

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>			1. CONTRACT ID CODE <b>J</b>	PAGE OF PAGES <b>1   10</b>
2. AMENDMENT/MODIFICATION NO. <b>0003</b>	3. EFFECTIVE DATE <b>29-May-2003</b>	4. REQUISITION/PURCHASE REQ. NO. W13G86-2157-2963		5. PROJECT NO.(If applicable)
6. ISSUED BY DEPT. OF THE ARMY N E DISTRICT, CORPS OF ENGINEERS 696 VIRGINIA ROAD CONCORD MA 01742-2751		7. ADMINISTERED BY (If other than item 6) <b>See Item 6</b>		
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)		<input checked="" type="checkbox"/> X	9A. AMENDMENT OF SOLICITATION NO. DACW33-02-R-0015	
		<input checked="" type="checkbox"/> X	9B. DATED (SEE ITEM 11) 19-Mar-2003	
			10A. MOD. OF CONTRACT/ORDER NO.	
			10B. DATED (SEE ITEM 13)	
CODE		FACILITY CODE		
<b>11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS</b>				
<input checked="" type="checkbox"/> X The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input checked="" type="checkbox"/> X is extended, <input type="checkbox"/> is not extended.				
Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
12. ACCOUNTING AND APPROPRIATION DATA (If required)				
<b>13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.</b>				
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.				
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).				
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:				
D. OTHER (Specify type of modification and authority)				
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.				
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) (Amendment necessary to provide answers/clarifications to questions received, revise Section L, revise Section J, and to provide new attachments.)				
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.				
15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)		
		TEL: _____ EMAIL: _____		
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED	
_____ (Signature of person authorized to sign)		BY _____ (Signature of Contracting Officer)	29-May-2003	

EXCEPTION TO SF 30  
APPROVED BY OIRM 11-84

30-105-04

STANDARD FORM 30 (Rev. 10-83)  
Prescribed by GSA  
FAR (48 CFR) 53.243

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

## SUMMARY OF CHANGES

### SECTION A - SOLICITATION/CONTRACT FORM

The required response date/time has changed from 13-Jun-2003 04:30 PM to 20-Jun-2003 04:30 PM.

### SECTION L, INSTRUCTIONS, CONDITIONS AND NOTICES TO OFFERORS.

1/ Volume 2 – Price Proposal, Item No. 5. Delete “Charts 1A, 1B, and 2” and replace with “Charts 1 and 2”

2/ Paragraph 2. Delete “Chart 1A will be completed for the prime contractor. Chart 1B will be completed for each subcontractor or team member (if known), and Chart 2 will be completed for the final roll-up as stated in paragraph 1 above. Ensure that all project pricing data are included in the cost proposal for the base period and option periods 1 through 4. These costs will be considered as final costs.”

Replace with “Chart 1 will be used for the prime and for each subcontractor or team member (if applicable). The chart (labor category/clin) prepared for the subcontractor/ team shall contain a note on the particular chart (labor category/clin) indicating this item is being subcontracted or a teaming arrangement. Chart 2 will be used for the final roll-up of hourly rates with escalation factors applied. The offeror may annotate notes and assumptions on this chart. **Ensure that all project pricing data are included in the cost proposal for the base period and option periods 1 through 4. These costs will be considered as final costs.**

Sample charts have been provided in “attachment 4 & 5”. **The offeror shall provide detailed supplemental information (i.e. charts, forms, etc.) necessary to support the information requested in CHARTS 1 & 2 for this solicitation. This supplemental information will be used in the evaluation of your cost/unit prices. For example the prime could use individual rollup charts (base year, option year 1 etc.) for the items listed in this contract. “**

ATTACHMENTS. Attachments 2, 3, 4, and 5 have been deleted in their entirety and replaced with the attached.

SECTION J, List of Documents, Exhibits and Other Attachments. This section has been revised as follows:

“LIST OF ATTACHMENTS

Attachment 1 – Past Performance Questionnaire

Attachment 2 – Chart 1 – Direct Cost Breakdown (Prime & Subcontractors if applicable)

Attachment 3 – Chart 2 – Final Roll-Up

Attachment 4 – Sample Chart 1

Attachment 5 – Sample Chart 2

Attachment 6 – Notes to Charts”

## CLARIFICATIONS/ANSWERS TO QUESTIONS

The following are clarification/answers to question received by this office to date:

Q1. We have looked carefully at the RFP Attachment 4 -Chart 2. As we understand Chart 2, it is a roll-up of the prime and subcontractor rates for each of the five years of the contract to provide the team's (prime and team subcontractor) composite yearly rates for each type of position for the contract. In past proposals this chart has been requested in a different format. The format we have sent in for other proposals shows how the composite is built up based on prime contractor and subcontractor percent utilization estimated for each year of the contract. An example of this type of Chart is that in the NAE TERC RFP of 20 August 2001, Attachment 1(Chart 2). My question is, is the format you would like to see for this chart one which shows composite rates for each year based on the percent utilization estimated for the prime and each team subcontractor?

A1. No, this is not a TERC contract format. We are not interested in composite rates based on percentage of utilization for the price and each team member. Although this may be a concern, we are only interested in your firm providing a hourly rate for the each line item presented in the RFP, for the base year and each option year. The option years should include escalation factors for each year. The charts should be supplemented with additional information, i.e. remarks, notes and any other additional information that will aid in the cost evaluation of the labor disciplines/clins.

Q2. We are planning to send the RFP required Past Performance Questionnaires to client contacts early next week to give them ample time to respond. Before we do that I wanted to check to verify that the questionnaires are still a requirement and that it will be acceptable to have our clients mail them directly to you. Please let me know if we can proceed this way.

A2. The past performance questionnaires are a requirement, but must be submitted with your entire proposal. We will not be responsible, nor accept questionnaires directly from your client. If necessary, they can be furnished in a sealed envelope as part of your proposal submission.

Q3. In Section B, Item 0001 - is a cost item required for this line?

A3. There is no cost associated with CLIN 0001; it is there for informational purposes only. However, please be sure that all sub clins are priced.

Q4. A cost proposal is required and specific personnel positions are identified and rates and fees will be provided for these items. However, there are some positions such as Principle-in-Charge and Program Manager (our main point of contact for the Corps) that will need to work on this project and ensure that resources are identified in the Tables included in the solicitation. May we add these and any other relevant people to the table so they may be represented in the cost proposal.

A4. These other disciplines should be rolled up into the final hourly rate for each CLIN identified in the proposal. Please ensure that you provide all relevant back up including any support disciplines your firm feels necessary for the work under this solicitation. This information will be used to support the evaluation of your unit prices/cost. Any other additional resources, information, etc included in this final rate should be detailed in your final roll up chart.

#### **ATTACHMENTS**

Attachment 2 – Chart 1

Attachment 3 – Chart 2

Attachment 4 – Chart 1 (SAMPLE)

Attachment 5 – Chart 2 (SAMPLE)

Attachment 6 – NOTES TO CHARTS

(End of Summary of Changes)

ATTACHMENT 2  
 CONTRACT SERVICES II  
 DIRECT COST BREAKDOWN  
 Chart 1

LABOR CATEGORY - CLIN	Total Hours	Direct Labor	Labor Burden +G&A	Hourly Cost	Profit	Hourly Rate
		\$	\$	\$	\$	\$
<b>Subtotal</b>						

SUPPORT DISCIPLINES - (WHEN APPLICABLE)

			\$	\$	\$	\$
			\$	\$	\$	\$
			\$	\$	\$	\$
<b>Subtotal \$</b>						

**Total Hourly Rate \$**

\* Chart 1 should be filled out for each CLIN as required in Section B

ATTACHMENT 3  
 CONTRACT SERVICES II  
 CHART 2  
 ROLL-UP

LABOR CATEGORY/ CLIN	TOTAL COSTS W/ ESCALATION FACTORS					
	BASE YEAR	OPTION YEAR #1	OPTION YEAR #2	OPTION YEAR #3	OPTION YEAR#4	OPTION YEAR#5
Quality Assurance Inspector						
Project Engineer						
Engineer/Claims Analysis						
Construction Scheduler						
Specialist Technician						
Industrial Hygenist						
Health Physicist						
Certified Health Physicist						
Unexploded Ordance Tech II						
Unexploded Ordance Tech III						

ATTACHMENT 4

**SAMPLE of Chart 1**  
**Quality Assurance Inspections**

O/H Rate\*\*  
100.00%

(\*\*Labor Burden 56% + G&A 44% = 100% Total)

Profit  
10%

ITEM NO 1	Total Hours	Direct Labor	Labor Burden + G&A	Hourly Cost	Profit	Hourly Rate
Quality Assurance	1	\$ 7.00	\$ 7.00	\$ 14.00	\$ 1.40	\$ 15.40

PROJECT MANAGEMENT / HOS  
PM 15% of field work, HOS 3.7% Clerical, 4% Project Controls

Project Manager	10	\$ 28.00	\$ 28.00	\$ 56.00	\$ 5.60	\$ 61.60
Project Controls	2.0	\$ 16.00	\$ 16.00	\$ 32.00	\$ 3.20	\$ 35.20
Clerical	3.0	\$ 10.00	\$ 10.00	\$ 20.00	\$ 2.00	\$ 22.00

Total PM and HOS \$ 11.42

**Total Hourly Rate \$ 26.82**

ATTACHMENT 5  
 CONTRACT SERVICES  
 SAMPLE - CHART 2

LABOR CATEGORY/ CLIN	TOTAL COSTS W/ ESCALATION FACTORS				
	BASE YEAR (1) 100.000	OPTION YEAR #1 1.042	OPTION YEAR #2 1.148	OPTION YEAR #3 1.206	OPTION YEAR#4 1.288
Quality Assurance Inspector	\$68.75	\$72.19	\$75.80	\$79.59	\$83.57
Project Engineer	\$79.17	\$83.13	\$87.28	\$91.65	\$96.23
Engineer/Claims Analysis	\$60.42	\$63.44	\$66.61	\$69.94	\$73.44
Construction Scheduler	\$62.50	\$65.63	\$68.91	\$72.35	\$75.97
Specialist Technician	\$35.42	\$37.19	\$39.05	\$41.00	\$43.05
Industrial Hygenist	\$59.38	\$62.34	\$65.46	\$68.73	\$72.17
Health Physicist	\$61.46	\$64.53	\$67.76	\$71.15	\$74.70
Certified Health Physicist	\$68.75	\$72.19	\$75.80	\$79.59	\$83.57
Unexploded Ordance Tech II	\$46.88	\$49.22	\$51.68	\$54.26	\$56.98
Unexploded Ordance Tech III	\$50.00	\$52.50	\$55.13	\$57.88	\$60.78

Notes:  
 Any assumptions the offeror used to derive the factors may be stated .  
 Example:  
 Assume annual salary increase of 3% for each year to be applied on each January 3rd.  
 For BASE YEAR assume 3 months at CURRENT RATE and 7 months at 102% of CURRENT RATE  
 For OPTION YEAR 3 assume 3 months at OPTION YEAR#2 and 7 months at 102% of OPTION YEAR 2. This equals 109.387 % escalation.  
 Items 3 and 9 are to be subcontracted.

## ATTACHMENT 6

### NOTE TO CHARTS 1 AND 2:

1. THE LABOR BURDEN INCLUDES ALL PAYROLL TAXES, INSURANCE, FRINGE BENEFITS, ETC. IT MUST BE CLEAR WHAT THE TOTAL MULTIPULER IS FOR EACH LABOR CATEGORY.
2. A MARKED UP COST SHALL BE PROVIDED FOR ALL LABOR CATEGORY/CLIN
3. IF THERE ARE MULTIPLE DIRECT HOURLY RATES WITHIN A JOB TITLE AND/OR JOB CATEGORY, THE OFFEROR SHALL LIST ALL INDIVIDUAL, HOURLY RATES USED TO CALCULATE THE AVERAGE HOURLY RATE PROPOSED FOR EACH LABOR CATEGORY/CLIN WITH IN A LABOR CATEGORY. CALCULATE THE AVERAGE RATE PROPOSED FOR EACH LABOR CATEGORY/CLIN AND SHOW THE AVERAGING TECHNIQUE APPLIED (STRAIGHT OR WEIGHTED AVERAGING). THE PROPOSAL SHALL CONTAIN THE CALCULATIONS AND AVERING TECHNIQUE USED.

### ADDITIONAL NOTES:

THE PRIME WILL INCLUDE THE PRIME'S MARKUP TO SUBCONTRACTOR'S FULLY BURDENED RATE. THE SUBCONTRACTOR'S FULLY BURDENED RATE WILL INCLUDE THE SUBCONTRACTOR'S PROPOSED PROFIT. SHOW THE % MARKUP THE PRIME WILL APLY TO THE SUBCONTRACTOR'S TOTAL PRICE. AN EXAMPLE OF THIS MARKUP IS IF THE PRIME PROOSD TO ADD G&A AND OTHER TYPES OF MARKUPS TO THE SUBCONTRACTOR'S PRICE. THE OFFEROR WILL SHOW WHAT THIS MARKUP CONSISTS OF.

DO NOT ROUND TO THE NEXT DOLLAR, ROUND ONLY TO THE NEAREST CENT.