



**US Army Corps  
of Engineers**  
New England District

## Application for Shelter Reservation

Tully Lake Park Office  
2 Athol-Richmond Rd.  
Royalston, MA 01368  
(978) 249-9150

Date of Reservation: \_\_\_\_\_ Time: \_\_\_\_\_

Organization/Event: \_\_\_\_\_ Size of Group: \_\_\_\_\_

Name of applicant: \_\_\_\_\_

Street or P.O. Box: \_\_\_\_\_

Town/City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

**A reservation fee of \$40.00 must accompany this application. Checks or money orders should be made out to FAO, U.S. Army CE, NAE. Driver's License or Social Security number must be written on check or money order.**

**I agree to all of the special conditions listed as part of this application.**

\_\_\_\_\_/\_\_\_\_\_  
Signature of applicant                      Date

For the District Engineer:

You are hereby granted a permit for the reservation of a shelter at Tully Lake Recreation Area

on \_\_\_\_\_ at \_\_\_\_\_.

\_\_\_\_\_/\_\_\_\_\_  
Park Ranger                                      Date

CF: Applicant  
Project Files  
Basin Files

NAE  
MAR 2001

Special Use Fee: <u>\$40.00</u>	Performance Bond: _____
Check #: _____ Dated: _____	Check #: _____ Dated: _____
Bank: _____	Bank: _____
Date Received: _____	Date Received: _____
	Date Returned: _____
	Returned By: _____

**SHELTER RESERVATIONS**  
**Special Conditions for Reservations and Use**

1. Applications and reservation fee must be received 15 days prior to the period of use to confirm the reservation.
2. Shelters will be reserved and used only during daylight hours. Reservations will be made only during the hours of 8:00 am to 8:00 pm.
3. This permit is revocable at will by the Corps of Engineers. Reasons for revocation may include flood control, protection of facilities or resources, or violation of posted regulations and/or applicable federal, state or local laws.
4. There will be no refunds of reservation fees except when the shelter is unavailable due to flood control operations or other management activities.
5. The permittee will be offered the use of these facilities on any available date during this same year in lieu of a date that the permittee wishes to cancel their reservation.
6. Any property of the United States of America damaged or destroyed by the permittee shall be promptly repaired or replaced at the expense of the permittee to the satisfaction of the Park Manager.
7. The permittee shall restore the shelter area to a condition satisfactory to the Park Manager or Park Ranger after completion of use.
8. No trees, timber, or firewood will be cut or removed unless authorized in writing by the Park Manager.
9. No commercial activities will be permitted unless requested and approved in advance as a condition of this permit.
10. This permit is for the picnic shelter. This permit does not grant any exclusive use by the permittee to any of the other facilities.
11. Limited parking is available at the picnic shelter. Large groups may consider car pooling or may have to park at some distance from the shelter.
12. The Government of the United States of America shall not be responsible for damages to the property or injuries to persons which may arise from or be incident to the exercise of the privileges herein granted and shall be held harmless from any and all such claims.

*Additional conditions are listed on attached page if checked:*

**DATA REQUIRED BY THE PRIVACY ACT OF 1974**  
**(5 U.S.C. 552a)**

The privacy act of 1974 requires each individual asked or required to furnish personal information to be advised of the following:

Title of Form: APPLICATION FOR SHELTER RESERVATION

Authority: P.L. 93-579

Principal Purpose: To provide a contact in connection with subject permit activity.

Routine Uses: Subject permit is issued under the direction of the New England District, Corps of Engineers. The name and address of those who obtain the permit is not reported, but maintained on file at the Basin Office to provide a point of contact in case of emergency. This information is not maintained alphabetically or by other personal identifier.

Mandatory or Voluntary Disclosure and Effect on Individual Not Providing Information: VOLUNTARY. Failure to provide the requested information will preclude issuance of subject reservation.