills, pads, tables, and walkways before 10:00am for two (2) picnic shelters each Saturday and Sunday during the summer recreation season (June-September). Picnic shelter capacity ranges from 60-100 people.

i. Picnic Shelter Pads/Walkways: Collect and remove all tree limbs, pinecones, leaves, debris, waste, recyclables, and litter that may have accumulated on any concrete pad and walkways. All natural materials gathered may be disposed on-site in an area specified by the TPOC. All waste, recyclables, and litter shall be tied in a bag and be properly disposed of.

ii. Picnic Shelter Grills: All cooked-on food or grease on the grill grates shall be scrubbed off and removed. All ash, charcoal, wood and other debris that may be in grills shall be collected and removed. Any grill cleanings that contain ash, charcoal, wood or other debris collected from the grills shall be "dead-out" cold and incapable of kindling a flame. Any of these items that are warm to the touch shall be rendered "dead-out" cold by the Contractor prior to consolidating for disposal in the Government dumpster. If the Contractor does not wish to use the Government dumpster, collected material shall be rendered "dead-out" cold, bagged and be properly disposed of by the Contractor off-site.

iii. Picnic Shelter Tables: Collect and remove all tree limbs, pinecones, leaves, debris, waste, recyclables, and litter that may have accumulated on any picnic shelter tables. Ensure tables are

under the picnic shelter roof and neatly arranged. All natural materials gathered may be disposed on-site in an area specified by the TPOC. All waste, recyclables, and litter shall be tied in a bag and be properly disposed of.

5. Restrictions: All mowing and trimming required in an area shall be completed and inspected by the Contractor's Quality Control Inspector prior to beginning work in another park or area.

a. Mowing and trimming will not be permitted within twenty (20) feet of the public or their property. If any area is occupied by the public the Contractor may ask for permission to mow the area. If permission is not granted, the area must be serviced at another time when it is not occupied.

b. Care shall be taken to restrict grass clippings, as a result of mowing or trimming, from entering rip rap protection, water sources, roadways etc.

Part 5 Service Location(s), and Task Requirements: The services for this contract are located at the Edward MacDowell Lake Project, 75 Wilder St., Peterborough NH 03458. The Government will issue keys necessary to access the service locations.

1. ITEM NO. 1 - Admin Area Weekly Mowing - Mowing, Trimming, and Grounds Cleaning

a. Service Task Requirements:

i. Mowing.

ii. Trimming.

iii. Grounds Cleaning.

b. Service Area:

i. 4.53 acres (approximately) - See Informational Map 1.

ii. Administrative area surrounding project buildings, upstream and downstream areas of the dam, entrance road, and flagpole.

All buildings, picnic tables, grills, benches, posts, etc. must be trimmed around.

c. Service Schedule:

i. Weekly.

ii. Start in May for approximately 24 weeks.

iii. Specific start date to be coordinated with the TPOC.

2. ITEM NO. 2 - Recreation Area Weekly Mowing - Mowing, Trimming, Grounds Cleaning, and Slope Mowing

a. Service Task Requirements:

- i. Mowing.
- ii. Trimming.
- iii. Grounds Cleaning.
- iv. Slope Mowing.

b. Service Area:

- i. 1.26 acres (approximately) - See Informational Map 1.
- ii. This area includes mowing around two restroom buildings, two picnic shelters, the shoulder of a gravel parking lot, one playground, a recreational field on the upstream side of the dam, a walking area on the right abutment and downstream area of the dam, and a walking area on the peninsula downstream of the dam.

All buildings, picnic tables, grills, benches, posts, etc. must be trimmed around.

Portions of the Recreation Area requiring weekly service have steep slopes. The steep slopes predominantly exist on the western side of the dam (right abutment and downstream area of the dam).

c. Service Schedule:

- i. Weekly.
- ii. Start in May for approximately 24 weeks.
- iii. Specific start date to be coordinated with the TPOC.

3. ITEM NO. 3 - Admin Area Annual Mowing - Mowing, Trimming, Grounds Cleaning, and Slope Mowing

a. Service Task Requirements:

- i. Area Mowing.
- ii. Trimming.
- iii. Grounds Cleaning.
- iv. Slope Mowing.

b. Service Area:

- i. 1.86 acres (approximately) - See Informational Map 1.
- ii. Areas are located upstream, downstream, and on right abutment of the dam. A small area is located on the east side of the Entrance Road.

Portions of the Admin Area requiring Annual service have steep slopes. The steep slopes predominantly exist on the western side of the dam (right abutment and downstream area of the dam), however there is one section on the east side of the entrance road that also contains these terrain features.

c. Service Schedule:

- i. Annually.
- ii. One service between November 1st and November 30th.
- iii. Specific start date to be coordinated with the TPOC.

4. ITEM NO. 4 - Ditch-Line Cleaning

a. Service Task Requirements:

- i. Ditch-Line Cleaning.

b. Service Area:

- i. 3,929 feet (approximately) - See Informational Map 2.
- ii. All areas indicated as ditch-lines.

c. Service Schedule:

- i. Bi-annually.
- ii. One service between May 1st and May 31st.
- iii. One service between November 1st and November 30th.
- iv. Specific date to be coordinated with the TPOC.

5. ITEM NO. 5 - Ditch-Line Trimming

a. Service Task Requirements:

- i. Ditch-Line Trimming.

b. Service Area:

- i. 3,929 feet (approximately) - See Informational Map 2.
- ii. All areas indicated as ditch-lines.

c. Service Schedule:

- i. Bi-annually.
- ii. One service between July 1st and July 31st.
- iii. One Service between October 1st and October 31st.
- iv. Specific date to be coordinated with the TPOC.

6. ITEM NO. 6 - Spring/Fall Clean-Up

a. Service Task Requirements:

- i. Spring/Fall Clean-Up.

b. Service Area:

- i. 7.65 acres (approximately) - See Informational Map 1.
- ii. All mowing areas, Admin Area Weekly Mowing, Recreation Area Weekly Mowing, and Admin Area Annual Mowing.

c. Service Schedule:

- i. Bi-annually.
- ii. One spring service between May 1st - May 20th.
- iii. One service between November 1st and November 30th.
- iv. Specific dates to be coordinated with the TPOC.

7. ITEM NO. 7 - Weekend Picnic Shelter Cleaning (Saturday & Sunday)

a. Service Task Requirements:

- i. Weekend Picnic Shelter Cleaning (Saturday & Sunday):

Picnic Shelter Pads/Walkways.

Picnic Shelter Grills.

Picnic Shelter Tables.

b. Service Area: - See Informational Map 3.

i. Picnic Shelter 1:

Approximately twenty feet by thirty-five feet (20'x35').

Approximately 150 linear feet of walkway.

Six (6) picnic tables.

One (1) grill.

ii. Picnic Shelter 2:

Approximately thirty feet by forty-five feet (30'x45').

Approximately 191 linear feet of walkway(s).

Approximately 1,050 square feet of access pathway/roadway.

Twelve (12) picnic tables.

Two (2) grills.

c. Service Schedule:

i. Weekly

ii. Start the first Saturday in June and end the last Sunday in September.

iii. Services tasks shall be completed before 10:00 AM on both Saturday and Sunday.

ATTACHMENTS: Please refer to the attachments included with this solicitation for additional information

\*\*\* END OF NARRATIVE \*\*\*

## **Requirements**

Grounds Maintenance Services, Edward MacDowell Lake, Peterborough, NH

## Contract Clauses

### FAR Clauses Incorporated by Reference

<b>Number</b>	<b>Title</b>	<b>Effective Date</b>	<b>Alternate Deviation</b>	<b>Variation Effective Date</b>
52.203-19	Prohibition on Requiring Certain Internal Confidentiality Agreements or Statements.	2017-01		
52.204-13	System for Award Management-Maintenance. (Deviation 2026-O0038)	2026-02		
52.212-4	Terms and Conditions-Commercial Products and Commercial Services. (Deviation 2026-O0038)	2026-02		
52.219-6	Notice of Total Small Business Set-Aside. (Deviation 2026-O0038)	2026-02		
52.222-36	Equal Opportunity for Workers with Disabilities. (Deviation 2026-O0038)	2026-02		
52.222-41	Service Contract Labor Standards. (Deviation 2026-O0038)	2026-02		
52.222-50	Combating Trafficking in Persons. (Deviation 2026-O0038)	2026-02		
52.222-55	Minimum Wages for Contractor Workers Under Executive Order 14026. (Deviation 2026-O0038)	2026-02		

52.222-62	Paid Sick Leave Under Executive Order 13706. (Deviation 2026-00038)	2026-02
52.226-8	Encouraging Contractor Policies to Ban Text Messaging While Driving.	2024-05
52.232-33	Payment by Electronic Funds Transfer-System for Award Management.	2018-10
52.232-40	Providing Accelerated Payments to Small Business Subcontractors.	2023-03
52.233-3	Protest after Award. (Deviation 2026-00038)	2026-02
52.233-4	Applicable Law for Breach of Contract Claim. (Deviation 2026-00038)	2026-02

**DFARS Clauses Incorporated by Reference**

<b>Number</b>	<b>Title</b>	<b>Effective Date</b>	<b>Alternate Deviation</b>	<b>Variation Effective Date</b>
252.203-7000	Requirements Relating to Compensation of Former DoD Officials.	2011-09		
252.203-7002	Requirement to Inform Employees of Whistleblower Rights.	2022-12		
252.204-7004	Antiterrorism Awareness Training	2023-01		

for Contractors.

252.204-7012	Safeguarding Covered Defense Information and Cyber Incident Reporting.	2024-05
252.204-7018	Prohibition on the Acquisition of Covered Defense Telecommunications Equipment or Services.	2023-01
252.204-7020	NIST SP 800-171 DoD Assessment Requirements.	2023-11
252.225-7012	Preference for Certain Domestic Commodities.	2022-04
252.225-7056	Prohibition Regarding Business Operations with the Maduro Regime.	2023-01
252.225-7060	Prohibition on Certain Procurements from the Xinjiang Uyghur Autonomous Region.	2023-06
252.232-7003	Electronic Submission of Payment Requests and Receiving Reports.	2018-12
252.232-7010	Levies on Contract Payments.	2006-12
252.247-7023	Transportation of Supplies by Sea.	2024-10

**FAR Clauses Incorporated by Full Text**

<b>Number</b>	<b>Title</b>	<b>Effective Date</b>	<b>Alternate Deviation</b>	<b>Variation Effective</b>
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**Date**

52.219-28      Postaward Small Business      2026-02  
Program Rerepresentation.  
(Deviation 2026-O0038)

Postaward Small Business Program Rerepresentation (Feb 2026) (Deviation 2026-O0038)

(a) *Definitions.* As used in this clause-

*Long-term contract* means a contract of more than five years in duration, including options. However, the term does not include contracts that exceed five years in duration because the period of performance has been extended for a cumulative period not to exceed six months under the clause at 52.217-8, Option to Extend Services, or other appropriate authority.

*Small business concern-*

(1) Means a concern, including its affiliates, that is independently owned and operated, not dominant in its field of operation, and qualified as a small business under the criteria in 13 CFR part 121 and the size standard in paragraph (c) of this clause.

(2) *Affiliates*, as used in this definition, means business concerns, one of whom directly or indirectly controls or has the power to control the others, or a third party or parties control or have the power to control the others. In determining whether affiliation exists, consideration is given to all appropriate factors including common ownership, common management, and contractual relationships. SBA determines affiliation based on the factors set forth at 13 CFR 121.103.

(b) If the Contractor represented that it was a small business concern, a small disadvantaged business concern, or a joint venture that was any of the small business concerns identified in 19.000(a)(3) prior to award of this contract, the Contractor shall rerepresent its size and socioeconomic status according to paragraph (e) of this clause or, if applicable, paragraph (g) of this clause, upon occurrence of any of the following:

(1) Within 30 days after execution of a novation agreement or within 30 days after modification of the contract to include this clause, if the novation agreement was executed prior to inclusion of this clause in the contract.

(2) Within 30 days after a merger or acquisition that does not require a novation or within 30 days after modification of the contract to include this clause, if the merger or acquisition occurred prior to inclusion of this clause in the contract.

(3) For long-term contracts-

(i) Within 60 to 120 days prior to the end of the fifth year of the contract; and

(ii) Within 60 to 120 days prior to the date specified in the contract for exercising any option thereafter.

(c) The Contractor shall rerepresent its size status in accordance with the size standard in effect at the time of this rerepresentation that corresponds to the North American Industry Classification System (NAICS) code(s) assigned to this contract. The small business size standard corresponding to this NAICS code(s) can be found at <https://www.sba.gov/document/support--table-size-standards>.

(d) The small business size standard for a Contractor providing an end item that it does not manufacture, process, or produce itself, for a contract other than a construction or service contract, is 500 employees, or 150 employees for information technology value-added resellers under NAICS code 541519, if the acquisition-

(1) Was set aside for small business and has a value above the simplified acquisition threshold;

(2) Used the HUBZone price evaluation preference regardless of dollar value, unless the Contractor waived the price evaluation preference; or

(3) Was an 8(a), HUBZone, service-disabled veteran-owned, economically disadvantaged women-owned, or women-owned small business set-aside or sole-source award regardless of dollar value.

(e) Except as provided in paragraph (g) of this clause, the Contractor shall make the representation(s) required by paragraph (b) of this clause by validating or updating all its representations in the Representations and Certifications section of the System for Award Management (SAM) and its other data in SAM, as necessary, to ensure that they reflect the Contractor's current status. The Contractor shall notify the contracting officer in writing within the timeframes specified in paragraph (b) of this clause, that the data have been validated or updated, and provide the date of the validation or update.

(f) If the Contractor represented that it was other than a small business concern prior to award of this contract, the Contractor may, but is not required to, take the actions required by paragraphs (e) or (g) of this clause.

(g) If the Contractor does not have representations and certifications in SAM, or does not have a representation in SAM for the NAICS code applicable to this contract, the Contractor is required to complete the following rerepresentation and submit it to the contracting office, along with the contract number and the date on which the rerepresentation was completed:

(1) The Contractor represents that it is, is not a small business concern under NAICS Code 561730 assigned to contract number W912WJ26PXXXX.

(2) [*Complete only if the Contractor represented itself as a small business concern in paragraph (g)(1) of this clause.*] The Contractor represents that it is, is not, a small disadvantaged business concern as defined in 13 CFR 124.1001.

(3) *Women-owned small business (WOSB) joint venture eligible under the WOSB Program.* The Contractor represents that it is, is not a joint venture that complies with the requirements of 13 CFR 127.506(a) through (c). [\_\_\_\_]The Contractor shall enter the name and unique entity identifier of each party to the joint venture: \_\_\_\_.]

(4) *Economically disadvantaged women-owned small business (EDWOSB) joint venture.* The Contractor represents that it is, is not a joint venture that complies with the requirements of 13 CFR 127.506(a) through (c). [\_\_\_\_]The Contractor shall enter the name and unique entity identifier of each party to the joint venture: \_\_\_\_ .]

(5) *Service-disabled veteran-owned small business (SDVOSB) joint venture eligible under the SDVOSB Program.* The Contractor represents that it is, is not an SDVOSB joint venture eligible under the SDVOSB Program that complies with the requirements of 13 CFR 128.402. [\_\_\_\_]The Contractor shall enter the name and unique entity identifier of each party to the joint venture: \_\_\_\_.]

(6) *HUBZone joint venture eligible under the HUBZone Program.*[ *Complete only if the offeror is a HUBZone small business concern.* ] The offeror represents, as part of its offer, that It is, is not a HUBZone joint venture that complies with the requirements of 13 CFR 126.616(a) through (c). [\_\_\_\_]The Contractor shall enter the name and unique entity identifier of each party to the joint venture: .] Each HUBZone small business concern participating in the HUBZone joint venture must be certified as a HUBZone concern. [\_\_\_\_]Contractor to sign and date and insert authorized signer's name and title.]

(End of clause)

52.222-42            Statement of Equivalent Rates            2014-05  
for Federal Hires.

### Statement of Equivalent Rates for Federal Hires (May 2014)

In compliance with the Service Contract Labor Standards statute and the regulations of the Secretary of Labor ( 29 CFR Part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of 5 U.S.C. 5341 or 5332.

This Statement is for Information Only: It is not a Wage Determination

Employee Class	Monetary Wage-Fringe Benefits
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\_\_\_\_\_  
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\_\_\_\_\_  
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\_\_\_\_\_  
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(End of clause)

### DFARS Clauses Incorporated by Full Text

Number	Title	Effective Date	Alternate Deviation	Variation Effective Date
252.232-7006	Wide Area WorkFlow Payment Instructions.	2023-01		

### WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (JAN 2023)

(a) Definitions. As used in this clause-

"Department of Defense Activity Address Code (DoDAAC)" is a six position code that uniquely identifies a unit, activity, or organization.

"Document type" means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

"Local processing office (LPO)" is the office responsible for payment certification when payment certification is done external to the entitlement system.

"Payment request" and "receiving report" are defined in the clause at 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(b) Electronic invoicing. The WAWF system provides the method to electronically process vendor payment requests and receiving reports, as authorized by Defense Federal Acquisition Regulation Supplement (DFARS) 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) WAWF access. To access WAWF, the Contractor shall-

(1) Have a designated electronic business point of contact in the System for Award Management at <https://www.sam.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this web site.

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the "Web Based Training" link on the WAWF home page at <https://wawf.eb.mil/>

(e) WAWF methods of document submission. Document submissions may be via web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor shall use the following information when submitting payment requests and receiving reports in WAWF for this contract or task or delivery order:

(1) Document type. The Contractor shall submit payment requests using the following document type(s):

(i) For cost-type line items, including labor-hour or time-and-materials, submit a cost voucher.

(ii) For fixed price line items-

(A) That require shipment of a deliverable, submit the invoice and receiving report specified by the Contracting Officer.

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(Contracting Officer: Insert applicable invoice and receiving report document type(s) for fixed

price line items that require shipment of a deliverable.)

(B) For services that do not require shipment of a deliverable, submit either the Invoice 2in1, which meets the requirements for the invoice and receiving report, or the applicable invoice and receiving report, as specified by the Contracting Officer.

\_\_\_\_\_

(Contracting Officer: Insert either "Invoice 2in1" or the applicable invoice and receiving report document type(s) for fixed price line items for services.)

(iii) For customary progress payments based on costs incurred, submit a progress payment request.

(iv) For performance based payments, submit a performance based payment request.

(v) For commercial financing, submit a commercial financing request.

(2) ) Fast Pay requests are only permitted when Federal Acquisition Regulation (FAR) 52.213-1 is included in the contract.

[Note: The Contractor may use a WAWF "combo" document type to create some combinations of invoice and receiving report in one step.]

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table\*

Field Name in WAWF	Data to be entered in WAWF
Pay Official DoDAAC	_____
Issue By DoDAAC	_____
Admin DoDAAC	_____
Inspect By DoDAAC	_____
Ship To Code	_____
Ship From Code	_____
Mark For Code	_____
Service Approver (DoDAAC)	_____

Service Acceptor (DoDAAC) \_\_\_\_\_  
Accept at Other DoDAAC \_\_\_\_\_  
LPO DoDAAC \_\_\_\_\_  
DCAA Auditor DoDAAC \_\_\_\_\_  
Other DoDAAC(s) \_\_\_\_\_

(\*Contracting Officer: Insert applicable DoDAAC information. If multiple ship to/acceptance locations apply, insert "See Schedule" or "Not applicable.")

(\*\*Contracting Officer: If the contract provides for progress payments or performance-based payments, insert the DoDAAC for the contract administration office assigned the functions under FAR 42.302(a)(13).)

(4) Payment request. The Contractor shall ensure a payment request includes documentation appropriate to the type of payment request in accordance with the payment clause, contract financing clause, or Federal Acquisition Regulation 52.216-7, Allowable Cost and Payment, as applicable.

(5) Receiving report. The Contractor shall ensure a receiving report meets the requirements of DFARS Appendix F.

(g) WAWF point of contact.

(1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

\_\_\_\_\_

(Contracting Officer: Insert applicable information or "Not applicable.")

(2) Contact the WAWF helpdesk at 866-618-5988, if assistance is needed.

(End of clause)

## Addendum to Contract Clauses

### FAR Clauses Incorporated by Reference

<b>Number</b>	<b>Title</b>	<b>Effective Date</b>	<b>Alternate Deviation</b>	<b>Variation Effective Date</b>
52.209-10	Prohibition on Contracting With Inverted Domestic Corporations. (Deviation 2026-O0038)	2026-02		
52.222-3	Convict Labor. (Deviation 2026-O0038)	2026-02		
52.223-23	Sustainable Products. (Deviation 2026-O0038)	2026-02		
52.240-91	Security Prohibitions and Exclusions. (Deviation 2026-O0038)	2026-02		
52.244-6	Subcontracts for Commercial Products and Commercial Services. (Deviation 2026-O0038)	2026-02		

### DFARS Clauses Incorporated by Reference

<b>Number</b>	<b>Title</b>	<b>Effective Date</b>	<b>Alternate Deviation</b>	<b>Variation Effective Date</b>
252.237-7010	Prohibition on Interrogation of Detainees by Contractor Personnel.	2023-01		
252.243-7001	Pricing of Contract Modifications.	1991-12		

252.244-7999	Subcontracts for Commercial Products or Commercial Services. (DEVIATION 2026-00015)	2026-02	Deviation 2026-00015	2026-01
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**FAR Clauses Incorporated by Full Text**

Number	Title	Effective Date	Alternate Deviation	Variation Effective Date
52.252-2	Clauses Incorporated by Reference.	1998-02		

Clauses Incorporated By Reference (Feb 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

<https://www.acquisition.gov/>

(End of clause)

52.252-6	Authorized Deviations in Clauses.	2020-11		
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Authorized Deviations in Clauses (Nov 2020)

(a) The use in this solicitation or contract of any Federal Acquisition Regulation (48 CFR Chapter 1) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the date of the clause.

(b) The use in this solicitation or contract of any DFARS (48 CFR Chapter 2) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the name of the regulation.

(End of clause)



## List of Contract Documents, Exhibits, or Attachments

### SECURITY REQUIREMENTS:

General security requirements and guidance: The security requirements described below apply to all contract personnel (including employees of the prime Contractor ("Contractor") and all subcontractor employees) supporting the performance requirements of this contract. The Contractor is responsible for compliance with these security requirements. Questions regarding security matters shall be addressed to the designated Government representative (eg., Contracting Officer Representative (COR), Requiring Activity (RA) representative, or Contracting Officer (if a COR or other RA representative is not appointed)). Contract personnel are critical to the overall security and safety of US Army Corps of Engineers (USACE) installations, facilities and activities, and security awareness training contributes to those efforts. The Department of Defense (DoD) and Army security training requirements specified below, if applicable, are performance requirements; all applicable contract personnel shall complete initial training within 30 days of contract award or the date new contract personnel begin performance on the contract. Within five business days from the completion of training, the Contractor shall provide written documentation (e.g., email or memorandum) to the Government representative. The documentation shall include the names of contract personnel trained and which training they completed; the Contractor shall maintain training records as part of their contract files and be prepared to provide copies of training certificates to the Government representative. Contractor personnel and vehicles are subject to search when entering federal installations. Additionally, all contract personnel shall comply with Force Protection Condition (FPCON) measures, Random Antiterrorism Measures (commonly referred to as "RAMs"), and Health Protection Condition (HPCON) measures. The Contractor is responsible for meeting performance requirements during elevated FPCON and/or HPCON levels in accordance with applicable RA plans and procedures -this includes identifying mission essential and non-mission essential personnel. In addition to the changes otherwise authorized by the changes clauses of this contract, should FPCON or HPCON levels at any individual facility or installation change, the Government may implement security changes that affect contract personnel. The Contractor shall ensure all contract personnel are aware of their security responsibilities, including any site-specific requirements identified in local policies or procedures.

Suspicious Activity Reporting training (e.g. iWATCH, CorpsWatch, or See Something, Say Something): All contract personnel shall receive initial and annual refresher training from the RA representative on the local suspicious activity reporting program. This locally developed training provides contract personnel with general information on suspicious behavior, and guidance on reporting suspicious activity to the project manager, security representative or law enforcement entity.

### WAGE DETERMINATION:

The Wage Determination for this project can be found at:

<https://sam.gov/wage-determination/2015-6077/2>

Wage Determination No.: 2015-6077

Modification No.: 2

Date: 03 December 2025

\*\*\* END OF NARRATIVE \*\*\*

## Solicitation Provisions

### FAR Provisions Incorporated by Reference

<b>Number</b>	<b>Title</b>	<b>Effective Date</b>	<b>Alternate Deviation</b>	<b>Variation Effective Date</b>
52.204-7	System for Award Management-Registration. (Deviation 2026-00038)	2026-02		
52.212-1	Instructions to Offerors-Commercial Products and Commercial Services. (Deviation 2026-00038)	2026-02		

### DFARS Provisions Incorporated by Reference

<b>Number</b>	<b>Title</b>	<b>Effective Date</b>	<b>Alternate Deviation</b>	<b>Variation Effective Date</b>
252.203-7005	Representation Relating to Compensation of Former DoD Officials.	2022-09		
252.204-7008	Compliance with Safeguarding Covered Defense Information Controls.	2016-10		
252.204-7019	Notice of NIST SP 800-171 DoD Assessment Requirements.	2023-11		
252.204-7024	Notice on the Use of the Supplier Performance Risk System.	2023-03		
252.225-7055	Representation Regarding	2022-05		

Business Operations with the  
Maduro Regime.

252.225-7059	Prohibition on Certain Procurements from the Xinjiang Uyghur Autonomous Region- Representation.	2023-06
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#### DFARS Provisions Incorporated by Full Text

Number	Title	Effective Date	Alternate Deviation	Variation Effective Date
252.204-7016	Covered Defense Telecommunications Equipment or Services-Representation.	2019-12		

#### COVERED DEFENSE TELECOMMUNICATIONS EQUIPMENT OR SERVICES- REPRESENTATION (DEC 2019)

(a) Definitions. As used in this provision, "covered defense telecommunications equipment or services" has the meaning provided in the clause 252.204-7018, Prohibition on the Acquisition of Covered Defense Telecommunications Equipment or Services.

(b) Procedures. The Offeror shall review the list of excluded parties in the System for Award Management (SAM) (<https://www.sam.gov>) for entities excluded from receiving federal awards for "covered defense telecommunications equipment or services".

(c) Representation. The Offeror represents that it [ ] does, [ ] does not provide covered defense telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument.

(End of provision)

252.204-7017 Prohibition on the Acquisition of 2021-05  
Covered Defense  
Telecommunications Equipment  
or Services-Representation.

## PROHIBITION ON THE ACQUISITION OF COVERED DEFENSE TELECOMMUNICATIONS EQUIPMENT OR SERVICES-REPRESENTATION (MAY 2021)

The Offeror is not required to complete the representation in this provision if the Offeror has represented in the provision at 252.204-7016, Covered Defense Telecommunications Equipment or Services-Representation, that it "does not provide covered defense telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument."

(a) Definitions. "Covered defense telecommunications equipment or services," "covered mission," "critical technology," and "substantial or essential component," as used in this provision, have the meanings given in the 252.204-7018 clause, Prohibition on the Acquisition of Covered Defense Telecommunications Equipment or Services, of this solicitation.

(b) Prohibition. Section 1656 of the National Defense Authorization Act for Fiscal Year 2018 (Pub. L. 115-91) prohibits agencies from procuring or obtaining, or extending or renewing a contract to procure or obtain, any equipment, system, or service to carry out covered missions that uses covered defense telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

(c) Procedures. The Offeror shall review the list of excluded parties in the System for Award Management (SAM) at <https://www.sam.gov> for entities that are excluded when providing any equipment, system, or service to carry out covered missions that uses covered defense telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, unless a waiver is granted.

(d) Representation. If in its annual representations and certifications in SAM the Offeror has represented in paragraph (c) of the provision at 252.204-7016, Covered Defense Telecommunications Equipment or Services-Representation, that it "does" provide covered defense telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual

instrument, then the Offeror shall complete the following additional representation:

The Offeror represents that it  will  will not provide covered defense telecommunications equipment or services as a part of its offered products or services to DoD in the performance of any award resulting from this solicitation.

(e) Disclosures. If the Offeror has represented in paragraph (d) of this provision that it "will provide covered defense telecommunications equipment or services," the Offeror shall provide the following information as part of the offer:

(1) A description of all covered defense telecommunications equipment and services offered (include brand or manufacturer; product, such as model number, original equipment manufacturer (OEM) number, manufacturer part number, or wholesaler number; and item description, as applicable).

(2) An explanation of the proposed use of covered defense telecommunications equipment and services and any factors relevant to determining if such use would be permissible under the prohibition referenced in paragraph (b) of this provision.

(3) For services, the entity providing the covered defense telecommunications services (include entity name, unique entity identifier, and Commercial and Government Entity (CAGE) code, if known).

(4) For equipment, the entity that produced or provided the covered defense telecommunications equipment (include entity name, unique entity identifier, CAGE code, and whether the entity was the OEM or a distributor, if known).

(End of provision)

## Addendum to 52.212-1, Instructions to Offerors - Commercial Products and Commercial Services

### INSTRUCTIONS TO VENDORS:

VENDORS SUBMITTING A QUOTE IN RESPONSE TO A SOLICITATION ARE RESPONSIBLE FOR ADHERING TO ALL INSTRUCTIONS AND TERMS AND CONDITIONS INCLUDED IN THE SOLICITATION. FAILURE TO DO SO MAY RESULT IN QUOTES BEING DEEMED NON-RESPONSIVE

### INFORMATION:

1. This is a Request for Quotations (RFQ) in accordance with Federal Acquisition Regulation (FAR) Part 12.
2. The Government may perform a comparative evaluation (comparing quotations to each other) to select the contractor that is best suited and provides the best value, considering the evaluation factors in this solicitation.
3. Evaluation factors will be technical, price, and past performance. Failure to provide sufficient documentation for Government evaluation for these factors with quote submission shall result in a quote being deemed non-responsive.
4. All responsible sources may submit a quote which, if timely received, must be considered by the Agency.
5. The Government may request that a vendor respond to a Quote Verification after the solicitation closes, but prior to award. The vendor shall respond in sufficient detail to all questions or statements no later than the response date and time listed in the correspondence. Failure to do so will result in quotes being deemed non-responsive and removed from consideration. The Government is under no obligation to provide extensions for responses.
6. Information on previously awarded contract (if no information is listed the requirement is considered "new"):
  - a. Previous contract was awarded to: **Orvis L Rollins**
  - b. Previous contract awarded amount: **\$26,800**
  - c. Interested vendors are advised that scope may differ from previous contract**
  - d. No additional information on previous contracts will be provided

### QUESTIONS REGARDING SOLICITATIONS:

1. Questions regarding the solicitation shall be directed to the Contract Specialist:

- a. Name: Jennifer M. Samela
- b. Phone: 978-318-8324
- c. Email: Jennifer.M.Samela@usace.army.mil

2. Technical Points of Contact shall not provide responses to interested vendors.

**QUOTE SUBMISSION:**

- 1. Quotes shall be submitted via email to the Contract Specialist listed above no later than the closing date and time identified in the solicitation or subsequent amendments.
- 2. The Government is under no obligation to consider any quote received after the solicitation closing date or time.
- 3. Interested vendors shall submit signed copies of all material amendments (SF30) with their quotes. Failure to do so will result in quotes being deemed non-responsive and removed from consideration.

**BID SCHEDULES:**

- 1. If a Bid Schedule is included in the solicitation, vendors shall complete the bid schedule in its entirety (all tasks, all years).
- 2. Vendors shall enter \$0.00 on Bid Schedules in which items are Not Separately Priced. Blank entries will not be considered and will result in quotes being deemed non-responsive.
- 3. Failure to complete the Bid Schedule in its entirety and return same with a quote will result in quotes being deemed non-responsive.
- 4. When Bid Schedules or Contract Line Item Numbers (CLINs) require unit pricing and total amounts, unit pricing shall govern in case of discrepancy between unit prices and total amounts.

**SITE VISITS:**

- 1. If dates/times for site visits are included in the solicitation, then interested vendors will be permitted to visit the site during those dates/times. No other dates/times will be permitted for site visits.
- 2. If no dates/times for site visits are included in the solicitation, then interested vendors shall contact the Technical Point of Contact as identified in the solicitation to schedule a site visit.
- 3. No site visits will be permitted AFTER a solicitation closes.

**SYSTEM FOR AWARD MANAGEMENT (SAM) REGISTRATIONS:**

1. In accordance with FAR Clause 52.204-7:

a. Vendors are REQUIRED to be registered in SAM when submitting a quotation and shall continue to be registered until time of award, during performance, and through final payment.

b. "Registered" in SAM means that the Government has marked the record "Active".

2. The Government will deem quotes non-responsive from vendors that do not have an active SAM at the time of quote submission or by date/time of solicitation closing.

3. Provide Unique Entity Identifier (UEI): \_\_\_\_\_

4. Provide CAGE code: \_\_\_\_\_

**SUBMITTALS:**

5. The awarded Contractor will be required to provide all submittals within the time stated in the solicitation and resultant contract. Failure to do so may result in termination.

\*\*\* END OF NARRATIVE \*\*\*

## Evaluation - Commercial Products and Commercial Services

### FAR Provisions Incorporated by Full Text

Number	Title	Effective Date	Alternate Deviation	Variation Effective Date
52.212-2	Evaluation-Commercial Products and Commercial Services. (Deviation)	2026-02		

### Evaluation-Commercial Products and Commercial Services (Feb 2026) (Deviation)

(a) Evaluation factors. The Government will award a contract resulting from this solicitation to the responsible vendor whose quote conforming to the solicitation will be most advantageous to the Government, price and other factors considered. The following factors will be used to evaluate quotes:

Technical

Price

Past Performance

(b) Options (if applicable). The Government will evaluate quotes for award purposes by adding the total price for all options to the total price for the basic requirement. The Government may determine that a quote is unacceptable if the option prices are significantly unbalanced. The evaluation of options does not obligate the Government to exercise the option(s).

(End of provision)

## **Addendum to Evaluation - Commercial Product and Commercial Services**

### **Evaluation--Commercial Products and Commercial Services Revolutionary Federal Acquisition Regulation (RFO) Part 12**

1. Addendum. The Government may perform a comparative evaluation (comparing quotes to each other) to select the contractor that is best suited and can perform work at a fair and reasonable price, considering the evaluation factors in this solicitation.

a. Potential vendors are notified that the evaluation factors shall be technical, price, and past performance.

b. By submission of its quote, the vendor agrees to comply with all solicitation requirements, including terms and conditions, representations and certifications, and technical requirements, in addition to those identified as evaluation factors.

2. Evaluation factors. The Government will award a Purchase Order resulting from this solicitation to the responsible vendor whose quotation conforms to the solicitation and is most advantageous to the Government, price and other factors considered. The following factors will be used to evaluate quotes:

a. Technical

b. Price

c. Past Performance

3. Options (if applicable). The Government will evaluate quotes for award purposes by adding the total price for all options to the total price for the basic requirement. The Government may determine that a quote is unacceptable if the option prices are significantly unbalanced. The evaluation of options does not obligate the Government to exercise the option(s).

4. Evaluation process.

a. Step 1 - Evaluate all quotes for responsiveness and reject quotes not considered responsive.

b. Step 2 - The Government may perform a comparative evaluation of all quotes deemed responsive.

c. Step 3 - Contracting Officer will follow award process.

A. Action/Step-1 (Responsiveness).

i. Initially, the Government will verify the quote is signed, via SF 1449, blocks 30a-c and signed copies of all material amendments have been submitted. If the SF1449 is signed and signed copies of material amendments have been included, the evaluation will continue. If the SF 1449

blocks 30a-c are not completed, and/or material amendments not signed and returned, the quote will be determined non-responsive, and quote will be eliminated from any further evaluation.

ii. Government will then verify vendor's quote has fully provided all requirements stated above in FAR 52.212-1 Addendum. If the quote schedule is not completed, the quote will be determined non-responsive, and quote will be eliminated from any further evaluation.

iii. Government will then verify quoter's Technical factors information requested in the Solicitation Survey is fully provided. Per solicitation requirements, if the survey included with the solicitation documents is not completed, the quote will be determined non-responsive, and quote will be eliminated from any further evaluation.

iv. If quoter is found to be responsive from information provided the evaluation will continue to the next Action/Step (Review Technical Factors Information).

#### B. Action/Step 2 (Review Technical Factors Information).

i. Government will review key personnel, subcontractor teaming arrangements, documents, and certifications as they relate to the solicitation. Subcontractor teaming arrangements shall be considered a confirmation from a subcontractor that they agree to perform the work required by the solicitation in conjunction with the prime contractor.

#### C. Action/Step-3 (Price Evaluation).

i. The Government shall rank all responsive quotes from the lowest price to the highest price received, including any options if applicable.

ii. Only firm fixed price quotes will be evaluated. A quote using a sliding price scale or subject to escalation based on any contingency will not be accepted and will be considered non-conforming to this solicitation.

iii. A quoter's pricing will be determined by multiplying any quantities identified in the pricing schedule by the proposed unit price for each task or line item to confirm the extended amount for each. The price evaluation will document reasonableness and affordability of the total evaluated price.

#### D. Action /Step 4 (Past Performance).

i. The Government shall review the recent and relevant past performance as listed in the survey. Recent contracts are those within the past three years. "Relevant" means the performance being considered must have a logical connection to the work described in the solicitation. Normally, relevance would include such aspects as the product or service similarity, product or service complexity, contract type, and magnitude. Magnitude is important because it will define not only the scope but project similarity to this requirement.

- ii. Vendors whose System for Award Management (SAM) registration includes a Responsibility /Qualification record due to termination for cause or default, or administrative agreement, may be determined unacceptable and quote will be eliminated from any further evaluation.
- iii. Only past performance of the prime contractor shall be considered. Past performance of subcontractors shall not be considered unless a teaming arrangement is submitted in response to the Request for Quotation.
- iv. Quoter's shall insert proposed unit and extended totals for each task or line item as required. Any quote that fails to cite a price for each item or fails to make an entry that indicates service will not be provided for an Item will be rejected as non-conforming to this solicitation. Quotes that fail to price all items or indicate that the amount is \$0 or Not Separately Priced (NSP) will be rejected as nonconforming to this solicitation.
- v. After final price ranking is complete the Contracting Officer will continue to the next Action/Step (Award Process).

E. Action/Step-4 (Award Process).

- i. The Contracting Officer may conduct a comparative evaluation of all responsive quotes. A Purchase Order will be awarded to the vendor that submitted a responsive quote with acceptable past performance that includes fair and reasonable pricing, and who is considered technically capable of performing the work as required by the solicitation.
- ii. Quoters are cautioned to submit sufficient information for evaluation. Communication conducted to resolve minor or clerical errors would not constitute discussions and the contracting officer reserves the right to award a contract without the opportunity for quote revisions.
- iii. The Government intends to award a contract without discussions with respective quoters. The Government, however, reserves the right to conduct discussions if deemed in its best interest.

\*\*\* END OF NARRATIVE \*\*\*

## Addendum to Solicitation Provisions

### FAR Provisions Incorporated by Reference

Number	Title	Effective Date	Alternate Deviation	Variation Effective Date
52.203-18	Prohibition on Contracting with Entities that Require Certain Internal Confidentiality Agreements or Statements-Representation.	2017-01		
52.223-4	Recovered Material Certification.	2008-05		

### FAR Provisions Incorporated by Full Text

Number	Title	Effective Date	Alternate Deviation	Variation Effective Date
52.252-1	Solicitation Provisions Incorporated by Reference.	1998-02		

### Solicitation Provisions Incorporated by Reference (Feb 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

<https://www.acquisition.gov/>

(End of provision)

52.252-5

Authorized Deviations in  
Provisions.

2020-11

Authorized Deviations in Provisions (Nov 2020)

(a) The use in this solicitation of any Federal Acquisition Regulation (48 CFR Chapter 1) provision with an authorized deviation is indicated by the addition of "(DEVIATION)" after the date of the provision.

(b) The use in this solicitation of any DFARS (48 CFR Chapter2) provision with an authorized deviation is indicated by the addition of "(DEVIATION)" after the name of the regulation.

(End of provision)