

**Sample Letter of Intent for a  
Section 1135 Environmental Restoration Project**

(LETTERHEAD OF LOCAL SPONSOR)

Mr. John R. Kennelly  
Chief, Planning Division  
U.S. Army Corps of Engineers  
New England District  
696 Virginia Road  
Concord, Massachusetts 01742-2751

Mr. Kennelly:

We have identified a potential opportunity for TYPE OF ENVIRONMENTAL PROJECT MODIFICATION. We request that the Corps of Engineers investigate the possibility of preparing a feasibility study under its Project Modifications to Improve the Environment Program (Section 1135 of the Water Resources Development Act of 1986, as amended) to formulate a restoration plan for the site.

We believe this project would restore TYPE OF BENEFITS (e.g. wetlands, fish habitat).

We understand that the study will investigate alternative solutions to identify a restoration plan for implementation. I also understand our obligations as local sponsor under the Section 1135 Program, including the cost-sharing requirement of 50 percent of the feasibility cost after the first \$100,000 in federal expenditures and 25 percent of the project implementation costs if a feasible plan is identified. We intend to pursue budgetary actions so that funds will be available to meet our cost sharing requirements at the time needed by the Corps of Engineers

The NAME OF AGENCY OR COMMUNITY has designated NAME OF LOCAL CONTACT AT AGENCY AND PHONE NUMBER as the point of contact for this project.

Sincerely,

AGENCY OFFICIAL